

# SPECIMEN APPLICATION

Recruitment for the Post of Legal Officer (Executive Category –Grade III) of the Department of Probation and Child Care Services-Open Basis - 2024

Medium appearing for the interview	
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(write the number corresponding to the medium applied for in the cage ) Sinhala -2 / Tamil -3/ English -4 (For office use only)

**Note:** - It will not be allowed to change the medium applied.

1. 1.1 Name in Full (Mr. /Mrs./Miss) :-----  
(In Sinhala / Tamil)

1.2 Name in Full :-----  
(In block capitals)

1.3 Name with initials (Mr. /Mrs./Miss) :-----  
(In Sinhala / Tamil)

1.4 Name with initials (Mr. /Mrs./Miss :-----  
(In block capitals)

2.0 2.1 Permanent address :-----  
(In Sinhala / Tamil)

2.2 Permanent address :-----  
(In block capitals)

2.3 Telephone No. :-----

3.0 3.1 Gender : Female - 0

Male- 1 (write the relevant number in the cage)

3.2 Marital Status: Married - 1

Unmarried -0 (write the relevant number in the cage)

3.3 Date of Birth :..... Year: .....Month: .....Date:

3.4. Age as at 27.07.2025: Years: .....Months: .....Days: .....

3.5. National Identity Card No.: .....

4.0 4.1 Details of qualifications acquired in relation to the notification for calling applications for the interview. :

Qualification	Institution from which the qualification acquired	Date Acquired
.....	.....	.....
.....	.....	.....

4.2 Date of taking oaths as an Attorney-at-Law in the Supreme Court:.....

4.3 Details in relation to acquiring each qualification under No. 06 of the notification for calling applications:

i. Additional Educational Qualifications:

Qualifications	Acquired Institution	Date Acquired
.....	.....	.....
.....	.....	.....

ii. Additional Professional Qualifications:

Qualifications	Acquired Institution	Date Acquired
.....	.....	.....
.....	.....	.....

iii. Knowledge on Information Technology :

Qualifications	Acquired Institution	Date Acquired
.....	.....	.....
.....	.....	.....

iv. Proficiency in Languages :

Qualification	Acquired Institution	Date Acquired
.....	.....	.....
.....	.....	.....

5. Have you ever been convicted for any charge by the court?  
(Mark (✓) in the relevant cage) If “yes” describe).....

yes	
No	

6. Certification of the Applicant:

I, do hereby declare that the particulars furnished by me in this application are true and accurate and have duly completed all the sections in it, and I am aware that I will be disqualified if this statement made by me is found to be incorrect prior to appointment or will subject to dismissal if it is found after appointment. Further, I agree to abide by all the rules and regulations.

.....  
Date

.....  
Signature of the Applicant

7.0 Attestation of the Applicant’s Signature :

I, do hereby certify that Mr./Mrs./Miss. .... forwarding this application is known to me personally and that he/she placed his/her signature before me on .....

.....  
Date

.....  
Signature of the Attester

Name in Full :  
Designation :  
Date :

(Confirm by placing the official seal)

8.0 Recommendation of the Head of the Department: (only for the officers in public service)

I certify that Mr. Mrs. Miss ..... mentioned above is serving in this institution and the particulars furnished by him/her are correct. Further, his/her work and attendance are satisfactory and has no charge against him/her and can be released from the duties of this institution if selected for this post.

.....  
Signature of the Head of the Department

Name :  
Title :  
Address:  
Date :  
(Place the official seal)

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