

## Examinations, Results of Examinations, &c.

### PROVINCIAL PUBLIC SERVICE COMMISSION WESTERN PROVINCE

#### Recruitment to the posts of the Western Provincial Public Service – 2023 (Open)

APPLICATIONS are invited from the respective qualified permanent residents of the Western Province to fill the following vacancies in the Western Provincial Public Service.

<i>Accession Number</i>	<i>Post</i>	<i>Monthly Salary Scale</i>	<i>Respective Ministry</i>	<i>Vacancies</i>
01	Tax Officer of Grade II of Class III	MN - 5 - 2016 Rs.34,605-660X10-755X11-930X15-63,460/-		15
02	Sports Officer III	MT-2 - 2016 Rs.30,140-350X10-370X11-560X10-660X10-49,910/-	Western Provincial Ministry of Sports	02
03	Probation Officer II	MN-5 - 2016 Rs.34,605-10X660-11X755-15X930-63,460/-	Western Provincial Ministry of Sports	03
04	Librarian III	MN - 3 - 2016 Rs.31,040-445X10-660X11-730X10-750X10-57,550/-	Western Provincial Ministry of Local Government	07

#### 03. Service Conditions :

- (i) This post is permanent. Pensionable. You will have to abide by future policy decision taken by the government regarding the pension scheme you are entitled to.
- (ii) Candidates who are eligible for recruitment to this post will be appointed to this service subject to a probationary period of three years from the date of appointment.
- (iii) After being recruited to the post, he/she shall pass the efficiency bar and official language proficiency tests as indicated in the Recruitment and Promotion Procedure or the Service Minute related to the post.
- (iv) After being recruited to the post, he/she shall function in his/her post conforming to the Establishments' Code of the Democratic Socialist Republic of Sri Lanka, Procedural Rules of the Western Provincial Public Service, Financial Rules of the Western Provincial Council, regulations or orders enforced by the Hon. Governor of the Western Province, other regulations or orders enforced from time to time by the Provincial Public Service Commission of the Western Province, ministerial and departmental orders.
- (v) Should be a permanent resident in the Western Province for a period of 03 years immediately preceding to the closing date of applications. (Name should be included in the electoral register)

#### 04. Fields where vacancies exist

The Western Provincial Public Service Commission has the final decision regarding the recruitment for the above mentioned posts.

4.1 Final date for receipt of applications is **2023.12.10**. All the qualifications relevant to the post applied for should be completed on or before **2023.12.10**.

#### 05. Qualifications :

Post	Qualifications												
Tax Officer of Grade II of Class III	<p>(a) Should have obtained a degree from a recognized University of Sri Lanka or passed the Intermediate Examination of the Institute of Chartered Accountants, passed the Intermediate Examination in Accountancy or Commerce or Diploma Course of Sri Lanka Technical College.</p> <p>(b) Should be less than 30 years. (This age limit does not apply to those who are already in Public Service or Provincial Public Service.)</p> <p>(c) Have obtained a pass in a secondary language in the G.E.C.(O/L) as below.</p> <p>Candidates appearing in Sinhala Medium - Tamil or English Subject Candidates appearing in Tamil Medium - Sinhala or English Subject Applicants appearing in English Medium - Sinhala or Tamil subject</p> <p>Details of the examination:</p> <table border="1"><thead><tr><th>Question Paper/ Subject area</th><th>Duration</th><th>Total Marks</th><th>Pass Marks</th></tr></thead><tbody><tr><td>1. IQ Test:</td><td>01 hour</td><td>100</td><td>40%</td></tr><tr><td>2. General Knowledge</td><td>01 hour</td><td>100</td><td>40%</td></tr></tbody></table> <p>• <b>An average of 50 marks should be obtained for the two papers</b></p>	Question Paper/ Subject area	Duration	Total Marks	Pass Marks	1. IQ Test:	01 hour	100	40%	2. General Knowledge	01 hour	100	40%
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1. IQ Test:	01 hour	100	40%										
2. General Knowledge	01 hour	100	40%										
Sports Officer III	<p>Educational and Professional Qualifications for the post of Sports Officer:</p> <p>(a) I. Passed in the General Certificate of Education (Ordinary Level) Examination in six (06) subjects with merit passes for Sinhala/Tamil/English Language, Mathematics and two other subjects in one attempt.</p> <p style="text-align: center;"><i>and</i></p> <p>II. Passed in all subjects of General Certificate of Education (Advanced Level) Examination. (Except Common General Test)</p> <p style="text-align: center;"><i>and</i></p> <p>III. Have secured 1st or 2nd place in the competitions held at the Provincial level (inter-district) in the National Sports Festival held by the Ministry of Sports or have secured 1st, 2nd or 3rd place in the National Sports Festival, or have secured 1st, 2nd or 3rd place in competitions of National Championships organized by National Sports Associations registered under the Sports Act.</p> <p style="text-align: center;"><i>Or</i></p>												

