



## University of the Visual and Performing Arts VACANCIES

Applications are called for contract basis appointments from suitably qualified candidates for the under-mentioned posts of this university until 11.06.2025.

### **1. Management Assistant on Contract Basis**

#### **Qualifications:**

- (I) Should have passed the G.C.E. (O/L) Examination in six (06) subjects at one sitting with credit passes in :-
- Sinhala Language/ Tamil Language
  - English Language/ English Literature
  - Mathematics

AND

- (II) Should have passed in all subjects at G.C.E. (A/L) examination (except the Common General Paper) at one sitting.

- (III) Preference will be given to those who possess the following;

- An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.

AND

- Two years of experience in the use of computer application packages.

- Other:**
- Should be a citizen of Sri Lanka.
  - Should be physically and mentally fit to effectively discharge the duties of the post.
  - Should be of excellent moral character.

**Salary:** Rs. 49,475.00 + Rs. 17,800.00 (Basic Salary + Allowances).

- Selection:** By written test (75%) and an interview (25%)
- Knowledge in Sinhala/ Tamil and English Language
  - Intelligent quotient and General Knowledge
  - Computer Literacy
- The examination paper will include questions in both English and Sinhala Languages.

**Age:** Should be not less than 18 years and not more than 30 years.

**Service Period :** The appointment will be given for a contract period of 06 months.

## **2. Technical Officer on Contract Basis**

### **Qualifications:**

- (I) Should have passed G.C.E. (A/L) examination in three (03) subjects in Science stream in one sitting.

AND

- (II) Should have passed a skill oriented formal programme of training relevant to the post of at least one year (full-time) duration or equivalent. The acceptability of the training programme for this purpose shall be judged by the faculty concerned.

- Other:** I. Should be a citizen of Sri Lanka.  
II. Should be physically and mentally fit to effectively discharge the duties of the post.  
III. Should be of excellent moral character.

**Salary:** Rs. 51,095.00 + Rs. 17,800.00 (Basic Salary + Allowances).

**Selection:** By a practical test and an interview

- The practical test paper will include questions in both English and Sinhala Languages.

**Age:** Should be not less than 18 years and not more than 35 years.

**Service Period:** The appointment will be given for a contract period of 06 months.

## **3. Technical Officer (Audio Visual) on Contract Basis**

### **Qualifications:**

- (I) Should have passed in three (03) subjects at the G.C.E. (A/L) examination in any stream.

AND

- (II) (a) Should have obtained a certificate of proficiency not below than the N.V.Q. Level 5 in the field of **Electronics** and Telecommunication/ Electronics/ Multimedia or Audio Visual techniques from an institution reorganized by Tertiary and Vocational Education Commission or a Statutory Institution which has been established by an Act passed by the Parliament.

OR

- (b) Should have obtained technical qualifications in the field of **Electronics** and Telecommunication/ Electronics/ Multimedia or Audio Visual Techniques accepted as equivalent to the above qualification of (II) (a) by Tertiary and Vocational Education Commission with one year experience in Audio Visual work in a reputed organization.

- Other:** I. Should be a citizen of Sri Lanka.  
II. Should be physically and mentally fit to effectively discharge the duties of the post.  
III. Should be of excellent moral character.

**Salary:** Rs. 51,095.00 + Rs. 17,800.00 (Basic Salary + Allowances)

**Selection:** By written and/ or practical test and an interview

- The written test/ practical test paper will include questions in both English and Sinhala Languages.

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**Age:** Should be not less than 18 years and not more than 45 years.

**Service Period:** The appointment will be given for a contract period of 06 months.

#### **4. Public Health Inspector on Contract Basis**

**Qualifications:**

Should have passed the Public Health Inspectors examination conducted by the Department of Health.

- Other:** I. Should be a citizen of Sri Lanka.  
II. Should be physically and mentally fit to effectively discharge the duties of the post.  
III. Should be of excellent moral character.

