



**INSTITUTE OF HUMAN RESOURCE ADVANCEMENT**  
**UNIVERSITY OF COLOMBO**

The Institute of Human Resource Advancement is an institute of the University of Colombo. It runs a number of Masters, Diploma, and Certificate Level fee-levy programmes on part-time basis.

Applications will be entertained from suitably qualified persons for the following post up to 28<sup>th</sup> January 2025.

**POST OF PROGRAMME ASSISTANT ON PROGRAMME-CUM-FIXED-TERM BASIS-CONTRACT**

**Qualifications:**

1. a. Should have passed all three subjects at G.C.E. (Advanced Level) at one sitting (except common general paper)  
AND  
b. Should have passed the G.C.E. (Ordinary Level) Examination in six (06) subjects with credit passes in: -
  - i. Sinhala Language/ Tamil Language
  - ii. English Language/ English Literature
  - iii. Mathematics

**OR**

2. Should hold a Bachelor's degree awarded by a recognized University

**Note** : We prefer candidates with experience in using graphic design and video editing software such as Adobe Photoshop, Illustrator, Premiere Pro, CorelDraw, Canva, or similar tools, along with expertise in social media marketing to create advertisements, brochures, and short videos.

Applicant should work any 05 days in a week including Saturday or Sunday

**Age:** Should not be less than 18 years and not more than 45 years

Monthly Allowance: Rs. 26,980/- + Cost of Living Allowance + Rs. 5,000/- +Rs. 5000/- EPF, ETF

Applications must be submitted **only** through online by login to IHRA website

[www.ihra.cmb.ac.lk](http://www.ihra.cmb.ac.lk)

**Only short-listed candidates will be acknowledged through e-mail.**

Applications received after the closing date and incomplete applications will be rejected

Prof WS Chandrasekara  
Director  
Institute of Human Resource Advancement

22.01.2025