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	<p>(b) I. Passed the General Certificate of Education (Ordinary Level) Examination in six (06) subjects with merit passes for Sinhala/Tamil/English Language Mathematics and two other subjects in one attempt.</p> <p>and</p> <p>II. Have secured 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> places having represented South Asian Games, Asian Games, and Commonwealth Games and secured or has represented Sri Lanka in Olympic Games or World Championship Games.</p> <p>Age limit :</p> <p>Minimum age limit is 18 years and maximum age limit is 35 years.</p> <p><b>Details of the examination :</b></p> <table border="1" data-bbox="544 896 1398 1514"> <thead> <tr> <th data-bbox="544 896 975 994"><i>Examination Paper/ Subject area</i></th> <th data-bbox="975 896 1110 994"><i>Duration</i></th> <th data-bbox="1110 896 1262 994"><i>Total Marks</i></th> <th data-bbox="1262 896 1398 994"><i>Pass Marks</i></th> </tr> </thead> <tbody> <tr> <td data-bbox="544 994 975 1240">1. Intelligence Test: A paper that measures the General Intelligence, General Knowledge of Sports, Reasoning Ability, Expression, Numerical Ability and Comprehension Ability of the candidate.</td> <td data-bbox="975 994 1110 1240">01 hour</td> <td data-bbox="1110 994 1262 1240">100</td> <td data-bbox="1262 994 1398 1240">40%</td> </tr> <tr> <td data-bbox="544 1240 975 1514">2. Language Ability: A paper that measures spelling, grammar, clear and concise expression, understanding of the idioms in language, summarizing and compositional ability.</td> <td data-bbox="975 1240 1110 1514">02 hour</td> <td data-bbox="1110 1240 1262 1514">100</td> <td data-bbox="1262 1240 1398 1514">40%</td> </tr> </tbody> </table>	<i>Examination Paper/ Subject area</i>	<i>Duration</i>	<i>Total Marks</i>	<i>Pass Marks</i>	1. Intelligence Test: A paper that measures the General Intelligence, General Knowledge of Sports, Reasoning Ability, Expression, Numerical Ability and Comprehension Ability of the candidate.	01 hour	100	40%	2. Language Ability: A paper that measures spelling, grammar, clear and concise expression, understanding of the idioms in language, summarizing and compositional ability.	02 hour	100	40%
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Probation Officer -II	<p><b>(a) Educational Qualifications:</b></p> <p>Should have obtained a General/ Special degree with one or more subjects from the subjects of Sociology, Mass Communication, Sinhala, Criminology, Social Philosophy, Psychology, Anthropology, Social Studies, Development Education, Demography, Peace, Conflict Resolution and Computer Science in a university recognized by the University Grants Commission.</p> <p>(a) Professional Qualifications – Not applicable  (b) Experience – Not applicable  (c) Minimum Age Limit – 21 years  Maximum Age Limit -35 years</p>												

