

SPECIMEN APPLICATION FORM

**Recruitment to the vacant Post of Legal Officer Grade III in the executive Service category of
Central Provincial Public Service - 2025**

No. :
For office use only)

Permanent Residential District :

01.

- 1.1 Name with initials (In English capital letters) :.....
Ex: Mr./Mrs./Miss (Ex. SILVA, A.B.C.D)
- 1.2 Name with initials (In Sinhala/Tamil) :.....
Ex: Mr./Mrs./Miss
- 1.3 Name denoted by initials (in English capital letters) :
.....
- 1.4 Name denoted by initials (in Sinhala/Tamil) :
.....

02.

- 2.1 Permanent Address (In Sinhala/Tamil) :.....
.....
- 2.2 Address to which calling letter to be sent (In Sinhala/Tamil) :.....
.....
- 2.3 Address to which calling letter to be sent (In English capital letters) :.....
.....
- 2.4 Official Address, if currently in Public Service :.....
.....
- 2.5 National Identity Card No. :
- 2.6 Sex : 0 - Male, 1 - Female

03.

- 3.1 Date of birth : Year : Month : Date :
- 3.2 Age as at 2025.05.15 : years :——— months :——— days :———
- 3.3 Mobile No :

04.

Civil Status :
Unmarried - 1 Married - 2 (Indicate relevant number in the cage)

05. 5.1 Permanent Residential District :———

Accordingly to electoral register	2022	2023	2024
Electorate District			
Electorate			
Polling Division			
Grama Niladari Division			
Residential No.			
Number order in front of the name			

06. 6.1 **Educational Qualifications :**

<i>Name of the University or Institution</i>	<i>Name of the degree or Examination passed</i>	<i>Subjects followed for the degree or relevant examination</i>	<i>Grade Passed</i>	<i>Certificate No. and effective date of the degree or Examination passed</i>

6.2 Other Professional Qualifications :

.....

.....

6.3 Details of experience in the Legal position :

.....

.....

07. **Particulars of employment, if applicable :**

7.1 Post :

7.2 Whether permanent or temporary :

7.3 Whether pensionable or non-pensionable :

7.4 Whether confirmed in service :

7.5 Present place of work :

7.6 Monthly Salary :

08. Have you ever been convicted of any offence in the Court of Law ? (Yes/No) :

If yes, give details :

09. **Candidate's Certificate :**

I certify that the particulars given in this application are true and correct. I am also aware that if any particulars contained herein are found to be false or incorrect, I am liable to be disqualified before selection or to be dismissed if such detection is made after selection

.....,

Signature of the Applicant.

Date :

10. **Attestation of Applicant's Signature :**

I certify that Mr./Mrs./Miss., who forwards this application is personally known to me and placed his/her signature today in my presence.

Note : applicants should get their signatures attested by a Principal of a Government School, Grama Niladhari of the Division, Justice of Peace, Sworn Commissioner, Lawyer, Public Notary, Commissioned Officer in the Army, Navy, Air Force an Officer holding a staff grade permanent post in Public Service or Provincial Public Service receiving annual consolidated salary of Rs. 498,960 or above, the Chief Incumbent of a Buddhist temple, a Clergy in charge of other Religious Place or a recognized clergy.

.....

Signature of Attester (Place official Stamp).

Date :

Full name of Attester :

Designation :

Address :

11. **Certificate of the Head of Department (for applicants who are currently in Public Service) :**

I do hereby certify that Mr./ Mrs./ Miss is serving this Department/ Institute as a He/She has not been furnished for any disciplinary action except a warning or cautioning during last 05 years. He/She could be released if selected for this post.

.....

Signature of the Head of the Institution.

(Place official Stamp).

Date :