



UNIVERSITY OF COLOMBO

CENTRE FOR THE STUDY OF HUMAN RIGHTS (CSHR)

POST OF DIRECTOR

(No. of Vacancies – 01)

This is a part-time position, for a period of three years.

QUALIFICATIONS AND EXPERIENCES:

- Applications are invited for the above position from the permanent members of the academic staff of the University of Colombo at or above the level of **Senior Lecturer Grade II**, preferably with academic training and proven interest in the subject of human rights.

Please send your self-prepared application (with a covering letter addressed to the Vice-Chancellor) along with the certified copies of relevant certificates (educational, professional, experience, etc.) by hand to the **Assistant Registrar/ Academic Establishments, University of Colombo, 94, Cumaratunga Munidasa Mawatha, Colombo 03** through the respective Head of the Department and the Dean of the Faculty as per the directives given in the University of Colombo Circular No. 70 dated 14.09.2020 (https://drive.google.com/file/d/1QbuHh_1dKVendOkEM3Xib_O2msG6muYF/view) on or before **11-12-2025**, emailing the copy of the application to the recruit.temp@ace.cmb.ac.lk. The Post applied should be indicated on the top left-hand corner of the envelope.

Applications received after the closing date will not be considered. Incomplete applications will be rejected.

Vice-Chancellor

University of Colombo

94, Cumaratunga Munidasa Mawatha, Colombo 3.

27th November 2025

Terms of Reference for the Director
Centre for the Study of Human Rights (CSHR)
University of Colombo

The Director at Centre for the Study of Human Rights (CSHR), University of Colombo, Sri Lanka is a position for a period of three years. The following include the specific tasks/responsibilities of the selected individual:

- To be responsible for the overall academic, administrative and financial management of the Centre in accordance with policies and guidelines, and rules and regulations as laid down by the Board from time to time
- The maintenance of the records pertaining to finances of the Centre.
- The maintenance of the inventories and documents of all equipment, furniture and other items revised and disposed of.
- Convening of meetings of the Board, the Academic Research and Evaluation Committee, or any other bodies.
- Ensuring an annual audit of the Centre in consultation with the Board,
- Ensuring the compilation of the annual report of the Centre.
- Submitting financial, progress and evaluation reports as required by the
 - The Board
 - The Council through the Vice Chancellor
 - The Donors if it deems necessary through the Vice Chancellor
- Submitting an activity report of the Centre to the Faculty Board every six months.
- Representing the Centre in the Senate of the University of Colombo, if the later body requires the presence of the Director in any discussion of any matter referred to the Faculty Board and
- Any other functions necessary for the efficient and effective functioning of the Centre as recommended or delegated by the Board.