



THE OPEN UNIVERSITY OF SRI LANKA

Student Affairs and Welfare Division

Post of Project Assistant (on contract)

Applications will be entertained from suitably qualified persons for the above post.

Qualifications

- The candidate should hold a Bachelor's Degree from a recognized University.
- The candidate must have
 - Computer literacy skills (excellent in MS Word and MS Excel)
 - Good communication skills
 - Ability to handle general office work
 - Typing ability in both Sinhala & English languages

Duration of the appointment

Appointment will be made initially for six months, extendable up to four years based on performances.

Remuneration

Fixed monthly allowances of Rs. 40,000/- (inclusive of COL allowance) and will be entitled for EPF and ETF.

Suitably qualified candidates are invited to apply with a CV through email : sarsa@ou.ac.lk on or before 22.08.2025 (*Mention the subject as "Vacancy for Project Assistant – Student Affairs and Welfare Division " on your e-mail*)

For any clarification call: 011-2881205 / 011-2881374

Registrar
The Open University of Sri Lanka.
11.08.2025