



THE OPEN UNIVERSITY OF SRI LANKA
Department of Chemistry, Faculty of Natural Sciences
Post of Academic Coordinator (On Contract)

The Department of Chemistry is looking for an Academic Coordinator (on contract basis) to support the delivery of its academic programme of Diploma in Food Science in Chemistry discipline.

Qualifications:

- Bachelor of Science Degree, preferably covering Food Science / Food related area of study
- Minimum of one year's experience in administration /academic coordination
- Ability to use MS Office software and the use of the Internet based and mobile applications for communication.
- Ability to work flexible hours, depending on the requirements of the Department.

Duration of the Appointment:

- Appointments will be made initially for **six months** and are extendable up to two years based on performance.

Remuneration:

- A fixed monthly salary of 50,000/= (gross salary) per month will be paid with EPF/ETF

How to Apply:

- Suitably qualified candidates should send his/her Full Academic CV and the scanned Degree Certificate & Academic transcript **via email** to ankur@ou.ac.lk on or before **23rd October 2025** indicating **Academic coordinator – Diploma in Food Science** as the subject of your email.

Important Notes:

- Preference will be given to those who have better academic records in their B.Sc. Degree.
- After submitting the application (via email), the applicant should also attend an interview.
- Shortlisted applicants will be notified to attend an interview (Bring two copies of Curriculum Vitae and Original Certificates of your educational qualifications, National Identity Card and Birth Certificate).

Inquiries: Ms. M. Thayaparan, Head / Department of Chemistry (0112881304)