



NATIONAL CHILD PROTECTION AUTHORITY

VACANCIES

Applications are hereby invited from qualified citizens of Sri Lanka for the vacancies mentioned below at National Child Protection Authority. The applicants should possess the following qualifications:

1. INFORMATION TECHNOLOGY OFFICER (JM 1-1) – 01 Post (Colombo)

Qualifications:

External Candidates (1 or 2 or 3 or 4 below):

1. A Degree in Information Technology / Computer Science which is recognized by the University Grants Commission.
2. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7 in the field of Information Technology / Computer Science, issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.
3. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6 in the field of Information Technology / Computer Science, issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.

AND

At least five (05) years post qualifying experience in the relevant field (Information Technology / Computer Science), in a Corporation, Board or a reputed Statutory Institution.

4. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5 in the field of Information Technology / Computer Science, issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.

AND

At least ten (10) years post qualifying experience in a relevant field (Information Technology / Computer Science), in a Corporation, Board or a reputed Statutory Institution.

Internal Candidates (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum five (05) years satisfactory service in a post of the 'Management Assistant - Technological' (MA 2) Grade II, in the subject relevant (Information Technology / Computer Science) to the post.

Age:

Should be not less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Salary Scale

JM 1.1 - 01/2025: Rs.[72,650-1,360 x10 - 2,040 x18 = 122,970/-]

Initial Salary

As at 2025.01.01 - Rs. 58,615/-

2. EVIDENCE RECORDING ASSISTANT (MA 03) – 04 Posts (Colombo 02, Karapitiya 01, Anuradapura 01)

Qualifications:

External Candidates:

A Bachelor's Degree in Psychology / Sociology / Mass Communication which is recognized by the University Grants Commission.

Age:

Should be not less than 23 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Salary Scale

MA 3 - 01/2025: Rs. [53,940 -800x10 - 1,190x11 - 1,320x10 - 1,350x5 = 94,980/=]

Initial Salary

As at 2025.01.01 - Rs. 45,722/-

3. THERAPIST (MA 03) – 02 Posts (Colombo)

Qualifications:

External Candidates:

A Bachelor's Degree in Psychology/ Sociology/ Health Promotion/ Education in Special Need/ Speech and Hearing Sciences/ Drama and Theatre which is recognized by the University Grants Commission.

Diploma in Counselling recognized by the University Grants Commission or Tertiary Vocational Education Commission will be an added advantage.

Age:

Should be not less than 23 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Salary Scale

MA 3 - 01/2025: Rs.[53,940 - 800x10 - 1,190x11 - 1,320x10 - 1,350x5 = 94,980/=]

Initial Salary

As at 2025.01.01 - Rs. 45,722/-

4. VIDEO TECHNICAL ASSISTANT (MA 2 – 1) – 03 Posts (Colombo 01, Karapitiya 01, Anuradapura 01)

Qualifications:

External Candidates:

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5, issued by a Technical/ Vocational Training Institute accepted by the Tertiary and Vocational Education Commission, (videographying /photographying) with one year work related experience.

Internal Candidates:

Having obtained the qualifications required by the external candidates above.

Age:

Age should be not less than 18 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Salary Scale

MA 2-1 01/2025: Rs.[50,540 - 540x10 - 630x7 - 890x4 - 1,190x20 = 87,710/-]

Initial Salary

As at 2025.01.01 - Rs. 43,379/-

5. MANAGEMENT ASSISTANT - NON TECHNOLOGICAL - (TYPE SETTING) SINHALA (MA 1-1)- 03 Posts (Colombo 01, Karapitiya 01, Anuradapura 01)

Qualifications:

External Candidates:

Educational:

1. a) Having passed the G.C.E. (O/L) Examination in six subjects in one sitting with credit passes for four subjects including:
 - i. Sinhala
 - ii. English language
 - iii. Mathematics
- b) Having passed three subjects (other than the General Paper) at the G.C.E. (A/L) Examination.
- c) 06 months Certificate course for Type Setting / Computer Literacy.

Internal Candidates:

Employees of the categories of Primary Level-Skilled, Primary Level-Semiskilled and Primary Level-Unskilled who possess the following qualifications are eligible to apply.

Educational:

- a) Having passed the G.C.E. (O/L) Examination in six subjects with credit passes for four subjects including:
 - i. Sinhala
 - ii. English language
 - iii. Mathematics
- b) 06 months Certificate course for Type Setting / Computer Literacy.

Other: Having completed a minimum of five (05) years satisfactory service in a permanent post under the above employee category.

Age:

Age should be not less than 18 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Salary Scale

MA 1-1 01/2025: Rs.[46,220 - 540x10 - 630x7 - 890x4 - 1,190x20 = 83,390/-]

Initial Salary

As at 2025.01.01 - Rs. 40,403/-

6. MANAGEMENT ASSISTANT - NON TECHNOLOGICAL (TYPE SETTING) TAMIL (MA 1-1) - 03 Posts (Colombo 01, Karapitiya 01, Anuradapura 01)

Qualifications:

External Candidates:

Educational:

1. a) Having passed the G.C.E. (O/L) Examination in six subjects in one sitting with credit passes for four subjects including:
 - i. Tamil
 - ii. English language
 - iii. Mathematics
- b) Having passed three subjects (other than the General Paper) at the G.C.E. (A/L) Examination.
- c) 06 months Certificate course for Type Setting / Computer Literacy.

