

Ministry of Labour

National Institute of Occupational Safety and Health



VACANCIES

Applications are invited from qualified citizens of Sri Lanka for the following posts that exist at the National Institute of Occupational Safety and Health established under the National Occupational Safety and Health Institution Act No. 38 of 2009 and affiliated to the Ministry of Labour.

01. Director General: No. of Posts 01

Nature of Appointment Service Category

Senior Managerial

Salary Code HM-2-1-2025

: Rs. 161,140 - 12 x 4,850 - 219,340 iii. Salary Scale

Qualification for recruitment:

1.2.1 Education For External Applicants

Educational Qualifications

Should have obtained a Bachelor's degree in Medicine / Engineering / Science from a university recognized by the University Grants Commission

with

- ii. A Postgraduate degree in Medicine / Engineering / Science
- iii Should have obtained an Associate Membership of a reputed Professional Institute in Management and
- iv Should have obtained at least 20 years experience in Managerial Level Post in Government Corporation, Statutory Board or reputed private sector institution (Out of that 10 years should be in Occupational Safety and Health and 05 years should be in Senior Managerial Level)
- Should have obtained a Bachelor's degree in Medicine Engineering / Science from a university recognized by the University Grants Commission with
 - ii. Should have obtained a Doctorate in Medicine / Engineering / Science and
 - iii As an officer having an excellent service record of at least 05 years in Senior Managerial Level in Government Corporation, Statutory Board or reputed private sector institution after obtaining the Doctorate as experience and having 10 years experience in Occupational Safety and Health Policy practices.

For Internal Applicants

Educational Qualifications

Should have completed a satisfactory service of at least 05 years in senior Managerial (HM 1-1) Service Category with 10 years experience in Occupational Safety and Health Policy practices.

1.2.2 Additional Qualifications

- Should have published national and international publications regarding Occupational Health and Safety. Doing researches and should have submitted them as national and international publications.
- Having worked with national and international institutions in Occupational Health and Safety. Having provided national and international consultancy services in
- Occupational Health and Safety Proficiency in providing leadership to teams engaged in multiple
- tasks and efficient management of other resources 1.2.3 Age: Should be not less than 35 years and not more than 55 years.

Maximum age limit will not be applicable to internal applicants.

02. Director (Health and Hygiene): No. of Posts 01

2.1 Nature of Appointment

i. Service Category : Senior Managerial

HM-1-1-2025 ii. Salary Code

iii. Salary Scale : Rs. 140,640 - 15 x 4,100 - 202,140

Qualification for recruitment:

2.2.1 Education For External Applicants

Educational Qualifications

- Should have obtained a degree in Medicine / Special degree inclusive of Chemistry and Physics subjects from a university recognized by the University Grants Commission
- and
- ii. A Postgraduate degree in Occupational Health and Hygiene and
- iii Should have obtained at least 15 years experience in the relevant field in a Managerial Level Post in Government Corporation, Board or a Statutory Institution after obtaining the above qualifications

For Internal Applicants

Educational Qualifications

- Should have obtained a degree in Medicine / Special degree inclusive of Chemistry and Physics subjects from a university recognized by the University Grants Commission
- and
- ii. A Postgraduate degree in Occupational Health and Hygiene and
- iii Should have completed a satisfactory service of at least 05 years in the relevant subject field in Grade 1 of Managerial Service Category.

2.2.2 Additional Qualifications

- Capability of conducting researches in these fields and preparation of research reports.
- Capability of planning policies and conducting lectures for the promotion of Occupational Health, Hygiene and Safety.
- Experience in working with national and international institutions
- Capability of making project plans regarding Occupational Health and Safety
- 2.2.3 Age: Should be not less than 35 years and not more than 55 years. Maximum age limit will not be applicable to internal applicants.

