



THE OPEN UNIVERSITY OF SRI LANKA
Department of Marketing Management
Faculty of Management Studies

VACANCY
Post of Academic Coordinator
(On Contract) Full Time

The Department of Marketing Management of the Faculty of Management Studies is looking for an Academic Coordinator (on contract) to support the delivery of its degree programmes.

Qualifications:

- Bachelor's degree in the Management discipline from a recognized University (Holding a professional qualification will be preferred)
- 1 year experience in academic administration/Coordination/industry.
- Fluency in English and Sinhala/Tamil.
- Ability to use MS Office software and the use of Internet based and mobile applications, for communication.
- Ability to work flexible hours, depending on the requirements of the Department of Marketing Management.

Notes:

- A fixed monthly allowance of 50,000/= (gross salary) per month will be paid.
- Appointment will be made initially for 06 months and the extendable up to 04 years based on performance.
- Suitably qualified candidates are invited to **apply with a CV through email hdmkt@ou.ac.lk on or before 27th October 2025.**

The decision of the Open University of Sri Lanka shall be final and conclusive. Applications received after the closing date will not be considered. Incomplete applications will be rejected. University has the right to shortlist the candidates and qualified shortlisted candidates will be called for an interview.

Inquiries: Department of Marketing Management ,0112881413

Registrar,
The Open University of Sri Lanka,
Nawala, Nugegoda.
16.10.2025