

MINISTRY OF PUBLIC ADMINISTRATION PROVINCIAL COUNCILS AND LOCAL GOVERNMENT

Limited Competitive Examination for Recruitment to the Post of Technical Officer (Grade III and Training Grade) in the Sri Lanka Technological Service under the Home Affairs Division of the Ministry of Public Administration, Provincial Councils, and Local Government- 2025

APPLICATIONS are called from the qualified citizens of Sri Lanka for the limited Competitive Examination for the recruitment to the above post existing under the Home Affairs Division of the Ministry of Public Administration, Provincial Councils, and Local Government. This examination will be conducted by the Commissioner General of Examination in the month of October, 2025 in the Colombo District. The Secretary to the Ministry of Public Administration, Provincial Councils, and Local Government shall have the power to postpone or cancel this examination.

- ❖ The application is published on “Online Applications -Recruitment Exams/E.B. Exams” under “Our Services” in the website of the Department of Examinations, Sri Lanka - www.doenets.lk and applications can only be submitted online. Receipt of online applications will be opened on **7th July 2025 at 9:00 a.m.** and will be closed on **7th August 2025 at 9:00 p.m.**
- ❖ Officers should submit a copy of the application to the Head of the Institution for Inclusion in the personal file and, they must present a copy of the application certified by the Head of the Institution and a letter confirming their service issued by the Head of the Institution, when they will be called for the interview.

1.0. Qualifications for Recruitment :

Applicants shall have fulfilled all the qualifications for recruitment to this post in every respect as at the closing date of application mentioned in this notification.

1.1. General Qualifications :

- 1.1.1. Should be a citizen of Sri Lanka.
- 1.1.2. Applicants should be of excellent character.
- 1.1.3. Any person holding a priesthood in any religion/religious sect will not be eligible to sit this examination.
- 1.1.4. The candidate shall not possess any disqualification mentioned in Chapter V of the Procedural Rules of the Public Service Commission.

1.2. Physical and Mental Fitness :

The applicants should have sufficient physical and mental fitness to serve in any part of Sri Lanka and perform duties in the post.

1.3. Age limit :

The age limit will not be applicable since the officers, who are currently serving in the public service, will only be recruited on limited basis.

1.4. Educational Qualification, Professional Qualifications and Professional Experience :

1.4.1. Technical Officer Grade III of Sri Lanka Technological Service

1.4.1.1. Educational Qualifications :

- Should have passed GCE (O/L) Examination, in six (06) subjects with credit passes for Sinhala/Tamil/English Language, Mathematics, and Science in not more than two sitting.

1.4.1.2. Professional Qualifications :

Applicants should have obtained one of the following professional qualifications along with educational qualifications mentioned above.

- National Diploma in Technology awarded by University of Moratuwa or Hardy Institution in Ampara,
or
- National Diploma in Engineering awarded by National Apprentice and Industrial Training Authority,
or
- Higher National Diploma in Engineering awarded by Ministry of Education and Higher Education,
or
- Diploma in Technology awarded by the Open University of Sri Lanka,
or
- Successful completion of Part I of the Engineering Examination conducted by Sri Lanka Engineering Institute
or
- Having completed National Vocational Qualifications (NVQ) level 06 applicable to the field of employment
or
- Possession of other technical qualifications that are deemed fully equivalent in all aspects to the aforementioned technical qualifications, as recognized by the Tertiary and Vocational Education Commission, following consultation with the Ministry of Education and the institutions that issue the above-mentioned technical certificates.

1.4.1.3. Experience

- Having at least 05 years of active and satisfactory service experience in the relevant field in a permanent, departmental position in a primary or above service category in a Government Ministry/ Department/ District Secretariat/ Divisional Secretariat.

1.4.2. Training Grade (One year training) -

1.4.2.1. Educational Qualifications

- Should have passed GCE (O/L) Examination, in six (06) subjects with credit passes for Sinhala/Tamil/English Language, Mathematics, and Science in not more than two sitting.

1.4.2.2. Professional Qualifications –

Applicants should have obtained one of the following professional qualifications along with educational qualifications mentioned above

- Having possessed a National Technical Certificate by successfully following a course in a field applicable to the post offered by a Technical College recognized by Tertiary and Vocational Education Commission. (E.g. National Technical Certificate Civil/Electrical/ Mechanical)
or
- Having obtained the relevant certificate by successfully completing a one year fulltime course on draftsmanship in a Technical College recognized by Tertiary and Vocational Education Commission.
or
- Having obtained the relevant certificate by for successfully completing National Certificate Course for Industrial Technicians in a field applicable to the post, offered by Technical College recognized by Tertiary and Vocational Education Commission.

or

- Possession of other technical qualifications that are deemed fully equivalent in all aspects to the aforementioned technical qualifications, as recognized by the Tertiary and Vocational Education Commission, following consultation with the Ministry of Education and the institutions that issue the above-mentioned technical certificates.

1.4.2.3. Experience

- Having at least 10 years of active and satisfactory service experience in the relevant field in a permanent, departmental position in a primary or above service category in a Government Ministry/ Department/ District Secretariat/ Divisional Secretariat.

