



**University of Colombo
Sri Lanka**

VACANCIES

The University of Colombo will entertain applications for the following posts from those who possess required qualifications.

1. POST OF MARSHAL GRADE II

Qualifications

1. A graduate of a recognized University/ Higher Educational Institution.

Age : Between 30-45 years

Physique (Male) : Height - 5' 5"
Chest - 32" deflated

Physique (Female) : Height - 5' 4"

Note :

Preference will be given to those who possess experience in Police/ Armed Forces and active participation in Sports Activities, social welfare activities within the University and at National Level.

OR

2. A person who has experience in a post not below the rank of Major in the Armed Forces in Sri Lanka or not below the equivalent rank in Sri Lanka Police.

Salary Scale : U-MN 3 (II) - Rs. 71,365- 18x1,190-92,785 p.m.

Method of Recruitment : By Structured Interview.

2. POST OF MANAGEMENT ASSISTANT GRADE III

Qualifications

1. Should have passed the G.C.E. (O/L) Examination in six (06) subjects at one sitting with credit passes in :-

- I. Sinhala Language/Tamil Language
- II. English Language /English Literature
- III. Mathematics

And

2. Should have passed in all subjects at G.C.E. (A/L) Examination (except the Common General Paper) at one sitting. (Passing in 3 subjects under the old syllabus at one sitting would be sufficient for this purpose.)
3. Preference will be given to those who possess the following;
 - a) An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.

And

- b) Two years of experience in the use of computer application packages.

Note: Eligibility

- a) Should be a citizen of Sri Lanka.
- b) Should be not less than 18 years and not more than 30 years of age on the closing date of applications.
- c) Should be of good character

Salary Scale	:	UMN 1 (III)- Rs. 49,475 - 17x540 - 58,655 (p.m.)
Method of Recruitment	:	By Written Examination (75% marks) and Interview (25% marks)

The **written examination** will consist of the following subjects:

- Knowledge in Sinhala/Tamil & English Language
- Intelligent quotient and General Knowledge
- Computer Literacy

3. **POST OF WORKS AIDE GRADE III**
4. **POST OF LIBRARY ATTENDANT GRADE III**
5. **POST OF GROUNDSMAN GRADE III**
6. **POST OF GARDENER GRADE III**

For the above Posts No. 3, 4,5, and 6

Qualifications

Should have passed the G.C.E. (O/L) Examination in Six (06) Subjects with at least Two (02) credit passes in not more than two sittings.

Age

Should be not less than 18 years and not more than 45 Years.

Other: Every Applicant;

- I. Should be a citizen of Sri Lanka.
- II. Should be physically and mentally fit to the discharge the duties of the post well and to serve in any part of the island.
- III. Should be of excellent moral character.

Salary Scale : U PL 1 (III) - Rs. 42,775-16x450 – 49,975 (p.m.)

Method of Recruitment : By Trade test and/or Structured Interview.

The selected candidate will be a member of the Universities Provident Fund and the Universities Pension Scheme. He/she will contribute 10% of his/her monthly salary to the Universities Provident Fund and at the same time, the employer will make a total contribution equivalent to 15% of the employee's salary of which 8% will be credited to the Universities Pension Fund and 7% to the Universities Provident Fund. Three percent (3%) of the salary will be contributed by the University to the Employees' Trust Fund in terms of the provisions of the Employees' Trust Fund Act, No. 46 of 1980. In addition, the Government-approved allowances applicable to the University system will be paid.

The instructions for completing the application process can be obtained by visiting the University website. (<https://cmb.ac.lk/vacancies>).

All applications should be submitted by filling out the Google Form under the relevant link.
<https://forms.gle/HWGniVe74YHK6eRn6>

It is **compulsory** to send a hard copy of the **same** generated PDF document with the signature of the Candidate. Any alterations made to the original document and non-submission of the hard copy of the original PDF document cause disqualification from the selection process. If the prospective candidate is currently employed at a higher educational institution, government department, or government corporation, the recommendation of the Head of the Institution shall also be included in the application.

Additionally certified copies of relevant educational (including transcripts), professional, extra-curricular, and service certificates are also required to be enclosed to the afore said complete application and be forwarded the same under the registered post to the **Senior Assistant Registrar/Non-Academic Establishments, University of Colombo, 94, Cumaratunga Munidasa Mawatha, Colombo 03** on or before 07.10.2025.

The Post applied for should be marked on the top left-hand corner of the envelope. Applications that are **incomplete, hand-written, submitted without attaching certified copies of relevant certificates to prove qualifications and experience, submitted using sample**

forms, or received after the closing date will be rejected. Once rejected, such applications will not be reconsidered under any circumstances.

Applicants from Government Departments, Corporations and / or other Statutory Boards should channel their applications through the Head of such Institutions. Applications not forwarded through the Head of the Department will be rejected.

Registrar
University of Colombo
Colombo 03

18.09.2025