

Ministry of Finance, Economic Stabilization and National Policies  
Welfare Benefits Board  
VACANCIES

Applications are invited from suitably qualified and experienced citizens of Sri Lanka for the following vacancies in the Welfare Benefits Board established under the Ministry of Finance, Economic Stabilization and National Policies.

	<b>Position</b>	<b>No. of vacancies</b>	<b>Qualifications</b>
01	Deputy Commissioner of Welfare Benefits (Development and Operations) MM-1-3	01	<p>I. A degree in Economic, Statistics, Finance, Public Administration, Business Administration, Development Studies or any other degree relevant to the subject area of the post which is recognized by the University Grant Commission</p> <p style="text-align: center;">AND</p> <p>A minimum of four (04) years post qualifying experience in the relevant field to the post, after obtaining the first degree.</p>
02	Deputy Commissioner of Welfare Benefits (System Management) MM-1-3	01	<p>I. A degree in Information and Communication Technology, Computer Science, Electronic Engineering, Information Systems, Network Engineering or any other degree relevant to the subject area of the post which is recognized by the University Grant Commission</p> <p style="text-align: center;">AND</p> <p>A minimum of four (04) years post qualifying experience in the relevant field to the post, after obtaining the first degree.</p>
03	Deputy Commissioner of Welfare Benefits (Monitoring and Evaluation) MM-1-3	01	<p>I. A degree in Economics, Project Management, Business Administration, Development Studies, Data Science or any other degree relevant to the subject area of the post which is recognized by the University Grant Commission</p> <p style="text-align: center;">AND</p> <p>A minimum of four (04) years post qualifying experience in the relevant field to the post, after obtaining the first degree.</p>
04	Assistant Welfare Commissioner (Administration) MM-1-1	01	<p>I. A degree in Human Resources Management / Public Administration / Business Administration or any other degree relevant to the subject area of the post which is recognized by the University Grant Commission</p> <p style="text-align: center;">WITH</p> <p>A minimum of one year post qualifying experience in the relevant field to the post, after obtaining the first degree.</p>

05	Assistant Commissioner of Welfare (Payment & Reconciliation) MM-1-1	01	<p>I. A degree in Accountancy, Finance, Finance Management, Business Management or any other degree relevant to the subject area of the post which is recognized by the University Grant Commission</p> <p style="text-align: center;">AND</p> <p>A minimum of one year post qualifying experience in the relevant field to the Post, after obtaining the first degree.</p> <p>II. Having passed the Intermediate Examination of a recognized professional Chartered Institute, of which the subject area is relevant to the post and a minimum one year post qualifying experience in the relevant field to the post.</p>
06	Assistant Commissioner of Welfare (Project Finance Management & Reporting) MM-1-1	01	<p>I. A degree in Accountancy, Finance, Finance Management, Project Management or any other degree relevant to the subject area of the post which is recognized by the University Grant Commission</p> <p style="text-align: center;">AND</p> <p>A minimum of one year post qualifying experience in the relevant field to the Post, after obtaining the first degree.</p> <p>II. Having passed the Intermediate Examination of a recognized professional Chartered Institute, of which the subject area is relevant to the post and a minimum one year post qualifying experience in the relevant field to the post.</p>
07	Assistant Commissioner of Welfare (IT – System Development) MM-1-1	01	<p>I. A degree in Information and Communication Technology, Computer Science, Software Engineering, Information Systems, Data Science or any other degree relevant to the subject area of the post which is recognized by the University Grant Commission</p> <p style="text-align: center;">AND</p> <p>A minimum of one year post qualifying experience in the relevant field to the post, after obtaining the first degree.</p> <p>II. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission</p> <p style="text-align: center;">AND</p> <p>A minimum of one year post qualifying experience in Public Service, a Corporation, Statutory Board / Institution or a reputed Private Institution.</p>
08	Assistant Commissioner of Welfare (Grievances Management) MM-1-1	01	<p>I. A degree in Sociology, Social Work, Management, Public Administration / Relations or any other degree relevant to the subject area of the post which is recognized by the University Grant Commission</p> <p style="text-align: center;">AND</p> <p>A minimum of one year post qualifying experience in the relevant field to the post, after obtaining the first degree.</p>

09	Driver PL-3	02	<p>I. Having passed six (06) subjects in G.C.E. (O/L) examination, at least with two (02) credit passes in a maximum of two sittings.</p> <p style="text-align: center;">AND</p> <p>Having obtained the license issued by the Commissioner General of Motor Traffic for driving heavy vehicles and a minimum of three (03) years experience in driving obtaining the driving license.</p>
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**Age:**

- Deputy Commissioner of Welfare (MM-1-3) - Should be not less than 22 years and not more than 45 years.
- Assistant Commissioner of Welfare (MM-1-1) - Should be not less than 22 years and not more than 45 years.
- Driver (PL-3) - Should be not less than 18 years and not more than 45 years.

**Method of Selection:**

Appointments will be made purely in the order of merit at the interview.

**Recruitment Basis:**

This position is permanent. The post is subject to a probationary period of 03 years before being made permanent.

**Monthly Remuneration:**

MM 1-3 - 2016 Rs. [55,925 - 10 x 1,375 - 15 x 1,910 - 98,325] + Government approved allowances,  
MM 1-1-2016 Rs. (53,175 – 10 x 1,375 – 15 x 1,910 – 95,575) + Government approved allowances,  
PL 3-2016 Rs. [26,290 – 10 x 270 - 10 x 300 – 10 x 330 - 12 x 350 - 39,490] + Government approved allowances 8% of the salary has to be contributed to the Employees' Provident Fund and the Welfare Benefits Board will pay 12% as government contribution. Further, a contribution of 3% to the Employees' Provident Fund is paid by the Welfare Benefits Board.

**Application form can be downloaded from following web sites:**

<http://www.treasury.gov.lk/web/ministry-of-finance/vacancies>  
<https://www.wbb.gov.lk/web/si/jobs>

The application in the given format should be sent only under registered post before 03.07.2024 to the **Commissioner, Welfare Benefits Board, J.R. Jayawardana Center, No 191, Dharmapala Mawatha, Colombo 07**. Applicants from public / corporate sector organizations should channel their applications through the respective Heads of organizations. Late applications, incomplete or applications received after closing date will be rejected.

Further, the post applied should be clearly written in the left hand corner of envelop. Secretary to the Ministry of Finance, Economic Stabilization and National Policies will reserve all rights of this advertisement with respect to cancelation of the advertisement, modification, alteration or shortlisting candidates.

**Commissioner**

**Welfare Benefits Board**

**Ministry of Finance, Economic Stabilization and National Policies.**