



THE OPEN UNIVERSITY OF SRI LANKA
FACULTY OF HUMANITIES & SOCIAL SCIENCES
OFFICE OF THE DEAN

POST OF OPERATION ASSISTANT (ON CONTRACT)

Applications will be entertained from suitably qualified persons for the above post.

Qualifications:

- Should have passed the G.C.E O/L examination with six subjects in one sitting or NVQ Level 04 or equivalent.
- Prior working experience, knowledge of office work, ability to read and understand English would be added advantages.

Duration of the appointment

Appointments will be made initially for six months and extendable up to two years based on performance.

Remuneration:

Fixed monthly allowance of Rs. 25,000/- (Inclusive of COL allowance) and will be entitled for EPF and ETF.

Suitably qualified candidates are invited to apply with a CV via email arhss@ou.ac.lk on or before **5th August 2025**.

The decision of the Open University of Sri Lanka shall be final and conclusive. Applications received after the closing date will not be considered. Incomplete applications will be rejected. The university has the right to shortlist the candidates and qualified shortlisted candidates will be called for an interview.

Inquiries: Assistant Registrar, Faculty of Humanities & Social Sciences -112881232/0112881377

Registrar

The Open University of Sri Lanka

30th July 2025.