

SPECIMEN APPLICATION FORM

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For office use

**Application for Limited recruitment to the post of Demonstrator (Limited)
In the service category of Management Assistant (Technical) segment – 3
of the Department of Technical Education & Training – 2023**

Field, applied for	
medium applied for	

1. Name of the candidate :
 - i. Name with initials, with initials at the end (In block capital letters) :
 - ii. Full Name (In block capital letters) :
 - iii. Full Name (In Sinhala / Tamil) :

2. Current post :
 - i. Date of appointment to the post : Year : Month : Date :
 - ii. Period of service of such post as at the closing date for applications
 Years : Months : Days :

3. Address and Telephone number :
 - (i). Official Address :
 - Telephone Number :

 - (ii). Private Address :
 - Telephone Number :

 - Mobile Number :
 - (Any change in the address or Telephone number, should be informed immediately)

4. Date of Birth :
 Year: Month: Date:

5. Age as at closing date of applications :
 Years: Months: Days:

6. National Identity Card Number :

7. Gender – (male / female) :

8. Whether married / unmarried / widowed :

9. Educational Qualifications :

I. GCE (O/L) Examination

Year:

Index No:

<i>Subject</i>	<i>Grade</i>

II. GCE (A/L) Examination

Year: Index No:

<i>Subject</i>	<i>Grade</i>

10. Vocational Qualifications:

<i>Examination/Diploma</i>	<i>Year</i>	<i>Subjects</i>	<i>Grade</i>	<i>Name of the Institution/University</i>

11. Particulars of Experience:-

<i>Institution</i>	<i>post</i>	<i>Period of Service</i>	<i>Whether a Government/Semi-Government/Private Institution</i>

12. Proficiency in Computer Literacy.

Diploma :

Certificate Course :

13. Proficiency in English Language.

Diploma in English :

Certificate Course in English :

14. The peoples' Bank branch at which the examination fee was paid ;

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 Date of payment:

Receipt should be firmly affixed here

I hereby certify that the particulars furnished by me in this application are true and accurate. I am aware that if any particulars contained therein are found to be false and incorrect before the selection I am liable to disqualification and to dismissal, without compensation, if such inaccuracy is revealed after the appointment.

Date

.....
 Signature of the Candidate.

Certificate of the Head of the Institution

I hereby certify that Mr. / Mrs. / Miss is currently serving in College of Technology / Technical College / Head Office of the Department of Technical Education & Training, in the post of and that his / her work and conduct are satisfactory, no disciplinary action is pending against him / her and no decision has been taken to impose any such in future and He / She place his/her signature in my presence.

Date:
 (Official seal)

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 Signature of the Director/Principal/Head of the Division.