

### THE OPEN UNIVERSITY OF SRI LANKA

## Department of Social Studies

# POST OF ACADEMIC COORDINATOR (PART TIME) WALK- IN INTERVIEW

Applications will be entertained from suitably qualified persons for the above post.

#### **Qualifications:**

- Bachelor's Degree from a recognized University.
- 3 years experience in academic and administration.
- Fluency in English and Sinhala/Tamil.
- Ability to use MS Office software and the use of the Internet based and mobile applications for communication.
- Ability to work flexible hours, depending on the requirements of the Department and Faculty.

#### **Duration of the appointment**

Appointments will be made initially for three months and extendable up to two years based on performance.

#### **Remuneration:**

Fixed monthly allowance of Rs. 400/- per hour, 70 hours should be complete per month.

Suitably qualified candidates are invited for Walk-In- Interview on 23<sup>rd</sup> October 2025 at 9:30 a.m. in the Department of Social Studies, Faculty of Humanities & Social Sciences, The Open University of Sri Lanka, Nawala, Nugegoda.

The decision of the Open University of Sri Lanka shall be final and conclusive.

Inquiries: 0112881417 (Ms. K.M De Silva)

Registrar
The Open University of Sri Lanka
13.10.2025