2.0. Method of Recruitment :

- 2.1. In the recruitment of Technical Officer Grade III and Training Grade of Sri Lanka Technological Service on an limited basis, recruitment to Grade III will be done initially, and in the event that there is not enough number of applicants who qualify for recruitment to Grade III, the remaining vacancies will be filled by the candidates who satisfy the qualifications applicable to the Training Grade.
- 2.2. Recruitments will be made on the results of written competitive examination and an interview. Suitable candidates will be selected by an interview a number of applicants equivalent to the number of recruitments to be made as per the existing vacancies based on the order of merit of the aggregate marks secured by the applicants who have passed the written examination. The examination will be held in Sinhala, Tamil and English medium, and all the question papers shall be answered in one and the same language.

2.3. Written Examination -

| Subjects | Time Duration | Maximum marks | Amount of marks required to pass the examination |
|-------------------|---------------|---------------|--|
| Intelligence Test | 01 hour | 100 | 40 |
| Technology Paper | 03 hours | 100 | 40 |

2.4. Syllabus of the Written Examination -

| Name of the question paper | Syllabus |
|----------------------------|---|
| Intelligence Test | The paper will consists of questions to assess the applicant's logical reasoning, analytical thinking and decision-making ability. |
| Technology Paper | The paper will consists of questions to assess the capabilities that the applicant should acquire in with regard to principles of building construction, ability to prepare and read plans for construction works, ability to prepare estimates, water supply, drainage mechanisms and waste disposal procedures. |

- 2.5. The priority list for the interview will be prepared in the order of the aggregate of marks secured by the applicants who will obtain 40% of marks or more for each question paper above.

- 2.6. The applicant shall bring the geometrical equipment and other accessories required for answering the above Technology paper to the examination hall.
- 2.7. The interview board will be appointed by the appointing authority, and marks will not be given for this interview, and it will be conducted only for the purpose of verifying the qualifications.

3.0. Recruitment to Technical Officer Grade III of Sri Lanka Technological Service following the completion of training period

- 3.1. Applicants who have been enrolled to the Training Grade, will be recruited to Technical Officer Grade III of Sri Lanka Technological Service, after they have successfully completed the training period and submitted the certificate issued by the institution nominated by the Secretary to the Ministry that they have passed the examination.
- 3.2. The applicants who fail to complete the examination held at the end of the training period shall have the opportunity to extend their training for a period not more than 06 months. The candidates who fail the repeat examination held at the end of the extended period will be released to their previous posts.

4.0. Monthly Salary Scale

- 4.1. In terms of Schedule II of the Public Administration Circular No. 10/2025 dated 25.03.2025, the monthly salary scale applicable to the post of Technical Officer Grade III will be Rs. 52,250-800 x10-1,119 x 11-1,320x10-1,350x10-Rs.100,040/- (MN-3-2025). The holder of this post will also be entitled to other allowances paid by the government from time to time.
- 4.2. Applicants recruited to the Training Grade shall remain further on the same salary scale that they received previously, and an annual allowance equivalent to the initial salary increment of the recruitment grade of the Technical officer of the Sri Lanka Technological Service will be paid in addition to the basic salary until they will pass the examination conducted by an institution authorized by the Secretary to the Ministry at the end to the training course.

5.0. Conditions of Employment

- 5.1 The selected candidates will be appointed to this post subject to the general conditions governing the appointments of public service, Procedural Rules of the Public Service Commission, provisions of the Establishments Code, Financial Regulations, provisions of the recruitment procedure for Supervisory Management Assistant- Technical Services Category as approved by the Public Service Commission, and the amendments made thereto and will be made from time to time.
- 5.2. Also, the selected applicants will be attached to the District Secretariats and Divisional Secretariats under the Home Affairs Division at the discretion of the Secretary to the Ministry of Public Administration, Provincial Councils, and Local Government. Further, they will be subject to serve and undergo training in any part of the Island.
- 5.3. The post of Technical Officer Grade III of Sri Lanka Technological Service is permanent and pensionable (subject to future policy decisions taken by the Government regarding the pension scheme). The appointee shall make contributions to the Widows and Orphans Pension Scheme/ Widowers and Orphans Pension Scheme and pay the contributions for the scheme as may be prescribed by the Government from time to time.
- 5.4. The appointment of Technical Officer Grade III of Sri Lanka Technological Service is subject to an acting period of one year, and the appointee, in terms of the Public Administration Circular No.18/2020 dated 16.10.2020 and the Circulars incidental thereto, shall obtain official language proficiency before passing the three (03) years of

being appointed to the post. The appointee shall pass the first efficiency bar examination before passing the three (03) years of being appointed to the post.

- 5.5. The Technical Officers of Grade III of Sri Lanka Technological Service shall perform the inspection of work for all new constructions, renovations, and repairs and the designing of plans related to constructions, the preparation of estimates, the supervision of maintenance works, the checking and recommending of documents submitted for payments, and the other duties assigned in relation to the post under the Secretary to the Ministry in charge of the subject of Home Affairs/District Secretary/Divisional Secretary.

