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சுவசிரிபாய
SUWASIRIPAYA

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எனது இல) MH/AD/01/09/Add.Se.(MS)/2024
My No.)

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திகதி) 15/10.2024
Date)

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சுகாதார அமைச்சு
Ministry of Health

General Circular Letter No: 02-140/2024

Provincial Health Secretaries,

Deputy Director Generals – National Hospital (Colombo, Kandy, Karapitiya)

Provincial Directors of Health Services/ Regional Directors of Health Services,

Directors of Teaching Hospitals/ Directors of Specialized Campaigns and

All Heads of Hospitals and Institutions under the Line Ministry

POST OF ADDITIONAL SECRETARY (MEDICAL SERVICES)

MINISTRY OF HEALTH

01. Applications are called from the Medical Officers in the Senior Medical Administrative Grade and those in the Deputy Director General Grade of the Sri Lanka Medical Service and the Dental Surgeons in the same Grades who are in the active service as at the closing date of applications, to recruit to the post of Additional Secretary (Medical Services) of the Ministry of Health which has fallen vacant from 26.08.2024.

I. Basic Qualifications:

Should be a Medical Officer who is in the active service and holding a post in the Senior Medical Administrative Grade or Deputy Director General Grade of the Sri Lanka Medical Service or a Dental Surgeon holding a post in the same Grades as at the closing date of applications.

02. Terms and Conditions:

The officers who are selected for this post are not entitled to engage in the private practice.

03. Salary Scale:

- Step 1 of the salary segment SL-03-2016 is applicable for this post in terms of Public Administration Circular No. 03/2016 (Rs. 88,000 - 12 x 2,700 - 120,400)
- Officers in the Medical Administrative Grade with post graduate qualifications will be paid a Medical Administrative Allowance of Rs. 6,000/- per month.

04. Method of Recruitment:

- a) Existing vacancies are filled through a structured interview based on a marking scheme approved by the Public Service Commission.
- b) The marking scheme to be adopted at the interview is attached as Annexure I.

05. Method of Application:

- a) Applications filled in compliance with the specimen form appended to this should be sent through the Heads of Institutions or Heads of Decentralized Units/ Specialized Campaigns **by registered post only** to reach the **Secretary, Ministry of Health, "Suwasiripaya", No.385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10** on or before **30.10.2024**.
- b) Applications received later than the closing date of applications will not be accepted.
- c) Applicants who wish to withdraw their applications shall inform me and are permitted to do so, within three weeks from the closing date of applications.


06. Attention is drawn to the provisions of the Medical Service Minute of Sri Lankan Health Service published in the Extraordinary Gazette No. 1883/17 dated 11.10.2014 and amendments made thereto from time to time, conditions in the Volume I of the Procedural Rules of Public Service Commission governing the recruitment to the posts in the public service and conditions of the Establishments Code of the Democratic Socialist Republic of Sri Lanka.

07. In the event of any inconsistency between the Sinhala, English and Tamil texts of this notification, the Sinhala text shall prevail.

08. Basic qualifications are evaluated as at the closing date of applications and the date of assumption of duties on selection from the structured interview will be considered as the date of appointment.

By order of the Public Service Commission.

Dr. P.G. Mahipala
Secretary
Ministry of Health


Secretary
Ministry of Health
"Suwasiripaya"
385, Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10, Sri Lanka.