**Salary:** Rs. 51,095.00 + Rs. 17,800.00 (Basic Salary + Allowances)

**Selection:** **By an interview**

**Age:** Should be not less than 18 years and not more than 45 years.

**Service Period:** The appointment will be given for a contract period of 06 months.

#### **5. Works Aide on Contract Basis**

**Qualifications:**

Should have passed the G.C.E. (O/L) Examination in six (06) subjects with at least two (02) credit passes in not more than two sittings.

- Other:** I. Should be a citizen of Sri Lanka.  
II. Should be physically and mentally fit to effectively discharge the duties of the post.  
III. Should be of excellent moral character.

**Salary:** Rs. 42,775.00 + Rs. 17,800.00 (Basic Salary + Allowances)

**Selection:** By a structured interview and/ or a trade test

**Age:** Should be not less than 18 years and not more than 45 years.

**Service Period:** The appointment will be given for a contract period of 06 months.

#### **6. Security Guard on Contract Basis**

**Qualifications:**

Should have passed the G.C.E. (O/L) Examination in six (06) subjects with at least two (02) credit passes in not more than two sittings.

- Other:** I. Should be a citizen of Sri Lanka.  
II. Should be physically and mentally fit to effectively discharge the duties of the post.  
III. Should be of excellent moral character.

**Salary:** Rs. 42,775.00 + Rs. 17,800.00 (Basic Salary + Allowances)

**Selection:** By a structured interview and/ or a trade test

**Age:** Should be not less than 18 years and not more than 45 years.

**Service Period:** The appointment will be given for a contract period of 06 months.

## **7. Driver on Contract Basis**

### **Qualifications:**

(I) Should have passed six (06) subjects in G.C.E. (O/L) examination, at least with two (02) credit passes in not more than two sittings.

AND

(II) Should have obtained the license issued by the Commissioner General of Motor Traffic for driving heavy vehicles and a minimum of three (03) years' experience in driving after obtaining the driving license.

**Other:** I. Should be a citizen of Sri Lanka.

II. Should be physically and mentally fit to effectively discharge the duties of the post.

III. Should be of excellent moral character.

**Salary:** Rs. 48,005.00 + Rs. 17,800.00 (Basic Salary + Allowances)

**Selection:** By a structured interview and a trade test

**Age:** Should be not less than 18 years and not more than 45 years.

**Service Period:** The appointment will be given for a contract period of 06 months.

## **8. Carpenter/ Electrician/ Mason on Contract Basis**

### **Qualifications:**

Should have obtained a Proficiency Certificate not below than the National Vocational Qualification (NVQ) Level 4 issued by a Technical/ Vocational training institute accepted by the Tertiary and Vocational Education Commission, relevant to the function of each post.

**Other:** I. Should be a citizen of Sri Lanka.

II. Should be physically and mentally fit to effectively discharge the duties of the post.

III. Should be of excellent moral character.

**Salary:** Rs. 48,005.00 + Rs. 17,800.00 (Basic Salary + Allowances)

**Selection:** By a structured interview and a trade test

**Age:** Should be not less than 18 years and not more than 45 years.

**Service Period:** The appointment will be given for a contract period of 06 months.

### **Application Procedure:**

01. The application form should be downloaded from the University website "[www.vpa.ac.lk](http://www.vpa.ac.lk)" The duly perfected application should be sent by Registered Post addressed to “**Senior Assistant Registrar/ Non Academic Establishment, University of the Visual and Performing Arts, 21, Albert Crescent, Colombo 07**” on or before **11<sup>th</sup> June 2025, 4.00 p.m.** The post applied for should be mentioned on the top left corner of the envelope containing the application.

02. Only the photocopies of all relevant certificates, certified by the candidate, should be attached to the application (if applying for the post of Driver on Contract Basis, the certified copy of the driving license issued by the Commissioner General of Motor Traffic should be attached).

03. Applications that do not fulfill the required qualifications, incomplete applications, the late applications, Applications not to the format and those who have not attached documents to prove the experience will be rejected.
04. If any application is rejected, it will not be reconsidered for any reason whatsoever. **The appointment on contract basis will not entitle the candidate to a permanent position in the University.**
05. Please note that Sinhala and English are the official working languages of the university.

**Registrar,  
University of the Visual and Performing Arts.  
21, Albert Crescent  
Colombo 07  
16.05.2025**