

BANK OF CEYLON

Bank of Ceylon is the largest banking institution in Sri Lanka having an islandwide branch network with operations in overseas locations including a banking subsidiary in London. We are the only Sri Lankan bank ranked among the Top 1,000 banks in the world and No.01 in Sri Lanka.

We are looking for suitably qualified and experienced person to fill the vacancy for the following position :

HEAD OF SECURITY (CONTRACT BASIS)

→ Key Accountabilities

1. Formulate and upgrade security policies, plans and procedures after studying the existing security systems of the Bank.
2. Keeping abreast with the latest developments and allied security devices in the security field and acquiring them to the Bank.
3. Ensure all the branches and other units of the Bank inclusive of head office are fully equipped with the relevant security systems and related equipment and proper functioning of them.
4. Optimum allocation of security personnel in the branch network and the head office according to the industry best practices.
5. Conducting training programmes inclusive of fire training for the security personnel to upgrade their physical fitness and mental alertness.
6. Co-ordinate the security matters with the security forces, police and the fire brigade.

→ Eligibility Criteria

☞ **Should be a citizen of Sri Lanka.**

☞ **Experience**

* Should be in the grade of;

- Colonel/ Brigadier of Sri Lanka Army
- Captain/ Commodore of Sri Lanka Navy
- Group Captain/ Air Commodore of Sri Lanka Air Force
- Senior Superintendent /Deputy Inspector General of Sri Lanka Police

OR

OR

OR

* Should be duly discharged / retired from the service.

☞ **Other Attributes**

- o Master's Degree in Defense Security obtained from a local or foreign university recognized by the UGC of Sri Lanka will be an added qualification
- o Possess excellent leadership, communication and observation skills

☞ **Age**

Should be below 61 years as at the closing date of applications

→ General

- o Fixed term contract for 03 years; the performance will be reviewed annually
- o An attractive market based remuneration package will be offered based on the candidate's profile

→ Application Procedure

Send your updated curriculum vitae and contact details of two non-related referees together with the photocopies of your Birth Certificate, National Identity Card, all educational certificates and documents to prove your experience/ service record by registered post, with top left-hand corner of the envelope marked the post you have applied for, to the below address to reach us **on or before 25.11.2023**.

→ Selection Procedure

Shortlisted candidates based on the above eligibility criteria will be selected by an interview process.

Any application not meeting the above required eligibility criteria as at the closing date or submitting without photocopies of relevant supportive documents or submitting incorrect information or received after the closing date will be rejected at any stage of the recruitment without any further notice.

Chief Manager (Sourcing & Career Development)

Bank of Ceylon

26th Floor - Head Office

"BOC Square",

No. 01, Bank of Ceylon Mawatha,

Colombo - 01.

- *Any form of canvassing will lead to immediate disqualification.*
- *The Bank reserves the right to call only the short-listed candidates.*
- *The Bank reserves the right to postpone / cancel the recruitment.*



A (Kw) Fitch Rating, AAA Brand Finance Rating.
Bank of Ceylon is a Licensed Commercial Bank supervised by the Central Bank of Sri Lanka.

Head Office, BOC Square,
No.1, Bank of Ceylon Mawatha, Colombo 1.

