

THE OPEN UNIVERSITY OF SRI LANKA

Career Guidance Unit

Post of Academic Coordinator Colombo Regional Center

Applications will be entertained from suitably qualified persons for the above post.

Qualifications:

- The applicants should hold a Bachelor of degree in Management/Administration/Human Resource management/Management Information System, or any other areas of studies will be entertained and related area with one year working experience
- Communication skills in English (Oral and Written)
- Excellent presentation and communication skills
- 1 year work experience
- Ability to work flexible hours, depending on the requirements of the Career Guidance Unit

Duration of the Appointment:

- Appointments will be made initially for six months and extendable up to two years based on performance.

Remuneration:

- Fixed monthly allowance of Rs. 50,000/- (Inclusive of COL allowance) and will be entitled for EPF and ETF.

Nature and duration of appointment:

- Normal working days from Manday to Friday, 8.30 am to 4.15 pm.

How to apply:

- Suitably qualified candidates are invited to apply, please visit: [Upload CV](#)
- Application deadline: **23rd October 2025**

The decision of the Open University of Sri Lanka shall be final and conclusive. Incomplete applications and applications received after the closing date will not be considered. The Open University has the right to shortlist the candidates and qualified shortlisted candidates will be called for an interview.

Inquiries: 011288049

Registrar
The Open University of Sri Lanka
Nawala, Nugegoda.
08.10.2025