



**Application for the Post of Academic and Academic Support Positions**

*(If space is not sufficient, use separate sheets)*

<b>Post of Applied for</b>		<b>Office Use Only:</b> <i>Date seal and register post number</i>
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**1. Personal Details**

Name in Full							
Name with Initials							
Gender	Male			Female			
Civil Status	Married			Unmarried			
National Identity Card No							
Permanent Postal Address							
E-mail Address							
Tel:-Mobile				Tel:- Residence			
Date of Birth	DD	MM	YYYY	Age as at the closing date	DD	MM	YYYY
Citizenship							
If a citizen of Sri Lanka, how obtained	By descent			By registration			

**2. Educational Qualifications**

**Secondary Education**

School	From	To	Examination passed	Year
	YYYY	YYYY		YYYY
	YYYY	YYYY		YYYY
	YYYY	YYYY		YYYY
	YYYY	YYYY		YYYY
	YYYY	YYYY		YYYY

**3. Higher Education-Certificate copies including official transcripts should be attached.**

First Degree Title	Institution/ University	Class 1 <sup>st</sup> /2 <sup>nd</sup> Upper/Lower/ Pass	Degree Effective Date and Course Duration				Index No.
			DD	MM	YYYY		
			<b>Duration from</b>	YYYY	<b>to</b>	YYYY	
			DD	MM	YYYY		
			<b>Duration from</b>	YYYY	<b>to</b>	YYYY	

**Main subjects offered for the first degree.**

1.	3.	5.
2.	4.	6.

Postgraduate Degree Title	Institution/ University	Degree Effective Date and Course Duration				Index No.
		DD	MM	YYYY		
		<b>Duration from</b>	YYYY	<b>to</b>	YYYY	
		DD	MM	YYYY		
		<b>Duration from</b>	YYYY	<b>to</b>	YYYY	
		DD	MM	YYYY		
		<b>Duration from</b>	YYYY	<b>to</b>	YYYY	

**4. Certificate or Diploma Courses-Certificate copies should be attached.**

Institution/University	Course	Course Duration	Year
			YYYY

**5. Details of Research and Publications**

1.
2.
3.
4.
5.
6.

**6. Special Qualifications (Academic Distinctions, Scholarships, Medals or Prizes)**

1.
2.
3.
4.
5.
6.

**7. Memberships or Fellowships**

Institution/University	Memberships or Fellowships	From	To
		YYYY	YYYY

**8. Professional Qualifications- Certificate copies should be attached.**

Institution/University	Professional Qualifications	From	To
		YYYY	YYYY

**9. Employment Record- (From first employment to upwards)**

Post held	Institution	From			To			Last Monthly Salary
		DD	MM	YYYY	DD	MM	YYYY	
		DD	MM	YYYY	DD	MM	YYYY	
		DD	MM	YYYY	DD	MM	YYYY	
		DD	MM	YYYY	DD	MM	YYYY	
		DD	MM	YYYY	DD	MM	YYYY	
		DD	MM	YYYY	DD	MM	YYYY	

**10. Particulars of Bond obligations to any other Institutions**

Yes	No	If Yes, specify	
Institution/University	Obligatory service period	Total bond value (Rs.)	
	From: To:		
	From: To:		
	From: To:		

**11. Non Related Referees**

Name	Designation	Address	Tel.No	E-mail

*(One of the referees should be either the professor or a senior lecturer of the department of study in which the applicant had his/her university education or the Head of the Institution in which the candidate works.)*

I hereby declare that the particulars furnished by me in the application are true and accurate. I am also aware that if any particulars contained herein are found to be false or incorrect, I am liable to disqualification if the inaccuracy is discovered before the selection and dismissal without any compensation if the inaccuracy is discovered after the appointment.

.....  
Date

.....  
Signature

**For Public Sector Candidates Only**

Application for the Post of.....  
submitted by .....is forwarded herewith.  
If he/she is selected for the said post, he/she can/ cannot be released.

Name: .....

Department/Institution: .....

Date: .....

.....  
Signature of the Head of the Institution/Department

Rubber Stamp: