



Ministry of Urban Development, Construction and Housing
Condominium Management Authority



Applications are invited from suitably qualified candidates with acceptable service experience to fill the following vacancies in this Authority, on a temporary basis.

	Positions	Qualifications	Duration	Salary	Number of Vacancies
1	Management Assistant (Technical) (Civil / Draftsman / Quantity Surveying)	Completion of a National Vocational Qualification (NVQ Level 05 or above) in the engineering field from a technical/vocational training institute recognized by the Tertiary and Vocational Education Commission.	03 months (extendable as required).	MA 2-2 - 2025 Rs.50,540 – 10 x 540 – 7 x 630 - 4 x 1080 - 20 x 1280 - 90,270	05
2	Management Assistant (Non-Technical)	At the G.C.E. (O/L) Examination: Credit passes in 04 subjects including Sinhala/Tamil and Mathematics, and passes in 06 subjects at one sitting. □ At the G.C.E. (A/L) Examination: Passes in at least 03 subjects (excluding General Common Test).	03 months (extendable as required).	MA 1-1 - 2025 Rs.46,220 – 10 x 540 – 7 x 630 - 4 x 890 - 20 x 1190 - 83,390	05
3	Office Assistant / Labourer	Should have sat for the G.C.E. (O/L) Examination.	03 months (extendable as required).	PL 1 – 2025 Rs. 40,500 -10 x 450 – 10 x 490 - 7 x 540 - 15 x 590 - 62,530	03

Salary Payment and Contributions

Under the daily-paid employment basis, the initial monthly salary of the respective service category together with the Government-approved Cost of Living Allowance will be divided by 30 and paid as a daily wage.

- Contributions to the **Employees' Provident Fund (EPF)**: 10% from the employee and 15% from the employer.
- Contributions to the **Employees' Trust Fund (ETF)**: 3% from the employer.

Age Limit

Applicants must be not less than 18 years and not more than 45 years of age on the closing date of applications.

Closing Date: 15.09.2025.

How to Apply

Applications and other detailed information can be downloaded from the official website of the Condominium Management Authority:

 www.Condominium.lk

The following documents should be attached with the application for qualification verification:

- Copies of educational certificates
- Certificates of service experience
- National Identity Card (NIC)
- Grama Niladhari Certificate confirming

Other Requirements

Must be a Sri Lankan citizen.

Must be physically and mentally fit to perform assigned duties and to serve in any part of the island.

Must be of excellent character.

Provide names and addresses of two non-related referees.

General Conditions

Appointments are strictly temporary and do not entitle appointees to claim permanent employment in the Condominium Management Authority.

If false information is detected, the Authority reserves the right to terminate the appointment at any time.

Late, incomplete, or unqualified applications will be rejected without notice.

All qualifications must be satisfied by the closing date of applications.

The post applied for should be clearly indicated on the top left-hand corner of the envelope.

Submission of Applications

Applications should be sent by Registered Post to:

General Manager

Condominium Management Authority

1st Floor, Department of National Housing Department's Building

Sir Chittampalam A. Gardiner Mawatha

Colombo 02.