



# CEYLON PETROLEUM STORAGE TERMINALS LIMITED

## VACANCIES

We require the following staff on contract basis for the project team for replacement of existing 10” Dia, Pipeline with new 18” Dia, Pipeline from Kolonnawa Installation to Seram Gate at Colombo Harbour.

### 01. **Senior Quantity Surveyor**

#### (a) **Qualifications required.**

- i). B.Sc. in Quantity Surveying obtained from a University recognized by the University Grants Commission (UGC).

Or

Any other equivalent qualification recognized by the UGC.

Or

An Associate Membership from the Institute of Quantity Surveyors of Sri Lanka (IQSSL) or any other equivalent qualification obtained from a similar professional institution in the relevant field.

Or

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7, issued by a Technical Vocational Training Institute accepted by Tertiary and Vocational Education Commission for quantity surveying.

And

At least 02 years of experience in the relevant field.

- ii). Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for quantity surveying.

And

At least 07 years of experience in the relevant field.

- iii). Having obtained a certificate of Proficiency not below than the National Vocational Qualification Level 5, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for quantity surveying.

And

At least 12 years of experience in the relevant field.

#### (a) **Duties & Responsibilities**

- i. Preparing, reviewing and evaluating related Project documentation including tender documents, estimates, Bill of quantities, interim bills, final bills, work programs and progress reports.

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- ii. Preparing reports, analyses, contracts, budgets, risk assessment and other documents.
  - iii. Reviewing construction plans and preparing quantity requirements.
  - iv. Pricing/forecasting the cost of the different components needed for a project and tracking changes to the design and / or construction work and adjusting budget projections.
- **Possessing Project related qualifications/experience would be a definite advantage.**

**Salary :** Negotiable.

- The appointment will be on contract basis for a period of 23 months.
- Maximum age limit for the above post is 64 years as at the closing date of applications.

## **02. Project Secretary**

### **(a) Qualifications Required**

- i. Having passed the G.C.E. (O/L) examination in six (6) subjects with three (03) credit passes including English and Sinhala / Tamil Language.

With

A secretarial course from a recognized institution or pursuing examinations leading to Chartered Secretary.

With

Minimum 02 years of experience in relevant field.

- ii. A Chartered Secretary with 02 years of experience in relevant field.

### **(b) Duties & Responsibilities**

- i. Providing the information requested by the team members by maintaining the data bases.
- ii. Preparing, reviewing and tracking of related technical documentation.
- iii. Coordinating and arranging meeting as required and preparing minutes of the meetings.
- iv. Preparing the reports, letters and other documents which are requested by the management.

**Salary :** Negotiable.

- The appointment will be on contract basis for a period of 23 months.
- Maximum age limit for the above post is 64 years as at the closing date of applications.

### **03. Pipeline Construction Inspection Specialist**

#### **(a) Qualifications Required**

- i. B.Sc. Engineering (Mechanical) degree in the relevant field obtained from a University recognized by the University Grants Commission (UGC).  
Or  
Any other equivalent qualification recognized by the UGC.  
Or  
An Associate Membership from a relevant professional body.  
With  
At least 06 years post qualifying relevant experience at managerial level.
- ii. B.Sc. Engineering (Mechanical) degree in the relevant field obtained from a University recognized by the University Grants Commission (UGC).  
Or  
Any other equivalent qualification recognized by the UGC.  
Or  
An Associate Membership from a relevant professional body  
And  
A postgraduate Degree in Engineering (Mechanical) or corporate chartered membership or an equivalent qualification obtained from a relevant professional body.  
With  
At least 06 years Post qualifying experience in Managerial Level.
- iii. An Officer of the Government All Island Services Class I or similar status in the relevant field.  
With  
At least 01 year of experience in Class 1 post.

#### **Duties & Responsibilities**

- i. Maintaining higher rate of QA/QC during construction.
- ii. Performing required inspections related to fit-up, fabrications and welding as per relevant documents, Codes and standards.
- iii. Inspecting all activities which necessary to maintain the quality, complying the standards of the project.
- iv. Conducting and witnessing the relevant NDT testing & WPQ testing.

**Salary :** Negotiable.

- The appointment will be on contract basis for a period of 18 months.
- Maximum age limit for the above post is 64 years as at the closing date of applications.

**Service Conditions (for all the above posts):**

- The appointment will be on contract basis for a period of one (01) year subject to renewal on the project requirement and successful performance.
- Maximum age limit for the above posts is 64 years as at the closing date of applications.

**Fringe Benefits**

CPSTL will contribute 12% of the salary towards the EPF whilst the employee will have to contribute 8% for the EPF. CPSTL will also contribute 3% of the salary towards the ETF.

Forward your **comprehensive** Curriculum Vitae with the names and addresses and contact details of two non-related referees along with the copies of certificates of all your educational and service experience to reach us on or before 02.04.2024 under registered post indicating the post applied for on the top left hand corner of the envelope.

Applications not complying with the above requirements will be rejected and only the shortlisted candidates will be notified.

**Managing Director**  
**Ceylon Petroleum Storage Terminals Limited (CPSTL)**  
Kolonnawa, Wellampitiya.  
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