



## INTERNSHIP OPPORTUNITIES

Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to government and migrants.

**We are seeking motivated interns to support various communications and programmatic activities of the mission. Key responsibilities include managing and monitoring social media accounts, covering mission-organized events and disseminating media outputs promptly, and organizing media repositories for efficient data retrieval. Interns will also assist in identifying content creation opportunities to enhance mission visibility.**

### **Core Functions / Responsibilities:**

- a) Assist in media monitoring activities of local and international media and compile a daily media monitoring report to be shared with the Mission's senior management.
- b) Assist in drafting press releases and media content for the Mission's website and social media accounts.
- c) Assist in organizing the Mission's media repositories (press releases and related content) in an organized manner for ease of data retrieval.
- d) Assist in the preparation of presentations, reports, minutes, notes, and submissions relating to general communications of the mission.
- e) Be exposed to and experience the dynamics of a professional working environment at an International Organization.
- f) Obtain a broad understanding of the programmatic work undertaken by IOM and the UN Communications Group.

### **Eligibility Requirements**

Applicants for this internship must, at the time of application, meet one of the following requirements:

- i) Be enrolled in the final academic year of a first university degree programme (minimum Bachelor's level or equivalent);  
or
- ii) Be enrolled in a graduate school programme (second university degree or equivalent, or higher);  
or
- iii) Have graduated with a university degree (as defined in (i) or (ii) above) and, if selected, must commence the internship within one year of graduation.
- iv) All applicants must be between 20 and 36 years of age.
- **Skills:** Excellent knowledge of English and Sinhala/Tamil. Must be able to articulate ideas clearly; Excellent reporting & communication skills in English are mandatory.

Kindly submit your application via email to [HRSRILANKA@iom.int](mailto:HRSRILANKA@iom.int) indicating position applied on subject line by **Sunday, 12th January 2025**.

Applications without the above mentioned will not be considered.  
Only shortlisted candidates will be contacted.

Posting period:  
From 06.01.2025 to 12.01.2025