



Airport & Aviation Services (Sri Lanka) (Private) Limited

We are looking for highly motivated individuals with right attitudes to fill the following vacancies

POST OF IT TECHNICIAN GRADE IV

Job Scope :

Under the supervision of the System /Network Administrator, responsible for the efficient & overall maintenance of Electronics system, communication apparatus & equipment. Responsible to his relevant Technical Officer for the efficient & overall maintenance of the Electronic apparatus and equipment .

Key

Responsibilities :

- i Ensure a continuous and efficient maintenance of the Electronic apparatus and Equipment and communication network of the IT Division.
- ii Routine (weekly) and emergency maintenance work should be carried out in a proper manner.
- iii Advise the Multi Duty Assistant to clean up all the equipment used and place in work bench etc in the allocated places.
- iv Any unusual occurrence in the Airport area should be brought to the notice of the Superior officers without delay.
- v While carrying out work related to the division in the Airport area, all safety regulations should be strictly adhered to prevent any unnecessary accident.
- vi Measuring instruments and tools should be handled in the proper manner and their safety should be ensured at all times.
- vii Should be able to respond to written or oral instructions given by the Superior officers on special or emergency occasions.
- viii Should possess a thorough knowledge of test equipment, systems & Equipment and their maintenance by obtaining the relevant literature form supervisor as and when necessary .
- ix Dress the uniform provide by the Company during working hours, its cleanliness also been ensured within the reasonable limits.
- x Participation of current projects related additional & improvement pertaining to the Division .
- xi Working under the immediate supervision of the system /Network Administrator.
- xii Should be able to rectify computer Hardware related Fault.
- xiii Should have a standard knowledge of Software , installation Network configuration , internet & email fault rectification and the of latest computer Operating System.

01. **Qualifications :** i Should possess a relevant Diploma/Certificate equivalent to NVQ Level 5 in a institute recognized by T.V.E.C.
- AND**
- ii Should possess 3 years post qualifying experience in the relevant field.
- 02 **Age :** Below 35 years on the closing date for applications.
- 03 **Method of Selection :** Practical test and an Interview.
- 04 **Salary :** The selectees will receive an attractive remuneration. In addition to that, the selectees will receive attractive fringe benefits.

General

The selected candidates will have to perform duties at any Airport in any part of the Island as and when necessary.

If you are interested and possess the relevant qualifications, please send in your resume prepared according to the specimen application given in our Website with copies of the relevant certificates to the following address on or before **December 01, 2022 only by Registered Post or Courier service.** Please indicate the post applied for on the Top Left Hand Corner of the Envelope.

Please note that the applications without copies of the relevant certificates forwarded in other modes and not in accordance with the specimen given on our Website will be rejected.

Whilst thanking you for your interest in joining us, please note that only qualified candidates will be notified at all stages of the selection process.

**CHAIRMAN
AIRPORT & AVIATION SERVICES (SRI LANKA) (PRIVATE) LIMITED
BANDARANAIKE INTERNATIONAL AIRPORT
KATUNAYAKE**