Job Description

SriLankan IT Systems drives the airline's IT strategy through digital transformation, technology adoption, data modeling, business intelligence, and business continuity. The focus is on transforming business and operational processes, expanding digital passenger reach, and improving customer experience through solutions design, development, and integrations while enhancing airline IT domain knowledge. Award-winning SriLankan IT team is seeking dynamic individual to join as a Business Systems Analyst.

The individual is responsible of undertaking Business Systems Analysis in a wide range of Airline Business Processes covered with complex integration of IT systems, administration, operations and process automations to deliver the best value of IT services to the division and to the business users.

Key responsibilities will include:

- Analyze and illustrate Airline business processes to visualize how IT penetration can add value in Airline business Processes with cost-effective and minimum efforts.
- Prepare Requirement specifications with clear set of objectives, functional descriptions, system features and end deliverables to govern the business process value.
- Identify data challenges, system limitations, and integration complexities in IT Business process automation and work on delivering the most appropriate data modeling, process mapping and development approach.
- Establish a strong IT-Business Relationship with key functional user champions through proven domain expertise gained in IT Business Processes.
- Identify training requirements of Business Units and Organize and Coordinate training for users to ensure their capability of handling the system.
- Ensures that contracts with vendors, suppliers, and service providers align with organizational policies, regulations, and industry standards and monitor contract performance to ensure that all parties fulfill their obligations as per the agreed-upon terms.
- Handling of departmental administration functions independently, including correspondence and maintaining an appropriate filing system.
- Identify and monitor staff movements and handle the process, maintaining of organization chart, staff data base, divisional internal, local and overseas training, bonding etc.
- Identify opportunities for cost savings, efficiency improvements, and risk mitigation within existing contracts, and analyze contract terms, negotiate revisions when necessary, and recommend strategies for optimizing contract value and effectiveness to support the IT department's objectives.
- Prepare Annual budget of the IT Division to ensure the continuation of already existing IT Products and services and the incorporation of future enhancements, products and services.
- Provide Management feedback (Weekly, monthly, quarterly, annually) for the efficient usage of information assets in Business units delivered through effective IT Business Analysis.

Requirements

- Bachelor's Degree * in relevant field from a recognized University with minimum of 01 year post qualifying Relevant Experience (* Engineering, Computer Science, General Science with Mathematics, Management Information Systems, Applied Statistics)
  OR
- Full professional qualification equivalent to NVQ Level 7 with 3 years post qualifying experience in a relevant discipline.

Age to be not more than 35 years as of 17th October 2024 which is the closing date.

Be a Sri Lankan Citizen.

Employment will be offered on fixed term contract.

Influencing will be a reflection of unsuitability.

We are an equal opportunity Organization.

Please note that we will correspond with you within a month of closing the advertisement in the event your application is shortlisted for consideration.

Job Information

Grade
8.1

Department Name
Information Technology

Date Opened
07/10/2024

Application Closing Date
17/10/2024

Job Type
Full time

Industry
Airline - Aviation

City
Katunayake

Province
Western

Country
Sri Lanka

Postal Code
11450