Internal Candidates:

Employees of the categories of Primary Level-Skilled, Primary Level-Semiskilled and Primary Level-Unskilled who possess the following qualifications are eligible to apply.

Educational:

- a) Having passed the G.C.E. (O/L) Examination in six subjects with credit passes for four subjects including:
 - i. Tamil
 - ii. English language
 - iii. Mathematics
- b) 06 months Certificate course for Type Setting / Computer Literacy.

Other: Having completed a minimum of five (05) years satisfactory service in a permanent post under the above employee category.

Age:

Age should be not less than 18 years and not more than 45 years. The upper age limit will not apply to internal candidates.

Salary Scale

MA 1-1 01/2025: Rs.[46,220 - 540x10 - 630x7 - 890x4 - 1,190x20 = 83,390/-]

Initial Salary

As at 2025.01.01 - Rs. 40,403/-

7. MANAGEMENT ASSISTANT - NON TECHNOLOGICAL (PROOF READING) SINHALA (MA 1-1) 03 Posts (Colombo 01, Karapitiya 01, Anuradapura 01)

Qualifications:

External Candidates:

Educational:

1. a) Having passed the G.C.E. (O/L) Examination in six subjects in one sitting with credit passes for four subjects including:
 - i. Sinhala
 - ii. English language
 - iii. Mathematics

- b) Having passed three subjects (other than the General Paper) at the G.C.E. (A/L) Examination.

Internal Candidates:

Employees of the categories of Primary Level-Skilled, Primary Level-Semiskilled and Primary Level-Unskilled who possess the following qualifications are eligible to apply.

Educational:

- a) Having passed the G.C.E. (O/L) Examination in six subjects with credit passes for four subjects including:
 - i. Sinhala
 - ii. English language
 - iii. Mathematics

Other: Having completed a minimum of five (05) years satisfactory service in a permanent post under the above employee category.

Age:

Age should be not less than 18 years and not more than 45 years. The upper age limit will not apply to internal candidates.

Salary Scale

MA 1-1 01/2025: Rs.[46,220 - 540x10 - 630x7 - 890x4 - 1,190x20 = 83,390/-]

Initial Salary

As at 2025.01.01 - Rs. 40,403/-

8. MANAGEMENT ASSISTANT – NON-TECHNOLOGICAL (PROOF READING) TAMIL (MA 1-1) - 03 Posts (Colombo 01, Karapitiya 01, Anuradapura 01)

Qualifications:

External Candidates:

Educational:

1. a) Having passed the G.C.E. (O/L) Examination in six subjects in one sitting with credit passes for four subjects including:
 - i. Tamil
 - ii. English language
 - iii. Mathematics
- b) Having passed three subject (other than the General Paper) at the G.C.E. (A/L) Examination.

Internal Candidates:

Employees of the categories of Primary Level-Skilled, Primary Level-Semiskilled and Primary Level-Unskilled who possess the following qualifications are eligible to apply.

Educational:

- a) Having passed the G.C.E. (O/L) Examination in six subjects with credit passes for four subjects including:
 - i. Tamil
 - ii. English language
 - iii. Mathematics

Other: Having completed a minimum of five (05) years satisfactory service in a permanent post under the above employee category.

Age:

Age should be not less than 18 years and not more than 45 years. The upper age limit will not apply to internal candidates.

Salary Scale

MA 1-1 01/2025: Rs.[46,220 - 540x10 - 630x7 - 890x4 - 1,190x20 = 83,390/-]

Initial Salary

As at 2025.01.01 - Rs. 40,403/-

For all Positions above

Apart from the basic salary all positions are entitled to government approved cost of living allowance. EPF and ETF will be borne by the Authority.

Recruitment Procedure for All Positions Above

Recruitment will be done by the results of a written competitive examination and/or a Structured Interview by a panel appointed by the appointing authority.

GENERAL CONDITIONS (For all Positions above):

Every applicant should be a citizen of Sri Lanka, should be of excellent moral character, and should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the island.

Specimen application forms for relevant posts should be downloaded from the official website of the National Child Protection Authority (www.childprotection.gov.lk). Duly Completed applications should be sent only by registered post to reach the following address on or before 10th September 2025.

If you wish to apply for more than one position, separate applications should be sent by registered post for each position.

The post applied should be marked on the top left-hand corner of the envelope.

Applicants from State Sector / Corporations / Statutory Bodies should send their applications through their Heads of the Organizations.

Incomplete, illegible applications which are not conformity with the above requirements and applications received after the closing date will be rejected without any notice. Any form of canvassing will be a disqualification. Only short-listed candidates will be called for Written Examination and/or interviews. The decision of the Board of Directors of the National Child Protection Authority with regard to these recruitments shall be final.

Chairman,
National Child Protection Authority,

No: 330, Thalawathugoda Road,

Madiwela,

Sri Jayawardenapura.

Telephone Number – 0112778911 - 14

Web Site – www.childprotection.gov.lk