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இலங்கை மத்திய வங்கி
CENTRAL BANK OF SRI LANKA

POST OF LEGAL OFFICER (ON CONTRACT)

1.0 The Job/Responsibilities:

- Provide legal advice and opinion.
- Appearing in Courts in the litigations filed for and against the Central bank of Sri Lanka (CBSL) and handling all matters connected thereto.
- Attending other legal fora including tribunals, commission etc. as and when required.
- Drafting and reviewing of Agreements/Directions/Guidelines/Circulars/Regulations etc.
- Engage in law reforms.
- Engage in the similar nature of work as specified in the above relating to the Anti-Money Laundering (AML) and Countering the Financing of Terrorism (CFT) if required.
- Any other related work as assigned by the Management/Head of Department/Supervisor.

2.0 Required Minimum Educational/Professional Qualifications & Experience:

2.1 Educational Qualifications

- (a) Bachelor of Laws (LLB) degree with 1st Class or 2nd Class (Upper Division) or a minimum of 3.5 Grade Point Average (GPA) out of 4.0 points or a minimum Weighted Average Marks of 75% obtained from local or foreign university, recognized by the University Grants Commission (UGC) of Sri Lanka; **or**
- (b) 1st Class Honours pass in the Attorney-at-Law final examination; **or**
- (c) Master of Laws (LLM) degree obtained from a local or foreign university, recognized by the UGC of Sri Lanka.

2.2 Experience:

A minimum of 10 years experience in court/legal work in a registered law firm or in a Government institution/financial sector institution.

Preference will be given to candidates with experience in a licensed Bank/Financial Institution at executive level, exposure in drafting and preparing legal documents and instructing attorney work, legal matters relating to Rules, Regulations and Acts, formulation of legal documents such as drafts of acts, circulars, and regulations, and handling public prosecution.

Having a postgraduate degree in Banking or Finance will be an added advantage.

The prospective candidates must demonstrate strong verbal and written communication skills and the position requires to handle potentially confidential and sensitive information. Selected Applicants will be required to enter into a Non-Disclosure Agreement

Applicants are strictly advised to submit copies of the certificates relevant to the educational/professional qualifications & work experience. Any application without the copies of the above documents will be rejected without any notice at any stage of the recruitment process.

3.0 Age:

Below 45 years of age as at 04.03.2024.

4.0 Employment:

On contractual basis for a period not more than three (03) years. Contracts will be initially signed for one (01) year and it will be renewed at the end of the year based on the performance.

5.0 Remuneration and Other Benefits:

All-inclusive taxable monthly allowance of Rs. 450,000.00 with contributions to Employees' Provident Fund and Employees' Trust Fund

Selection Procedure

Suitable candidate will be selected based on one or more interviews

Applications

Application forms could be downloaded from the official website of the Central Bank of Sri Lanka <https://www.cbsl.gov.lk/en/careers>

Applicants are strictly advised to adhere to the prescribed application format and send the duly completed applications with all the required documents to the following address to reach the Director/Human Resources by registered post only on or before 04.03.2024

It is required to indicate "Application for the Post of Legal Officer (On Contract)" on the top left hand corner of the envelope.

Those who do not possess the required qualifications and experience as at the closing date will not be eligible to apply for this post. Any application which does not meet the required qualifications, received after the deadline or not in the prescribed format, will be rejected without any notice.

Candidates who fail to provide originals of relevant documents at the certificate verification conducted prior to the interview, will not in any manner be considered as eligible candidates.

Any form of canvassing will be a disqualification.

CBSL reserves the right to decide the number of positions to be filled, or postpone or cancel the recruitment. CBSL has the discretion to decide the relevancy of the subject area covered in their educational qualifications and the experience as to match the requirements of the CBSL, in shortlisting the applications.

Only shortlisted candidates will be contacted for the next step of the recruitment process.

Director – Human Resources
Central Bank of Sri Lanka, No. 30, Janadhipathi Mawatha, Colombo 01.
Telephone : 011-2477330 Fax : 011-2477715