

**Application for the post of Academic Warden  
University of Kelaniya  
Academic Year 2023/2024 (2025)**

- Academic staff members in the permanent cadre are eligible to apply for this post.
- Completed applications should be submitted through the Head of Department and the Dean of Faculty, reaching the Assistant Registrar/ Student Welfare on or before **15<sup>th</sup> December 2024**.
- **Late and/or incomplete applications will not be considered.**

01. Title (Rev./Prof./ Dr./ Mr./ Mrs./Miss): .....

02. Name with initials: .....

03. Gender: .....

04. Civil Status: .....

05. Designation: .....

06. Faculty: ..... Department: .....

07. Particulars of service from the date of joining the University.

Post	Period of Service	
	From	To

08. A summary of your key contributions as a Student-Counsellor in the university. (This part is mandatory for those who have already served as a Student-Counsellor)

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09. Contact Details

- a. Telephone Office .....
- Mobile .....
- Residence. ....
- E-mail. ....

Signature of Applicant ..... Date .....

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**(01) Recommendation of Head of the Department**

I recommended/ not recommended the above applicant. (Please consider the capacity and the previous contributions during the recommendation)

----- Date .....  
Signature with the official Stamp

**(02) Recommendation of Dean of the Faculty**

I recommended/ not recommended the above applicant. (Please consider the capacity and the previous contributions during the recommendation)

----- Date .....  
Signature with the official Stamp

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**Office use only**

Application No: .....

Received on: .....

Subject Clerk: ..... Assistant Registrar/Student Welfare