Post	Qualifications												
	<p><b>Details of the examination :</b></p> <table border="1" data-bbox="483 490 1426 1048"> <thead> <tr> <th data-bbox="483 490 962 589">Question Paper/ Subject Area</th> <th data-bbox="962 490 1150 589"><i>Duration</i></th> <th data-bbox="1150 490 1294 589"><i>Total Marks</i></th> <th data-bbox="1294 490 1426 589"><i>Pass Marks</i></th> </tr> </thead> <tbody> <tr> <td data-bbox="483 589 962 775">           Aptitude and Intelligence Test:            A question paper designed to test language ability, reasoning ability and mathematical ability         </td> <td data-bbox="962 589 1150 775">01 hour</td> <td data-bbox="1150 589 1294 775">100</td> <td data-bbox="1294 589 1426 775">40%</td> </tr> <tr> <td data-bbox="483 775 962 1048">           General Knowledge:            Consists of questions designed to measure the knowledge of the candidate of current events that are important locally and internationally in the fields of economics, politics, education, culture, science and sports.         </td> <td data-bbox="962 775 1150 1048">02 hours</td> <td data-bbox="1150 775 1294 1048">100</td> <td data-bbox="1294 775 1426 1048">40%</td> </tr> </tbody> </table>	Question Paper/ Subject Area	<i>Duration</i>	<i>Total Marks</i>	<i>Pass Marks</i>	Aptitude and Intelligence Test: A question paper designed to test language ability, reasoning ability and mathematical ability	01 hour	100	40%	General Knowledge: Consists of questions designed to measure the knowledge of the candidate of current events that are important locally and internationally in the fields of economics, politics, education, culture, science and sports.	02 hours	100	40%
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Librarian III	<p>Age Limit - Not less than 22 years and not more than 35 years</p> <p><b>Educational Qualifications :</b></p> <p>(d) (i) Have obtained a merit pass for one language of the 3 languages from Sinhala/Tamil / English at G.C.E.(O/L) examination. and</p> <p>(ii) Have passed G.C.E.(O/L) examination in 6 subjects with merit passes for Mathematics and 2 other subjects and from the above 6 subjects, should have passed in 05 subjects in one attempt. and</p> <p>(iii) Have passed in any 03 subjects (Except the Common General Test) at G.C.E.(A/L) Examination. (Passes in 04 subjects is sufficient under the old syllabus )</p> <p><b>Professional Qualifications :</b></p> <p>(e) (i) Have passed the three-year Advanced Diploma Course in Library and Information Science conducted in a University recognized by the University Grants Commission; or</p> <p>(ii) Have passed the three-year diploma course in Library and Information Science conducted by the Sri Lanka Library Association. or</p> <p>(iii) Have earned a qualification higher than (i) or (ii) above in Library and Information Science.</p>												

Post	Qualifications	
	Qualifications considered under No. (e) (iii) above	
	Name of the Educational Institute	Name of the Course
	1 University of Kelaniya	Bachelor in Arts General Degree (Library and Information Science)
	2 University of Kelaniya	Bachelor in Arts Special Degree (Library and Information Science)
	3 University of Kelaniya	Master's Degree (Library and Information Science)
	4 University of Kelaniya	Master of Social Science degree in Library and Information Science
	5 University of Kelaniya Faculty of Postgraduate Studies	Master of Philosophy (Library and Information Science)
	6 Bhikkhu University of Sri Lanka	Bachelor of Arts General Degree(Library and Information Science)
	7 National Institute of Library and Information Sciences - University of Colombo	Post Graduate Diploma in Teacher Librarianship
	8 National Institute of Library and Information Sciences - University of Colombo	Master's Course in Teacher Librarianship
	9 National Institute of Library and Information Sciences - University of Colombo	Post Graduate Diploma in Library and Information Science
	10 National Institute of Library and Information Sciences - University of Colombo	Master of Philosophy / Doctor of Philosophy (Library and Information Science)
	11 National Institute of Library and Information Sciences - University of Colombo	Postgraduate Diploma in Information Management
	12 National Institute of Library and Information Sciences - University of Colombo	Master of Arts Degree in Information Management
	13 National Institute of Library and Information Sciences - University of Colombo	Bachelor of Arts Degree in Library and Information Science
	14 Open University of Sri Lanka	Bachelor of Arts Honors Degree in Library and Information Studies

