

Ministry of Finance, Economic Stabilization and National Policies

Welfare Benefits Board

VACANCIES

Applications are invited from suitably qualified and experienced citizens of Sri Lanka for the following vacancies in the Welfare Benefits Board established under the Ministry of Finance, Economic Stabilization and National Policies.

	Position	No. of vacancies	Qualifications
01	Assistant Welfare Commissioner (Administration) MM-1-1	01	<p>I. Honors Bachelor's degree in Management / Human Resources Management which is recognized by the University Grant Commission of Sri Lanka. (Preference will be given to the graduates with a class)</p> <p style="text-align: center;">WITH</p> <p>II. A minimum of one year post qualifying experience in the relevant field to the post, after obtaining the first degree.</p> <p style="text-align: center;">AND</p> <p>III. Certificate in computer studies not less than three month duration from a recognized institute.</p>
02	Assistant Welfare Commissioner (Development & Research) MM-1-1	01	<p>I. Honors Bachelor's degree in Management / Economic which is recognized by the University Grant Commission of Sri Lanka. (Preference will be given to the graduates with a class)</p> <p style="text-align: center;">WITH</p> <p>II. A minimum of one year post qualifying experience in the relevant field to the post, after obtaining the first degree.</p> <p style="text-align: center;">AND</p> <p>III. Certificate in computer studies not less than three month duration from a recognized institute.</p>
03	Assistant Welfare Commissioner (Communication) MM-1-1	01	<p>I. Honors Bachelor's degree in Mass Communication/ Marketing/ Project Management/ Business Administration/ Management which is recognized by the University Grant Commission of Sri Lanka. (Preference will be given to the graduates with a class)</p> <p style="text-align: center;">WITH</p> <p>II. A minimum of one year post qualifying experience in the relevant field to the post, after obtaining the first degree.</p> <p style="text-align: center;">AND</p> <p>III. Certificate in computer studies not less than three month duration from a recognized institute.</p>
04	Assistant Welfare Commissioner (Social Safeguard) MM-1-1	01	<p>I. Honors Bachelor's degree in Economics/ Sociology/ Social Studies/ Social Development/ Management which is recognized by the University Grant Commission of Sri Lanka. (Preference will be given to the graduates with a class)</p>

			<p style="text-align: center;">WITH</p> <p>II. A minimum of one year post qualifying experience in the relevant field to the post, after obtaining the first degree.</p> <p style="text-align: center;">AND</p> <p>III. Certificate in computer studies not less than three month duration from a recognized institute.</p>
05	Assistant Welfare Commissioner (Monitoring & Evaluation) MM-1-1	01	<p>I. Honors Bachelor's degree in Economics/ Project Management/ Business Administration/ Management which is recognized by the University Grant Commission of Sri Lanka. (Preference will be given to the graduates with a class)</p> <p style="text-align: center;">WITH</p> <p>II. A minimum of one year post qualifying experience in the relevant field to the post, after obtaining the first degree.</p> <p style="text-align: center;">AND</p> <p>III. Certificate in computer studies not less than three month duration from a recognized institute.</p>
06	Assistant Welfare Commissioner (IT System Development) MM-1-1	01	<p>I. Honors Bachelor's degree in Information and Communication Technology/ Computer Science/ Software Engineering which is recognized by the University Grant Commission of Sri Lanka. (Preference will be given to the graduates with a class)</p> <p style="text-align: center;">WITH</p> <p>II. A minimum of one year post qualifying experience in the relevant field to the post, after obtaining the first degree.</p>
07	Assistant Welfare Commissioner (Finance) MM-1-1	01	<p>III. Honors Bachelor's degree in Management/ Accountancy/ Commerce, which is recognized by the University Grant Commission of Sri Lanka. (Preference will be given to the graduates with a class)</p> <p style="text-align: center;">OR</p> <p>I. Should be a holder of a Higher National Diploma in Accountancy or Commerce from the Sri Lanka Technical College or Sri Lanka Institute of Higher Technical Education.</p> <p style="text-align: center;">OR</p> <p>II. Should have passed the Intermediate or Licentiate II or Business level of The Institute of Chartered Accountants of Sri Lanka or an Institute of Chartered Accountants in any other common wealth country.</p> <p style="text-align: center;">OR</p> <p>III. Should have passed the parts I and II of Costs and Management Examination or higher Examination conducted by the Chartered Institute of Management Accountants of the United Kingdom or in any other Commonwealth Country.</p> <p style="text-align: center;">OR</p>

			<p>IV. Should have passed the first professional level or higher level Examination of the Institute of Certified Accountants of the United Kingdom or in any other Commonwealth Country.</p> <p style="text-align: center;">AND</p> <p>V. A minimum of one-year post qualifying experience in the relevant field to the Post, after obtaining the first degree.</p>
08	Assistant Welfare Commissioner (IT - operation) MM-1-1	01	<p>I. Honors Bachelor's degree in Information and Communication Technology/ Computer Science/ Computer Engineering or relevant degree for Information Technology which is recognized by the University Grant Commission of Sri Lanka. (Preference will be given to the graduates with a class)</p> <p style="text-align: center;">WITH</p> <p>II. A minimum of one year post qualifying experience in the relevant field to the post, after obtaining the first degree.</p>

Age:

Should be not less than 22 years and not more than 35 years. The upper age limit will not apply to the internal candidates.

Method of Selection:

Appointments will be made purely in the order of merit at the interview.

Recruitment Basis:

This position is permanent. The post is subject to a probationary period of 03 years before being made permanent.

Monthly Remuneration:

MM 1-1-2016 Rs. (53,175 – 10 x 1,375 – 15 x 1,910 – 95,575) + Government approved allowances
8% of the salary has to be contributed to the Employees' Provident Fund and the Welfare Benefits Board will pay 12% as government contribution. Further, a contribution of 3% to the Employees' Provident Fund is paid by the Welfare Benefits Board.

Application form can be downloaded from following web sites:

<http://www.treasury.gov.lk/web/ministry-of-finance/vacancies>

<https://www.wbb.gov.lk/web/si/jobs>

The application in the given format should be sent under registered post or can be delivered on or before 27.12.2023 to the **Commissioner, Welfare Benefits Board, 1st floor, New Building, Ministry of Finance, Economic Stabilization and National Policies, Colombo 01** or can be handed over to the above mentioned address and also can be sent to wbb.commissioner.vacancy@gmail.com. Applicants from public / corporate sector organizations should channel their applications through the respective Heads of organization. Late applications, incomplete or applications received after closing date will be rejected.

Post applied should be written in the left hand corner of envelop and should be mentioned the post applied for under the subject when sending application by email. The commissioner of Welfare Benefits Board will reserve all rights of this advertisement with respect to cancelation of the advertisement, modification, alteration or shortlisting candidates.

Commissioner

Welfare Benefits Board

1st floor, New Building

Ministry of Finance, Economic Stabilization and National Policies

Colombo 01