6.0. Method of Application

- 6.1. The Online Examination Application should strictly be filled in English language. Once the Examination Department receives application submitted online, the applicant will be notified *via* a text message (SMS) to the mobile phone number used to access the system, or *via* email, whether the application was accepted/not accepted by the Department of Examination as a valid application. Before completing the online application, download the instructions sheet prepared for this purpose. Instructions therein should be strictly followed. No alteration done after taking print-out the application will be considered as a valid modification. Incomplete applications will be rejected without any notice.
- 6.2. It is mandatory to clearly indicate using the mark (✓) in the relevant place whether the applicant expects to apply for the Technical Officer Grade III or Training Grade of the Sri Lanka Technological Service.
- 6.3. The applicant must get the signature attested on the admission card and shall present the duly attested admission card to the supervisor on the day of the examination. Applicant without a signature-attested admission card will not be allowed to sit the examination.
- 6.4. All applicants who have paid the prescribed examination fees and forward duly completed applications on or before the closing date of application will be issued the admission card only *via* online method by the Commissioner General of Examinations on the presumption that only those who possess such qualifications as indicated in the *gazette* notification have, applied. Once the admission cards are issued, it will be published through a web notice and the applicants will also be notified through a text message (SMS) by the Department of Examination. An applicant, who has not received the admission card, should inquire thereof from the Institutional Examinations Organization Branch of the Department of Examinations, Sri Lanka, as specified in the notification. In making such an inquiry, the name of the examination that applicant applied for, full name of the applicant, National Identity Card number and the address should be mentioned accurately. In the case of an applicant outside of Colombo, it will be more effective to send a letter of request along with the above information to the e-mail address indicated in this notification. When inquiring so, it will be advantageous to keep a copy of the application and a copy of the receipt for payment of examination fee in applicant's possession in order to prove any information requested by the Department of Examination.
- 6.5. The issuance of an admission card to an applicant should not be considered as an acceptance that he or she has fulfilled the required qualifications to sit the examination or for the post.
- 6.6. If there are any amendments upon checking the admission card, such amendments should be made by requesting from the Department of Examinations. Requests made for amendments at the examination hall will be rejected.
- 6.7. All applicants shall be bound to act in accordance with the general examination rules and regulations specified in this *Gazette*.

7.0. Examination Fee

- ❖ Examination fee is Rs. 600/=. Payments should be made only under the following methods of payments provided by the online system.
 - i. Any Bank Credit Card
 - ii. Any Bank Debit Card with the facility of Internet Transactions
 - iii. Online Banking Method of Bank of Ceylon
 - iv. Any Branch of the Bank of Ceylon

Note:-

- (a) The instructions on how to make payments through the above methods have been published under the technical instructions relevant to the examination on the website.
- (b) Receipt of payments will be notified *via* a text message (SMS) or e-mail. The full amount of the examination fee should be paid, and the applications with lesser or higher amount fees will be rejected. The Department of Examinations, Sri Lanka, will not be responsible for any error that occurs in making payment of examination fee through the above-mentioned paying methods.
- (c) The amount paid for the examination will not be refunded or transferred to any other examination under any circumstances.

8.0. Identity of the Candidates

- 8.1. The Candidates shall prove their identity to the satisfaction of the supervisor for all the subjects they appear for at the examination in the examination hall. The Following documents will be valid only for that purpose.

- I. National Identity Card
- II. A valid Passport
- III. A valid Driving License

Furthermore, the candidate should enter the examination hall, that their identity can be verified, without covering their face and ears and also not wearing any electronic communication devices. The candidates, who refuse to confirm their identity in such a manner, will not be allowed to enter in to the examination hall. Further, the candidates shall remain without covering their faces and ears from the time they enter in the examination hall until they leave the hall at the end of the examination.

9.0 Penalties for providing false information

- 9.1. If it is revealed that a candidate does not possess the required qualifications, his/her candidature will be annulled at any stage before, during, or after the examination. If it is revealed that a candidate has submitted any false information with his /her knowledge, or if he/she has willfully suppressed any important information, he/she will be dismissed from government service.

10.0. General Matters

- 10.1. The candidates shall be subjected to the rules and regulations imposed by the Commissioner General of Examinations for the purpose of conducting the examination and issuing the results. If any candidate will violate those rules and regulations, he or she will be liable to be subjected to punishment imposed by the Commissioner General of Examinations.
- 10.2. If there is any matter not provided for in this notification, such matter and anything with regard to filling these vacancies will be determined by the Public Service Commission and Secretary to the Ministry of Public Administration, Provincial Councils, and Local Government.

- 10.3. In case of any inconsistency among the texts of Sinhala, Tamil, and English languages published in this notification, the Sinhala text notification shall be treated as the correct one, and action will be taken accordingly.

S. ALOKABANDARA,
Secretary,
Ministry of Public Administration, Provincial
Councils and Local Government.

On 24th day of the month of June 2025,
Colombo 05.

07-585/2