Post	Qualifications																
	<p data-bbox="464 427 783 454"><b>Details of the Examinations</b></p> <table border="1" data-bbox="507 488 1361 728"> <thead> <tr> <th data-bbox="507 488 938 577"><i>Question Paper/ Subject area</i></th> <th data-bbox="938 488 1074 577"><i>Duration</i></th> <th data-bbox="1074 488 1225 577"><i>Total Marks</i></th> <th data-bbox="1225 488 1361 577"><i>Pass Marks</i></th> </tr> </thead> <tbody> <tr> <td data-bbox="507 577 938 629">1. Library and Information Science</td> <td data-bbox="938 577 1074 629">03 hours</td> <td data-bbox="1074 577 1225 629">100</td> <td data-bbox="1225 577 1361 629">40%</td> </tr> <tr> <td data-bbox="507 629 938 680">2. Intelligence Test</td> <td data-bbox="938 629 1074 680">01 hour</td> <td data-bbox="1074 629 1225 680">100</td> <td data-bbox="1225 629 1361 680">40%</td> </tr> <tr> <td data-bbox="507 680 938 728">3. General Knowledge</td> <td data-bbox="938 680 1074 728">01 hour</td> <td data-bbox="1074 680 1225 728">100</td> <td data-bbox="1225 680 1361 728">40%</td> </tr> </tbody> </table> <p data-bbox="464 757 1457 813"><b>The Syllabus related to the above subjects of Grade III Open Competitive Examination is as follows.</b></p> <p data-bbox="464 842 911 869"><b>(1) Library and Information Science :</b></p> <p data-bbox="515 898 898 925"><b>(I) Libraries and Librarianship</b></p> <ul style="list-style-type: none"> <li data-bbox="576 958 1422 1014">(a) Libraries and History of Libraries, Major Libraries of Ancient and Modern World</li> <li data-bbox="571 1048 1398 1075">(b) Origin and development of literature and literary media including books</li> <li data-bbox="576 1108 1366 1164">(c) Origin and spread of printing press and its effect on library and social development subject</li> <li data-bbox="576 1198 810 1225">(d) Types of libraries <ul style="list-style-type: none"> <li data-bbox="624 1254 1430 1339">(i) <i>Special Libraries</i> Structure, role and services of research libraries, libraries associated with government ministries, departments, and corporations etc.</li> <li data-bbox="624 1373 1417 1458">(ii) <i>Academic Libraries</i> Structure, role and services of libraries associated with universities and other institutions of higher education</li> <li data-bbox="624 1491 863 1518">(iii) <i>Public Libraries</i></li> </ul> </li> <li data-bbox="576 1552 1318 1579">(e) Structure of Library Committees, their need, importance and role</li> <li data-bbox="576 1612 1453 1668">(f) Scholarly professional organizations related to the Library profession and their role, National and International (Sri Lanka, India, America, Britain).</li> <li data-bbox="576 1702 1453 1758">(g) Library Buildings - Planning, facts to be considered Establishing, organization or improvement of a library in an existing building</li> <li data-bbox="576 1792 1305 1818">(h) Maintenance, Conservation and Preservation of library materials</li> <li data-bbox="576 1852 991 1879">(i) Disasters and disaster management</li> </ul>	<i>Question Paper/ Subject area</i>	<i>Duration</i>	<i>Total Marks</i>	<i>Pass Marks</i>	1. Library and Information Science	03 hours	100	40%	2. Intelligence Test	01 hour	100	40%	3. General Knowledge	01 hour	100	40%
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Post	Qualifications
	<p>(II) <b>Organization of knowledge and information</b></p> <ul style="list-style-type: none"> <li>(a) Objectives and uses of book classification</li> <li>(b) Major classification systems used in libraries in Sri Lanka, Divi Decimal Classification, Universal Decimal Classification</li> <li>(c) Objectives of library indexing, Anglo American Code of Indexing (AACR) tradition</li> <li>(d) Bibliography Documentation using AACR 2 edition</li> </ul> <p>(III) <b>Library resources and information services</b></p> <ul style="list-style-type: none"> <li>(a) Various library resources</li> <li>(b) Collection Development, Collection Development Policy and its importance</li> <li>(c) Retrieval process including selection of library resources <ul style="list-style-type: none"> <li>(i) Principles and sources of selection of library resources</li> <li>(ii) Various technical services including retrieval process, processing</li> <li>(iii) Stock survey and disposal process</li> </ul> </li> <li>(d) Publication, Copyright and Censorship</li> <li>(e) Current Awareness Service</li> <li>(f) Educational Programs for Reader</li> <li>(g) Public relations and library publicity</li> </ul> <p>(IV) <b>Information Communication Technology</b></p> <ul style="list-style-type: none"> <li>(a) Use of computers in libraries and importance and effectiveness of information technology in library services and functions</li> </ul> <p><b>(2) Intelligence test</b></p> <p>It is expected to measure the ability of the candidate to understand the meaning, quantification and correlations between time and space in connection with the conclusions and responses of the candidate to the problems presented in terms of numbers and images.</p> <p><b>(1) General Knowledge</b></p> <p>It is expected to measure the awareness and understanding of the candidate with regard to the general knowledge correlated to the library subject and library field relating to various organizational environments of national, regional and global level as well as social, cultural, educational, political, economic and other relevant factors in our society.</p>