03. Director (Safety): No. of Posts 01

3.1 Nature of Appointment Service Category

Senior Managerial ii. Salary Code HM-1-1-2025

iii. Salary Scale

Rs. 140,640 – 15 x 4,100 – 202,140

Qualification for recruitment: 3.2.1 Education

For External Applicants **Educational Qualifications**

Should have obtained a degree in Engineering from a reputed

- university / institution and
- Membership obtained from a Chartered Institute in Engineering iii Should have obtained a Postgraduate degree in Occupational Safety
- and
- iv Should have completed a satisfactory service of at least 05 years in the relevant subject field in Grade 1 of Managerial Service Category.
- For Internal Applicants

Educational Qualifications

Should have obtained a degree in Engineering from a reputed university / institution

- Membership obtained from a Chartered Institute in Engineering
- Should have obtained a Postgraduate degree in Occupational Safety
- Should have completed at least 05 years experience in the relevant field in a Managerial Level Post in Government Corporation, Board or a Statutory Institution after obtaining the above qualifications

Additional Qualifications 3.2.2

- Capability of conducting researches in these fields and preparation of research reports.
- · Capability of planning policies and conducting lectures for the
- promotion of Occupational Health, Hygiene and Safety. Experience in working with national and international institutions
- · Capability of making project plans regarding Occupational Health, Hygiene and Safety
- 3.2.3 Age: Should be not less than 35 years and not more than 55 years. Maximum age limit will not be applicable to internal applicants.

04. Assistant Director (Health): No. of Posts - 01

4.1 Nature of Appointment

i. Service Category Managerial

ii. Salary Code MM-1-1-2025 Grade II

iii. Salary Scale Rs. 91,690 - 10 x 2,480 - 15 x 3,450 - 168,240

4.2 Qualification for recruitment:

4.2.1 Education

For External Applicants **Educational Qualifications**

i. Should have obtained a degree in Medicine from a university recognized by the University Grants Commission and being registered in the Sri Lanka Medical Council (MBBS) and one (01) year's experience in government or reputed private institution in the field of occupational health after obtaining the degree

For Internal Applicants

Educational Qualifications

- Should have obtained a degree in Medicine from a university recognized by the University Grants Commission and being registered in the Sri Lanka Medical Council (MBBS) and one (01) year's experience in government or reputed private institution in the field of occupational health after obtaining the degree
- Should have completed a satisfactory service of at least 05 years in Junior Management Service Category relevant to subject field entrusted to the relevant post

Additional Qualifications 4.2.2

- Proficiency in the Computer Subject.
- Skills in Research / Studies.
- Capability of conducting lectures and consultancy services
- 4.2.3 Age: Should be not less than 22 years and not more than 45 years. Maximum age limit will not be applicable to internal applicants.

05. Assistant Director (Hygiene): No. of Posts – 01

5.1 Nature of Appointment

i. Service Category : Managerial

: MM-1-1-2025 Grade II ii. Salary Code

: Rs. 91,690 - 10 x 2,480 - 15 x 3,450 - 168,240 iii. Salary Scale

5.2 Qualification for recruitment:

5.2.1 Education For External Applicants **Educational Qualifications**

Should have obtained a degree in Chemistry or General degree

inclusive of Physics subject or a Special degree in Chemistry or Physics from a university recognized by the University Grants Commission

Experience of not less than one (01) year in government or reputed private institution in the relevant field after obtaining the degree

For Internal Applicants

Educational Qualifications

- Should have obtained a degree in Chemistry or General degree inclusive of Physics subject or a Special degree in Chemistry or Physics from a university recognized by the University Grants Commission
- ii Should have completed a satisfactory service of at least 05 years in Junior Management Service Category relevant to subject field entrusted to the relevant post

5.2.2 **Additional Qualifications**

- Proficiency in the Computer Subject.
- Skills in Research / Studies.
- Capability of conducting lectures and consultancy services
- 5.2.3 Age: Should be not less than 22 years and not more than 45 years. Maximum age limit will not be applicable to internal applicants.

06. Assistant Director (Administration) : No. of Posts – 01

6.1 Nature of Appointment Service Category

Managerial

: MM-1-1-2025 - Grade II Salary Code

: Rs. 91,690 - 10 x 2,480 - 15 x 3,450 - 168,240 iii. Salary Scale

6.2 Qualification for recruitment: 6.2.1 Education For External Applicants

Educational Qualifications Should have obtained any degree from a university recognized by the

University Grants Commission and experience of not less than one (01) year in government or reputed private institution in the relevant field after obtaining the degree For Internal Applicants

Educational Qualifications

Should have obtained any degree from a university recognized by the

- University Grants Commission Should have completed a satisfactory service of 05 years in Junior
- Management Service Category relevant to subject field entrusted to the relevant post **Additional Qualifications** 6.2.2

Proficiency in the Computer Subject.

- Skills in Research / Studies.
- · Capability of conducting lectures and consultancy services
- Should be not less than 22 years and not more than 45 years. 6.2.3 Age:
- Maximum age limit will not be applicable to internal applicants.

