



**THE OPEN UNIVERSITY OF SRI LANKA**  
**Department of Textile and Apparel Technology**  
**Post of Project Assistant (On Contract)**

**Qualifications:**

- A bachelor's degree from a recognized University.
- Age should be less than 30 years.
- Very good communication skills both in written and spoken English.
- Ability to work with Microsoft Office (Word, Excel, PowerPoint) and pdf software.
- Ability to handle administrative work, scheduling, and coordination of work.

**Remuneration:**

Fixed monthly allowances of Rs. 40,000, with entitlement to EPF and ETF.

**Nature and duration of appointment:**

- Normal working days are from Monday to Friday 8.30 am to 4.15 pm (Working location: the Department of Textile & Apparel Technology).
- The appointment will be made initially for six months and extendable up to two years based on performance.

**How to apply:**

Suitably qualified candidates are invited to apply with a self-made application along with the copies of all academic and other qualifications and other relevant documents through a single email to [hdtext@ou.ac.lk](mailto:hdtext@ou.ac.lk) on or before **16<sup>th</sup> June 2025**

**Inquiries:**

- Prof. C.N Herath – Head/Department of Textile & Apparel Technology (Tele: 0112 881261)

Registrar  
The Open University of Sri Lanka  
Date 06/06/2025