



THE OPEN UNIVERSITY OF SRI LANKA
MATALE STUDY CENTRE,
REGIONAL EDUCATIONAL SERVICES DIVISION
POST OF PROJECT ASSISTANT (ON CONTRACT)

Applications are invited for the above post at the Matale Study Centre, The Open University of Sri Lanka.

Qualifications:

- The applicants should hold a Bachelor's degree from a recognized university.
- Ability to communicate in two languages (Sinhala or Tamil and English).
- Ability to handle administrative work, scheduling, and coordination work.
- Proficiency in computer literacy.

Preference will be given: Residents of Matale District

Nature of the appointment:

Appointment will be made initially for six months and extendable up to two years based on performance.

Remuneration:

Fixed monthly allowance of Rs. 40,000/- and will be entitled for EPF and ETF.

Suitably qualified candidates are invited to apply with a CV through email admtl@ou.ac.lk on or before **19th July 2025**.

The decision of the Open University of Sri Lanka shall be final and conclusive. Applications received after the closing date will not be considered. Incomplete applications will be rejected. The university has the right to shortlist the candidates and qualified shortlisted candidates will be called for an interview.

Registrar
The Open University of Sri Lanka
14th July 2025