



Incorporated Council of Legal Education

Sri Lanka Law College

VACANCIES

The Sri Lanka Law College is the only recognized institution in Sri Lanka that provides legal education to those who wish to be enrolled as Attorneys-at-Law in Sri Lanka. The Law College is governed by the Incorporated Council of Legal Education. The Council invites most suitably qualified applicants for the following positions.

01.

Post : **Assistant Librarian**

Qualifications and Skills

- Bachelor's degree in Library and Information Science, higher qualifications preferred.
- Excellent computer literacy with the ability to work in automation and digital library environment.
- Verbal and written communication skills in English and Sinhala/Tamil.
- Minimum 01 or 02 years' experience in an educational institute will be an added advantage.

02.

Post : **Management Assistant**

Qualifications and Skills

- Degree holder in Management / Accountancy / Economics or similar degree.
- Excellent computer literacy with the ability to work in a digital working environment.
- Verbal and written communication skills in English and Sinhala/Tamil.
- Previous experience in similar capacity would be beneficial.

Salary : Incorporated council approved salary and allowances and will be entitled to EPF and ETF.

Applicants must submit their applications, curriculum vitae including the names of two non-related referees via email to recruitments@slc.ac.lk no later than December 6, 2023. Kindly indicate your application for the specific position in the subject line of the email.

**The Principal,
Sri Lanka Law College, Colombo 12.**

Tel: 011 - 2323759, 011 - 2473119 Web: <http://www.slc.ac.lk>