07. Occupational and Safety Officer (Grade II): No. of Posts - 01

7.1 Nature of Appointment Junior Managerial Service Category

Salary Code : JM-1-1-2025 - Grade II iii. Salary Scale : Rs. 72,650 - 10 x 1,360 - 18 x 2,040 - 122,970

and

7.2 Qualification for recruitment:

7.2.1 Education

from a university recognized by the University Grants Commission

For External Applicants

Educational Qualifications

Should have obtained a BSc degree inclusive of Physics (Second Class

Upper) or a Special degree in Physics subject (Second Class Upper)

ii. experience of not less than one (01) year in government corporation or government recognized institution in the relevant field after obtaining the degree

For Internal Applicants

Educational Qualifications

- Should have obtained a BSc degree inclusive of Physics (Second Class Upper) or a Special degree in Physics subject (Second Class Upper) from a university recognized by the University Grants Commission
- Should have completed a satisfactory service of at least 05 years in Grade II post of Management Assistant Service Category in the relevant field

Additional Qualifications 7.2.2

and

Knowledge in English language and Information Technology.

7.2.3 Age: Should be not less than 22 years and not more than 45 years as at the date of closing the applications. Maximum age limit will not be applicable to internal applicants.

08. Librarian (Grade II): No. of Posts 01

8.1 Nature of Appointment

 Service Category : Junior Managerial

ii. Salary Code : JM-1-1-2025 - Grade II

iii. Salary Scale : Rs. 72,650 - 10 x 1,360 - 18 x 2,040 - 122,970

8.2 Qualification for recruitment: 8.2.1 Education

For External Applicants **Educational Qualifications**

Should have obtained a BSc degree in Libraries and Information (Notification) from a university recognized by the University Grants Commission

ii. experience of not less than one (01) year in government, government corporation or government recognized institution in library affairs

and

after obtaining the degree iii. Should have obtained the Higher Vocational Certificate in Library

Science and Documentation of the University of Kelaniya

and iv. experience of not less than one (01) year in government, government corporation or government recognized institution in library affairs

For Internal Applicants Educational Qualifications

after obtaining the qualification

Should have obtained a BSc degree in Libraries and Information (Notification) from a university recognized by the University Grants Commission and

ii. Experience of not less than one (01) year in government, government corporation or government recognized institution in library affairs

after obtaining the degree iii. Should have obtained the Higher Vocational Certificate in Library Science and Documentation of the University of Kelaniya

and iv Should have completed a satisfactory service of at least 05 years in Grade II post of Management Assistant Service Category in the

relevant field

8.2.2 Additional Qualifications

Knowledge in English language and Information Technology. 8.2.3 Age: Should be not less than 22 years and not more than 45 years as at the date of closing the applications. Maximum age limit will not

be applicable to internal applicants.

Other General Conditions: Every applicant should be;

- A Citizen of Sri Lanka
- ii. Should be physically and mentally fit to discharge the duties entrusted
- to the post and to serve in any part of the island. iii. Should bear an excellent moral character

Method of Recruitment:

Will be recruited by a structured interview.

Conditions of Employment:

These appointments are permanent with entitlement to Employees Provident Fund and Employees Trust Fund. Salary as at Recruitment:

When recruitment is made among external applications, the relevant person

will be placed at the starting step of the salary scale. When internal applicants

are recruited salary step to be placed will be decided as per the Provisions in

Chapter VII of the Establishment Code. Method of Applying:

Self prepared applications should be sent by registered post addressed to "Director General, National Institute of Occupational Safety and Health, No. 97, Jawatte Road, Colombo 05" to receive on or before 15.08.2025. If applying for several posts, separate applications should be submitted for each

Post applying for should be mentioned on the left top corner of the envelope containing the application. Applications submitted after the closing date will be rejected.

Closing date of Application:

It will be accepted as that the applicant has fulfilled the required qualifications only if the applicant has fulfilled all qualifications in every way as at the closing date of 15.08.2025.

Governing Board of the National Institute of Occupational Safety and Health reserves the right to take the final decision regarding recruitment to the above posts.

Email : info@niosh.gov.lk : www.niosh.gov.lk Website

Telephone No.: 011 - 2585425 / 011 - 2598672

Address: Director General National Institute of Occupational Safety and Health No. 97,

> Jawatte Road, Colombo 05.