



THE OPEN UNIVERSITY OF SRI LANKA

Department of Early Childhood & Primary Education

Post of Academic Co-ordinator (Part Time)

(Hatton, Matale, Batticaloa, Ampara, Trincomalee, Polonnaruwa, Jaffna, Kilinochchi Mannar, Kurunegala, Puttlam, Rathnapura, Galle, Ambalantota, Badulla, Bandarawela, Gampaha, Kalutara Regional/ Study Centres)

Applications will be entertained from suitably qualified persons for the above post.

Qualifications : -

- Should have a Bachelor of Education degree awarded with 1st class or 2nd class upper division from a recognized University.

Or

- Should have a Bachelor of Education degree awarded with 2nd lower division from a recognized University and at least one year experience in teaching/research/profession work/postgraduate studies

Or

A degree with specialization in the relevant subject-without Honours or any other degree with at least 2nd Class Honours and a Postgraduate degree of at least 2 academic years duration in the relevant subject with a research component by way of thesis/dissertation.

Duration of the appointment

Appointments will be made initially for six months and extendable up to two years based on performance.

Remuneration

Rs.400/= per hour for a maximum of 7 hours per day.

Suitably qualified candidates are invited to apply with a CV (with email address) and copies of the educational qualifications by **registered post** on or **before 31.07.2025**.

(Head/ Dept. of Early Childhood & Primary Education, The Open University of Sri Lanka, Nawala, Nugegoda)

Please mention the preferred centre on your CV

Experience & Skills:

- Ability to handle academic administrative work, coordination of study programmes.
- Fluency in English/Tamil Language
- Ability to use MS Office software and the use of the Internet platform.
- Ability to work flexible hours, depending on the requirements of the Department.
- Prior Knowledge in Open Distance Learning (ODL) methods are an added advantage.

Only the short-listed candidates will be called for the interview via email.

The decision of the Open University of Sri Lanka shall be final and conclusive. Applications received after the closing date will not be considered. Incomplete applications will be rejected. University has the right to shortlist the candidates and qualified shortlisted candidates will be called for an interview.

Inquires : Mr.P.Seneviratne 2881400, 2881399

Registrar
The Open University of Sri Lanka
18.07.2025