



THE OPEN UNIVERSITY OF SRI LANKA

VACANCY

ASSISTANT DIRECTOR/ REGIONAL EDUCATIONAL SERVICES

Ampara, Monaragala, Polonnaruwa, Puttalam, Vavuniya

Applications will be received by me up to **12.08.2025** from suitably qualified persons for the above post. Applications should be made in the prescribed form obtainable from the Open University.

QUALIFICATIONS:

- (i) Should possess a degree with first or second class from a recognized University / HEI.  
OR  
should possess a degree with a postgraduate degree of not less than one academic year from a recognized University / HEI.  
OR
- (ii) A holder of the post of Educational Assistant Grade I with a minimum of two (02) years' experience in the Regional Educational Services of the Open University of Sri Lanka.

SALARY SCALE :

Assistant Director/ Regional Educational Services U-EX 1 (II) – Rs. 85,305-3x2,020-91,365 (EB) 93,765;  
12x2,400 - 122,565 p.m.

The above salary scale is fully operative with effect from 01.01.2027, and the placement of the salary applicable to the post for the year 01.01.2025 and 01.01.2026 will be made in accordance with the University Grants Commission Circular No. 02/2025 (i) dated 04.04.2025.

No. OF VACANT POSTS : 04

VACANCIES AVAILABLE LOCATIONS : Ampara, Monaragala, Polonnaruwa, Puttalam, Vavuniya  
Preference will be given to permanent residents of above districts.

BENEFITS:

All permanent Appointees will become contributors to the Universities Provident Fund, contributing 10% of their monthly earnings and the University contributing an amount equivalent to 7%. In addition, they will become contributors to the Employees' Trust Fund and the University Pension Scheme, under which the University will contribute 3% and 8% of the monthly earnings of the employees, respectively. Appointees will also be entitled to receive other allowances as approved by the Government.

METHOD OF RECRUITMENT:

Selection by a structured interview. Applicants who have scored 40% marks or above at the structured interview are eligible to be considered for selection.

HOW TO APPLY:

The application form (Academic) could be downloaded from our website <https://ou.ac.lk/vacancies/> or can be obtained from the Deputy Registrar/ Establishments (Academic), The Open University of Sri Lanka, PO Box 21, Nawala, Nugegoda.

Applicants from Higher Educational Institutions, Government Departments, and Government Corporations should apply through the Head of the Institution/ Department/ Corporation. Please attach certified copies of birth certificate, National Identity Card, relevant certificates of confirmed results to prove qualifications (with transcripts), professional qualifications, and experience. Applications which do not conform to the requirements, applications received after the closing date, and incomplete applications will be rejected.

Duly filled application form along with the supporting documents should be sent to **Deputy Registrar/ Establishments (Academic), The Open University of Sri Lanka, PO Box 21, Nawala, Nugegoda** under registered post to reach on or before **12.08.2025**. Please mention the post applied for on the top left-hand corner of the envelope. The University reserves the right to shortlist the candidates.

**Note : Selected candidates are transferable within the 19 Study and 09 Regional Centres of the Open University of Sri Lanka.**

Registrar  
The Open University of Sri Lanka  
Nawala, Nugegoda.  
20.07.2025