## **06. Examination Fees :**

Every applicant should pay an examination fee to the Western Provincial Council. The examination fee for this examination is Rs.1200/-. (Examination fee should be paid separately according to the number of posts to be applied). The said examination fee should be paid in cash so as to be credited to the Western Provincial Council Revenue Head 20-03-02-99 to any Divisional Secretariat office located in the Western Province on or before the closing date of applications and the receipt obtained in your name should be pasted firmly on the prescribed place of the application. It will be helpful to keep a photocopy of it. The fee paid for this examination is not refundable in whole or in part for any reason whatsoever. Further, stamps or money orders will not be accepted for examination fee.

## **07. Method of Application :**

- (a) All applicants can visit our official website [www.psc.wp.gov.lk](http://www.psc.wp.gov.lk) , and subsequent to duly filling and forwarding the application form, it can be downloaded. Applications with incomplete details will be rejected without notice. (It may be useful to keep a photocopy of the application).
- (b) The signature of the applicant should be attested by an officer authorized to do so on the application and the admission. Signature of the applicant should be attested by a Justice of the Peace, Commissioner of Oaths, an Attorney-at-Law, Notary Public, A principal of a government school (a permanent staff officer in public or provincial public service drawing an annual salary of Rs. 498,960/-) or over , a Chief incumbent or a Head of a Buddhist temple or a clergy in charge of a place of worship of any other religious faith or holding a position of importance, A commissioned officer in Tri-Forces, an officer of police service holding a gazzetted post. Officers who are already in the public or Provincial Public Service should also get the signatures attested by the Head of the relevant Department or an officer authorized to do so on his behalf.
- (c) Completed application should be sent by Registered Post to the “Secretary, Western Provincial Public Service Commission, No.628, 10th Floor, Jana Jaya City building, Nawala Road, Rajagiriya ” so as to reach on or before 13.12.2023. It should be clearly mentioned on the upper left hand corner of the envelope containing the application form as " Competitive Examination for Recruitment to ..... of Western Provincial Council Public Service – 2023 (Open)”. Receipts of the applications will not be acknowledged and applications that are received after the due date, applications which have not fulfilled the required qualifications or incomplete applications will be rejected without any notice.
- (d) A notification will be published on [www.psc.wp.gov.lk](http://www.psc.wp.gov.lk) , the official web site of the Western Provincial Public Service Commission as soon as admissions are issued to the applicants. In case of not receiving the admission after 07 days of such notice, it should be informed to the Western Provincial Public Service Commission as mentioned in the notice. The applicant should make his/her inquiry from Western Provincial Public Service Commission by giving his/her full name, address, NIC number and name of the examination correctly while keeping a copy of the application, copy of the payment receipt and receipt of the Registered Post in hand.
- (e) Medium of language applied for by you for the post cannot be changed later and appeals against the same will not be entertained.
- (f) Only one application can be submitted per applicant and the post/posts applied for should be mentioned in the application.

