



POSTGRADUATE INSTITUTE OF PALI & BUDDHIST STUDIES

University of Kelaniya

POST OF DIRECTOR

Applications are invited from Sri Lankan citizens for the post of Director of the Postgraduate Institute of Pali & Buddhist Studies, University of Kelaniya Sri Lanka up to 28.07.2025. The applicants shall be less than 63 years of age by the closing date of the applications.

The prospective applicant should possess postgraduate qualifications and administrative experience. This is the premier Postgraduate Institute in Sri Lanka for Pali and Buddhist Studies. It provides opportunities for students, both local as well as foreign, to pursue postgraduate courses ranging from Postgraduate Diploma to Doctor of Philosophy.

The successful candidate will be responsible for providing academic leadership and establishing working relations with other organizations within the institute and other national and international academic institutes. He/she should have excellent interpersonal skills and an understanding of the institute's commitment to the community. Experience in teaching/learning in the Distance Education mode would be an advantage.

In terms of the Postgraduate Institute of Pali & Buddhist Studies Ordinance of No. 8 of 1979, the Director is a full-time officer, the Principal Executive Officer, the Principal Academic Officer and the Accounting Officer of the institute. The Director is the Chairperson of the Board of Management, and an ex-officio member of the academic committees of the institute. The appointed Director shall hold office for a period of three years from the date of appointment or until the completion of the 65th year, whichever event occurs earlier.

Preference will be given to reputed senior scholars in Buddhist Studies with experience in postgraduate student training and management.

The Board of Management seeks an individual with a sound academic background, an excellent record of research and management, and a vision to meet current and future challenges.

The Director is eligible to receive a salary on the scale of U - AC 5 and allowances applicable to the post. Those who are presently in the public service and drawing a salary exceeding the initial of the above salary scale will be placed at an equivalent salary point. If the applicant is a teacher as defined in the Universities Act No 16 of 1978, he/she will be paid an academic allowance of 124% + Rs. 13,300/- of the basic salary.

Other benefits provided to the Director are:

- * University Grants commission (UGC) approved transport allowances
- * Entertainment Allowance of 12% of basic salary.
- * University Provident Fund (UPF) contribution.
- * Employees' Trust Fund (ETF) contribution.

The following documents should accompany the application.

- * A Complete curriculum vitae of the applicant including the date of birth (A certified copy of Birth Certificate must be attached)
- * A statement of vision for the development of the institute and a brief account of what the applicant proposes to achieve if appointed to the post of Director
- * A letter from the employer indicating whether the applicant could be released in the event of his/her appointment to the post (This will apply to applicants from Higher Educational institutions other than the Postgraduate institute of Pali & Buddhist Studies, University of Kelaniya, Sri Lanka, the Public Service, Corporations and Statutory Bodies.)

If shortlisted the applicant will be required to formally present his/her vision for the Institute to the Board of Management. The selection process of appointing the Director will be made in the manner set out in the UGC Circular No. 01/2024 dated 01.01.2024 issued by the University Grants Commission for procedure for appointment.

Applications should be sent under registered post or by hand delivery in a sealed envelope to the **Deputy Registrar, Postgraduate Institute of Pali & Buddhist Studies, 977/5, University Drive, Bulugaha Junction, Kandy Road, Kelaniya to reach on or before 28.07.2025 by 3.00 p.m.** The name of the post should be indicated on the top left-hand corner of the envelope as 'Post of Director/ PGIPBS'

Applications that are incomplete or do not conform to the requirements or received after the closing date will be rejected.

In addition, a soft copy of the above documents together with any other supporting documents in PDF format should be sent via electronic mail to **sjayasekara@kln.ac.lk**

Please refer to the **UGC Commission Circular 01/2024** dated **1st January 2024** for further details (The Circular can be downloaded from www.ugc.ac.lk).

L.A. Sumith Jayasekara
Deputy Registrar and Secretary to the Board of Management
Postgraduate Institute of Pali & Buddhist Studies
977/5, University Drive
Bulugaha Junction
Kandy Road
Kelaniya

Friday, July 04, 2025