

MINISTRY OF JUSTICE, PRISON AFFAIRS AND CONSTITUTIONAL REFORMS

Recruitment to the post of Labour Tribunal Stenographer in the Multifunctional Segment I of the Management Assistant Non-Technical Service Category of the Labour Tribunal Secretariat (Limited Basis) – 2023

THE notice calling for applications for the recruitment to the Post of Labour Tribunal Stenographer in the Multifunctional Segment I of the Management Assistant Non-Technical Service Category of the Labour Tribunal Secretariat was published in the *Gazette* Notification No. 2332 dated 12.05.2023 in three languages. This is to inform that the closing date of applications mentioned as 12.06.2023 in the said *Gazette* Notification is hereby extended as indicated below.

The closing date of applications – **27.11.2023**

04. Qualifications –

iii. Experience :

Applicant should have a dynamic and satisfactory service period of 05 years in the following post of skilled, semi-skilled and non-skilled of primary service category attached to a court coming within the purview of the Ministry of Justice, Prison Affairs, Constitutional Reforms and it should be confirmed by the Head of the Department.

- I. Process Server and Writ Executor
- II. Crier and Usher
- III. Fiscal Matron
- IV. Fiscal Peon
- V. Court Security
- VI. The KKS under the Combined Service and the Labour Tribunal Clerks attached to a court or a Labour Tribunal having completed a dynamic and satisfactory service period of 05 years as at the closing date of applications.
- VII. Typists (MN-01) attached to the Ministry of Justice, Prison Affairs Constitutional Reforms having completed a dynamic and Satisfactory service period of 05 years as at the closing date of applications.

The duly completed application prepared as per the specimen form appended at the end of the *Gazette* Notification No. 2332 dated 12.05.2023, affixing the receipt in the space provided in proof of the payment of fee should be sent by registered post to reach the "Secretary, Ministry of Justice, Prison Affairs and Constitutional Reforms, No. 19, Sri Sangaraja Mawatha, Colombo 10," before 27.11.2023.

Applicants who have already sent duly completed application by post are not required to send applications once again.

Please note that the specimen application along with the *Gazette* Notification No. 2332 dated 12.05.2023 is published in the website www.moj.gov.lk of Ministry of Justice, Prison Affairs and Constitutional Reforms.

Secretary,
Ministry of Justice, Prison Affairs and Constitutional Reforms,