

PUBLIC SERVICE COMMISSION

Limited recruitment to the post of Assistant Director (Sports) of Executive Service Category of Sports Officers' Combined Services in the Department of Sports Development - 2025

BY the order of the Public Service Commission, applications are called, under the limited recruitment, from officers who have satisfied the following qualifications to fill the three (03) vacancies exist in the post of Assistant Director (Sports) in Grade-III of the Executive Service Category of Sports Officers' Combined Services in the Department of Sports Development.

Closing date of calling for applications is: **20/03/2025**

01. Qualifications :

1.1. Educational, Professional Qualifications and Experience :

- I. Should be an officer in the post of Management Assistant in Supra Class of Sports officers' Combined Services in the Department of Sports Development.
or
- II. Should be an officer who has been promoted to Grade-I of the Supervisory Management Assistant Technology Service Category of Sports Officers' Combined Services in the Department of Sports Development.
or
- III. Should be an officer who has been promoted to Grade-II of the Supervisory Management Assistant Technology Service Category of Sports Officers' Combined Services in the Department of Sports Development and should have obtained a Degree in the areas of Sports or Management from a university recognized by the University Grant Commission.
or
- IV. Should be an officer who has completed 10 years of active and satisfactory service in the post/posts of Sports Officers' Combined Services in the Department of Sports Development and should have obtained a Degree in the area of Sports from a university recognized by the University Grant Commission.

Note: In case of officers who have been absorbed under the Section of 14 in the Service Minute of Sports Officers' Combined Services in the Department of Sports Development, published in the *Gazette Extraordinary* No. 1986/2 of 26.09.2016, the date on which the qualifications are fulfilled to be absorbed to the relevant class / grade will be considered as the date of recruitment / promotion to the relevant class / grade for the completion of qualifications in the above 1.1 (i), (ii) and (iii).

1.2. Physical Qualifications: Candidates shall be of sound physical and mental condition to serve in any part of the island.

1.3. ***Other Qualifications :***

- I. Should have been confirmed in the post;
- II. Should not have been subject to a disciplinary punishment as per the provisions set out in the Public Service Commission Circular No.01/2020;
- III. Should have passed the required Efficiency Bar Examinations;
- IV. Should have obtained other language proficiencies at required level;
- V. Should have completed all the qualifications mentioned above in all respect as at the closing date of calling applications.

02. Age: Not applicable.

03. Salary: The Monthly Salary applicable to this post as per the Schedule I of Public Administration Circular No. 03/2016 dated 25.02.2016 is Rs. 47,615 - 10 x 1,335 – 8 x 1,630 -17 x 2,170 – Rs. 110,895/- (SL - I -2016). In addition to that, you are entitled to other allowances paid to the public officers by the government from time to time.

04. Conditions of Service:

- I. This post is permanent and pensionable. And, you shall contribute to the Widowers' & Orphans' Pension Scheme or to the Widows' & Orphans' Pension Scheme. You are required to pay contributions stipulated by the Government from time to time;
- II. Officers who are appointed to the said post shall be subject to an acting period of one year;
- III. All recruitments are subjected to the provisions set out in the Service Minute of the Sports Officers' Combined Services in the Department of Sports Development which was published in the *Gazette Extraordinary* No. 1986/2 of 26.09.2016, provisions of the Establishments Code of the Democratic Socialist Republic Sri Lanka, Financial Regulations of the Government, Procedural Rules of the Public Service Commission and amendments already made and to be made thereto in the future.

05. Method of Recruitment:

Candidates, who have completed the qualifications stated in the said notification in all respect at the closing date of calling application, will be recruited according to the order of merit of the total marks obtained at the eligibility evaluation interview, which will be conducted by an Interview Board for eligibility evaluation appointed by the Public Service Commission. The eligibility evaluation interview will be conducted as per the following marking scheme approved by the Public Service Commission.