## **08. Admission to Examination :**

- (a) Western Provincial Public Service Commission will issue admissions to all the applicants who have forwarded accurate applications. An applicant sitting for the examination should sit for the examination at the given examination center and on the first day of examination, the admission on which the signature has been attested should be produced to the supervisor. Applicants who do not possess the admission will not be allowed to sit for the examination.

- (b) Applicants are subjected to the rules and regulations determined by the Western Provincial Public Service Commission on conducting the examination. They will be subjected to any punishment prescribed by the Western Provincial Public Service Commission such rules and regulations are breached.

**09. Identity of the applicant :**

Candidates should prove their identity in the examination hall to the satisfaction of the supervisor in respect of each subject they appear. Candidates should submit one of the following documents to the supervisor to prove their identity.

- i. Valid National Identity Card issued by the Department of Registration of Persons
- ii. Valid passport issued by the Department of Immigration and Emigration

**10. Furnishing false particulars**

If a candidate is found to be ineligible before or during the examination or after the examination or at any time, his/her candidature may be cancelled. If it was revealed that any information furnished by the applicant is found to be knowingly false, or if he/she has willfully suppressed any important fact, he/she is liable to be dismissed from Public Service. In this regard, actions will be taken in accordance with Section 47 of the Procedural Rules of Western Province Public Service .

**11. Method of Examination:**

- i. A candidate should answer all the papers in the examination in one language.
- ii. This examination will be held on a future date to be notified.

**12. Method of Recruitment:**

Candidates who passed the written test will be recruited under open stream as per the available number of vacancies through a general interview in the order of merit of total marks. The interview will be conducted only to confirm the basic qualifications and physical fitness for the post, hence, marks will not be given at the interview.

13. The result list containing the names of the qualified candidates from these examinations will be published on the official website [www.psc.wv.gov.lk](http://www.psc.wv.gov.lk) by the Western Provincial Public Service Commission.
14. The Western Provincial Public Service Commission has the final decision on any matter disclosed / undisclosed in this application calling notification.
15. On the presumption that the applications have been forwarded by persons who have fulfilled the qualification referred to by the notification, Western Provincial Public Service Commission will allow all the applicants who have sent applications on or before the closing date, in the given format by paying the prescribed fee to sit for the examination. Incomplete applications will be rejected without any notice. Complaints on loss or delay of an application in post will not be considered. Issuing an admission to an applicant is not considered as an assurance that the applicant has qualified for this post. At the occasion of the interview, if it is found that the applicant does not possess the required qualifications, his/her candidature will be revoked.
16. This notification and specimen application form has also been published in the official website of Western Provincial Public Service Commission [www.psc.wv.gov.lk](http://www.psc.wv.gov.lk) .
17. In case of any inconsistency between the Sinhala, Tamil and English texts of this *Gazette*, the Sinhala language text shall prevail.

THILAK SENARATH,  
Secretary.

Provincial Public Service Commission,  
Western Province,  
29th November, 2023.