

NATIONAL DANGEROUS DRUGS CONTROL BOARD

Vacancies

APPLICATIONS are invited from citizens of Sri Lanka to fill following vacancies in the National Dangerous Drugs Control Board.

Designation	Number of Vacancies
1. Director Positions	
1.1 Director – Drug Preventive, Education and Training – (HM 1-1)	- 01
1.2 Director – Research – (HM 1-1)	- 01

01.1 Position - Director – Drug Preventive, Education and Training
Service Category - Higher Managerial - HM 1-1
No. of Vacancies – 01

a. Qualifications

a.1 External Applicants

Having obtained a bachelor's degree from a subject field of social sciences recognized by the University Grants Commission.

With

Having obtained a postgraduate degree recognized by the University Grants Commission which is relevant to the field and position.

And

Having at least 13 years of experience in the relevant field in a managerial level (MM 1-1) position in a Government, State Corporation/ Statutory Institution/ Board/ Department or a recognized private institution after obtaining the above first degree qualification.

a.2 Internal Applicants (1 or 2 of the following qualifications)

1. Having met the above mentioned external applicants' qualifications.

Or

2. Having completed at least 03 years of satisfactory service in the concerned discipline in Grade-I in Middle Managerial Service (MM 1-1) category of the National Dangerous Drugs Control Board.

With

Having obtained a Post Graduate degree in the relevant field of study

b. Age

Should not be less than 35 years and not more than 55 years. The Upper age limit will not be applied for Internal Candidates.

c. Salary Code No. – HM 1-1

d. Monthly Salary Scale- HM 1-1 of MSD Circular 01/2025 (Rs. 140,640 – 15 x 4,100 – 202,140/-)

(In addition to the salary, government approved allowances and other benefits are entitled.)

In addition to that, Provide the official vehicle facility and fuel allowance as per PED Circular 01/2015 (i) and (ii), communication allowance as per PED Circular 02/2022 and professional allowance as per MSD Circular 01/2025.

01.2 Position - Director – Research

Service Category - Higher Managerial - HM 1-1

No. of Vacancies – 01

a. Qualifications

a.1 External Applicants

Degree in Sociology/ Criminology/ Social Work/ Statistics/ Chemistry/ Information Technology recognized by the University Grants Commission

With

Having obtained a postgraduate degree recognized in the relevant field of study recognized by the University Grants Commission.

And

Having at least 13 years of experience in the relevant field in a managerial level (MM 1-1) position in a Government, State Corporation/ Statuary Institution/ Board/ Department or a recognized private institution after obtaining the above first degree qualification.

a.2 Internal Applicants (1 or 2 of the following qualifications)

1. Having met the above mentioned external applicants' qualifications.

Or

2. Having completed at least 03 years of satisfactory service in the concerned discipline in Grade-I in Middle Managerial Service (MM 1-1) category of the National Dangerous Drugs Control Board.

With

Having obtained a Post Graduate degree in the relevant field of study

b. Age

Should not be less than 35 years and not more than 55 years. The Upper age limit will not be applied for Internal Candidates.

c. Salary Code No – HM 1-1

d. Monthly Salary Scale- HM 1-1 of MSD Circular 01/2025 (Rs. 140,640 – 15 x 4,100 – 202,140/-)
(In addition to the salary, government approved allowances and other benefits are entitled.)

In addition to that, Provide the official vehicle facility and fuel allowance as per PED Circular 01/2015 (i) and (ii), communication allowance as per PED Circular 02/2022 and professional allowance as per MSD Circular 01/2025.

Common points for all posts:

Every applicant must be a Sri Lankan citizen and must be of excellent character with physical and mental fitness suitable for performing the duties assigned to the post as well as serving in any part of the island.

Qualifications must be fulfilled in every way on the closing date on which applications are received.

Language of reference to the above post

Applications should be referred in English Language.

Recruitment Procedure

Will be recruited on the results of a written competitive examination and / or a structured interview decided by the recruitment authority.

Nature of Appointment

This is a permanent post and entitle to Employees Provident Fund and to Employees Trust Fund.

Application Fee

External applicants only will pay an application fee of **Rs.500/-** should be credited from any **Bank of Ceylon** branch to the Bank of Ceylon account number **1643** under the name of “**National Dangerous Drugs Control Board**”, and keep a copy of the deposit slip with you and send the original copy (Deposit slip) along with to the application form. Application fee is non-refundable.

Application forms should be sent to the **Chairman, National Dangerous Drugs Control Board, No. 383, Kotte Road, Rajagiriya** on or before **2025.07.14** by Registered Post. Specimen application forms can be downloaded from NDDCB web site: (www.nddcb.gov.lk). Your application must be prepared in “A4” paper using both-sides and with copies of certificates attached. State the post applied on the left hand corner of the envelope. Applicants who are employed in Government/ Corporations/ Statutory Boards should apply their applications through relevant Heads of Institutions/ Departments.

Applications that do not meet the eligibility criteria as per the closing date/incomplete applications/applications that do not include the original copy of the deposit slip/applications that do not follow the model application form and applications received after the closing date will be rejected.

Decisions taken by the Board regarding recruitment are final.

Chairman,
National Dangerous Drugs Control Board.

No. 383, Kotte Road,
Rajagiriya.
Published Date: 13th June, 2025.