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இலங்கை மத்திய வங்கி
CENTRAL BANK OF SRI LANKA

POST OF MAINTENANCE & PROJECT ENGINEER (MECHANICAL) (ON CONTRACT)

1.0 Job Responsibilities

Position 1

- Preventive maintenance of all the mechanical plant and equipment installed at buildings belong to CBSL.
- Administrating the contracts related to operation and maintenance of mechanical building services, infrastructure, plant and equipment.
- Procurement process related to maintenance of mechanical building services, infrastructure, plant and equipment.
- Checking the payment requests and making recommendations.
- Coordinating and leading the subordinate staff members and maintenance service providers.
- Maintaining of daily reports on existing Mechanical Systems.

Position 2

- Providing mechanical engineering design inputs for the new construction and renovation projects undertaken by the Bank.
- Planning the new mechanical infrastructure facilities, upgrading / expansion of existing mechanical systems and implementation of those plans to ensure the availability of infrastructure facilities and services required for the smooth operation of the Bank.
- Management of construction, renovation and infrastructure development / upgrading projects.
- Administrating the contracts related to consultancy services.
- Checking the payment requests and making recommendations.
- Procurement process related to construction, renovation, infrastructure development / upgrading projects and consultancy services of the Bank.

2.0 Required Minimum Qualifications & Experience:

A bachelor's degree specialized in Mechanical Engineering obtained from a local or a foreign University, recognized by the University Grants Commission of Sri Lanka with Charter in Mechanical/Building Services issued from the Institution of Engineers, Sri Lanka;

AND

Work experience of not less than 10 years after completion of the degree/graduation in the areas of maintenance/design and construction of air conditioning, plumbing and firefighting systems. Preference will be given to candidates having energy saving experiences.

Applicants are strictly advised to submit copies of the certificates relevant to the educational/professional qualifications & work experience. Any application without the copies of the above documents will be rejected without any notice at any stage of the recruitment process.

3.0 Age:

Below 40 years of age as at 27.11.2024

4.0 Employment:

On contract basis for a period not more than three (03) years. The contract will be initially signed for one (01) year and the renewal of the contract will be considered at the end of each year based on the performance.

5.0 Remuneration and Other Benefits:

All-inclusive taxable monthly allowance of Rs. 400,000.00 with contributions to Employees' Provident Fund (EPF) and Employees Trust Fund (ETF).

Selection Procedure

Candidates will be shortlisted based on their qualifications and work experience. Most suitable candidates for the above post will be selected by an interview/s conducted by the Bank.

Applications

Application forms could be downloaded from the official website of the Central Bank of Sri Lanka <https://www.cbsl.gov.lk/en/careers>.

Applicants are strictly advised to adhere to the prescribed application format and send the duly completed applications with all the required documents to the following address to reach the Director/Human Resources by registered post on or before 27.11.2024

It is required to indicate "**Application for the Post of Maintenance & Project Engineer (Mechanical) (On Contract)**" on the top left-hand corner of the envelope.

Those who do not possess the required qualifications and experience as at the closing date will not be eligible to apply for this post. Any application not meeting the required qualifications, received after the deadline or not in the prescribed format, will be rejected without any notice.

Candidates who fail to provide originals of relevant documents at the certificate verification conducted prior to the interview, will not in any manner be considered as eligible candidates.

Any form of canvassing will be a disqualification.

CBSL reserves the right to decide the number of positions to be filled, or postpone or cancel the recruitment. CBSL has the discretion to decide the relevancy of experience as to match the requirements of the CBSL, in shortlisting the applications. Only shortlisted candidates will be contacted for the next step of the recruitment process.

**Director – Human Resources Department
Central Bank of Sri Lanka, No. 30, Janadhipathi Mawatha, Colombo 01.
Telephone: 011-2477330 Fax : 011-2477715**