Detailed Marking Scheme

	Heading	Maximum Marks										
01.	<p><u>Additional Service Experience</u></p> <p>The weighted service period as per the service category/grade from the date of completion of the relevant basic qualification in the paragraph 1.1 above to the closing date of calling for applications is calculated as follows.</p> <p>(Service period of Management Assistant Technical Segment 2 Service Category of Sports Officers' Combined Service) +1.25 x (Service period in Grade III of Supervisory Management Assistant Technical Service Category of Sports Officers' Combined Services) +2.00 x (Service period in Grade II of Supervisory Management Assistant Technical Service Category of Sports Officers' Combined Services) + 2.10 x (Service period in Grade I of Supervisory Management Assistant Technical Service Category of Sports Officers' Combined Service) + 2.20 x (Service period in Management Assistant Supra Class of Sports Officers' Combined Services)</p> <p>Maximum marks will be given to the candidate who has the highest weighted service period as computed above and subsequently, marks will be given to other candidates for the weighted service periods of other candidates proportionately.</p> <p>Note: "service period" implies the active and satisfactory service period. And, the service period in which salary was drawn, of the previous post before the absorption corresponding to the grade/class of each service category stated in paragraph 1.1 above in the said notification is also included as per the Section 14 of the service minute.</p>	30										
02.	<p><u>Additional Educational Qualifications</u></p> <p>Courses followed under sports or physical training, Sports Management or Sports Administration or Management,</p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">(i) For a Post Graduate Degree</td> <td style="text-align: right;">- 25 Marks</td> </tr> <tr> <td style="padding-left: 20px;">(ii) For a Post Graduate Diploma</td> <td style="text-align: right;">- 20 Marks</td> </tr> <tr> <td style="padding-left: 20px;">(iii) For a Degree</td> <td style="text-align: right;">- 15 Marks</td> </tr> <tr> <td style="padding-left: 20px;">(iv) For a Diploma (Not less than 06 months)</td> <td style="text-align: right;">- 10 Marks</td> </tr> <tr> <td style="padding-left: 20px;">(v) For a Certificate Course (Not less than 03 months)</td> <td style="text-align: right;">- 05 Marks</td> </tr> </table> <p>Note I: Marks will not be given for any qualification considered as a preliminary qualification in the para 1.1 above.</p> <p>Note II: All the above qualifications should be obtained by a University recognized by the University Grant Commission or Government Training Institution or Foreign Training Institution recognized by the Government.</p> <p>Note III: When awarding marks for part-time courses, marks will be calculated considering that 1500 hours of a study are covered in a fulltime one year course.</p>	(i) For a Post Graduate Degree	- 25 Marks	(ii) For a Post Graduate Diploma	- 20 Marks	(iii) For a Degree	- 15 Marks	(iv) For a Diploma (Not less than 06 months)	- 10 Marks	(v) For a Certificate Course (Not less than 03 months)	- 05 Marks	25
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	Heading	Maximum Marks
03.	<p><u>Special Skills exhibited in the posts of Sports Coach and Headquarters Sports Officer :</u></p> <p>I. For the events participated in as a Coach/Administrator/ Manager/Technical Officer</p> <p style="margin-left: 20px;">i. Olympic Games/Paralympic Games - 08 Marks each</p> <p style="margin-left: 20px;">ii. Commonwealth Games/World Championships/ Para World Championships - 07 Marks each</p> <p style="margin-left: 20px;">iii. Asian/ Para Asian Competitions - 05 Marks each</p> <p style="margin-left: 20px;">iv. South Asian Games/ Asian Games - 03 Marks each</p> <p style="margin-left: 20px;">v. National Level - 02 Marks each (National Sports Festival / National Championships – Sports Associations)</p> <p>* Marks will be given only for 02 maximum opportunities. * Proof in this regard should be submitted in writing for the confirmation.</p> <p>II. For certificates of commendation obtained in the Form 230B - 02 Marks each (Maximum 04 Marks)</p>	16
04.	<p><u>Additional Service Experience :</u></p> <p>Courses followed related to Sports or Administration</p> <p>Local/Foreign</p> <p style="margin-left: 20px;">1. One year or more - 10 Marks</p> <p style="margin-left: 20px;">2. Six months or more - 07 Marks</p> <p style="margin-left: 20px;">3. Two weeks or more - 05 Marks</p> <p style="margin-left: 20px;">4. More than two days but less than two weeks - 03 Marks</p> <p><i>Note I:</i> Marks will not be given for any additional educational qualification considered under the para 2 above.</p> <p><i>Note II:</i> All the above qualifications should be obtained by a University recognized by the University Grant Commission or Government Training Institution or Foreign Training Institution recognized by the Government.</p> <p><i>Note III:</i> When awarding marks for part-time courses, marks will be calculated considering that 1500 hours of a study are covered in a fulltime one year course.</p>	20
05.	<p><u>Merit shown at the interview</u></p> <p>Leadership - 02 Marks</p> <p>Personality - 02 Marks</p> <p>Communication - 01 Marks</p>	05
	Total	100

N.B.: Marks will not be given again for the certificates/qualifications already taken into consideration for recruiting to the post in Sports Officers' Combined Services/ promoting in the grade/passing an Efficiency Bar Examination. All qualifications stated in 1-4 above should be valid for the closing date of calling for applications.

06. Applications should be prepared in 22 X 29 cm size A4 papers and in such a manner that paragraphs from 01 to 07 should be on the first page and the paragraphs from 08 should be on the second page. Relevant information should be given legibly by candidate's own handwriting. Applications which are incomplete, not satisfied the basic qualifications, received after due date and not prepared in accordance with the specimen form will be rejected without notice. It would be advisable to keep a photocopy of the completed application form. It is the responsibility of the candidate to make sure that the application form perfected by him/herself complies with the Specimen Form given in the notification, as otherwise it may be rejected. Applications should be prepared as per the specimen form appended to this. Receipt of applications will not be acknowledged. Candidates should submit the applications prepared in accordance with the specimen form appearing at the end of this notice by registered post on or before **20/03/2025** to the Director General, Department of Sports Development, No. 09, Philip Gunawardane Mawatha, Colombo 07. The words "Limited recruitment to the post of Assistant Director (Sports)-2025" should be written on the top left corner of the envelope.

N.B.-

- (a) No any documents or copies of it should be attached to the application form.
(b) Applications of candidates who fail to produce documents when required to do so will not be considered.

07. Furnishing false information

If any of the information provided in the application found to be false or incorrect, before recruitment to the post, your candidature will be cancelled, and if such information was found to be incorrect or false after recruitment, action will be taken to dismiss from the service subject to the relevant procedures.

08. Procedural rules of the Public Service Commission, circulars and provisions issued with regard to the Public Service from time to time as well as the Service Minute relevant to Grade III of the Executive Service Category and the amendments made thereto are applicable to the said post.
09. Any matter not provided in this *Gazette* notification, should be dealt with the final decision of the Public Service Commission. And, the Public Service Commission shall reserve the right to fill or not to fill vacancies or to fill certain number of vacancies.