

# MINISTRY OF EDUCATION

## (Skills Development, Vocational Education Research & Innovation Section) Department of Technical Education & Training

Limited Recruitment to the post of Demonstrator in the service category of Management Assistant (Technical) Segment- 03 of the Department of Technical Education & Training - 2023

APPLICATIONS are invited from the officers in the posts of the primary skilled service category (PL 3 - 2016) of the Department of Technical Education & Training, who have fulfilled the prescribed qualifications in the following fields to the post of Demonstrator of the Department of Technical Education & Training.

### Field

Metalwork  
Motor Mechanic  
Electrical

Building Construction
Aluminium Fabrication

### 01. Method of Recruitment :-

Candidates those who have fulfilled the qualifications referred to in the notification should appear for a written test conducted by the Testing and Evaluation Division of the Department of Technical Education & Training. Candidates who secure highest marks, based on the merit order, from among those who passed the written test, will be called for the interview as twice the existing number of vacancies. Recruitment will be made equivalent to the number of existing vacancies based, on the merit order of the aggregate marks of the structured interview and the written test. All candidates are required to appear a question paper set to assess the candidate's knowledge relevant to the field applied under the syllabus mentioned in No. 06 and to another paper, to assess general knowledge and general intelligence. The Structured interview will be held as per the marking scheme, mentioned in No. 07

### 02. Required Qualifications :

#### *Educational and Professional Qualification*

NVQ level 05 certificated obtained from a recognized institution by the tertiary and Vocational Training Commission related to the tasks of position.

*or*

Obtaining NVQ level 04 certificated from a recognized institution by the Tertiary and Vocational Training Commission related to the tasks of the position and less than (05) five years of working experience in the related field.

*or*

Obtaining certificate from a recognized institution by the Tertiary and Vocational Training Commission after following three year or more course of either Wood Craftmen, Metal Craftmen, Motor Mechanic, Electric, Buliding Construction or a course of one year or more related to Aluminium Fabrication.

### I. Service Experience

At least (07) Seven years of active and satisfactory service at a permanent position of preliminary service category (PL 3-2016) at the Department of Technical Education and Training.

### II. Physical Fitness

Every candidate should be in good physical and mental fitness to serve in any part of the island and to discharge the duties of the post.

### III. Other

Should have completed in every respect the necessary qualifications required for recruitment to the post, as at the closing date of applications.

### 03. Conditions of employment and service conditions.

- i. This post is permanent and pensionable. You are subject to any policy decision taken by the government regarding your pension scheme in future. Further you are liable to contribute to the Widows' and Orphans' Pension scheme/ Widowers' and Orphans' Pension scheme. You are required to contribute to such fund as determined by the Government from time to time.
- ii. This appointment is subject to 01 year acting period. 1st Efficiency Bar Examination should be passed within 03 years from the date of recruitment to Grade III in the post of Demonstrator, as mentioned in the Scheme of Recruitment.
- iii. Even though, you have obtained the Prescribed Proficiency in the other official language relevant to the current post, you should obtain such proficiency relevant to this post, as per Public Administration Circular No.18/2020 and circulars incidental there to.

- iv. This appointment is subject to the Procedural Rules of the Public Service Commission, the Establishments Code of the Democratic Socialist Republic of Sri Lanka Financial Regulations and other Departmental orders.

04. Age Limit

Candidates should not less than 25 years as at the closing date for applications, and there is no maximum age limit.

05. Salary Scale

Under MT 1–2016 salary segment of Public Administration Circular No 03/2016 dated 25.02.2016, the monthly salary scale of 29,840 – 10 x 300 – 11 x 350 – 10 x 560 – 10 x 660 –48,890/- is applicable for this post. Salaries will be paid as per schedule II of the said circular.

06. Syllabus for written examination

No	Name of Question Paper	Syllabus	Duration	Maximum Marks	Passed Marks
1.	General knowledge and General Intelligence	A short question paper, to assess knowledge of timely, social situations and international situations and capability of creative thinking, ability to solve and analyse problems	01 hour	100	40%
2.	Metal work	Engineering Science, communication ability, Technical Drawing, Fitting Mechanics ( Theory ), Casting work	02 hours	100	40%
3.	Electrical	Electrical Machines, Power Electronics and Automotive Control Plant, Micro Processing based plant applied electrical measurements, laying of cables.	02 hours	100	40%
4.	Building Construction	Building Construction and Maintenance, Construction surveying, Water Treatment and Waste Water Disposal, structural theory and Plans, Quantity Surveying.	02 hours	100	40%
5.	Motor mechanic	Engineering drawing and designing, Production Technology, Mechanic Maintenance and Power Management, Automotive Technology, Petrol / Diesel Engine, Motor Vehicle Electrician.	02 hours	100	40%
6.	Aluminium Fabrication	Theory and practical regarding Aluminium Fabrication Technical Drawing, Mathematical ability regarding the profession, Health and Security, Communication skills	02 hours	100	40%

07. Fields for which marks are given at the Structured Interview.

Fields for which marks given	Maximum marks
1. Additional Educational Qualifications	25
2. Additional professional Qualifications	20
3. Additional Experience	30
4. Proficiency in Language	10
5. Computer Literacy	10
6. performance at the interview	05
<b>Total</b>	<b>100</b>

## **08. Identity of the Candidates :**

Only the candidates who have forwarded complete applications in all aspect will be called for the Written Examination. Originals and duly certified copies of all certificates should be produced at the Interview.

## **09. Method of application :**

- i. The Applications should be prepared in the form of the specimen appended to this notification, on A4 size paper using both sides with items from 01 to 07 to appear on the first page, from 08 to 10 to appear on the second page and the rest on the next pages. The Application should be duly filled by the candidates own legible hand writing, should be sent under registered cover to reach “ Director General, Department of Technical Education and Training, P.O.Box 557, Olcott Mawatha, Colombo – 10” before **23.10.2023** The envelope enclosing, the application should be clearly marked “Application for the post of Demonstrator (Limited)” on the top left hand corner.
- ii. Applications, which are not in conformity with the specimen, containing incomplete details and are received after the closing date of applications will not be entertained. candidates are advised to send their applications well in advance to avoid the possibility of postal delay.
- iii. The Application should be filled in the medium, which the candidate intends to sit for the examination.
- iv. The examination fee is Rs.1000/- It should be paid at any branch of People’s Bank in the Island to be credited to the Account Number 176 – 100 – 139026228 (Mid City Branch) of People’s Bank in the name of Director General, Department of Technical Education & Training .The receipt obtained should be firmly affixed in the application form. It would be advisable to keep a photocopy of the application and the receipt. The Examination fee will not be refunded under any circumstances and money order and stamps will not be accepted.
- v. Candidates should forward their applications through the respective heads of the institution, which they are working.
- vi. Applications should not be sent to the name of any officer of the Department and the applications thus sent or those handed over personally will not be accepted. No complaint to the effect that any application has been lost or delayed in post will be considered, and the receipt of the application will not be acknowledged.

## **10. Examination Procedure :**

- i. The Director General of the Department of Technical Education & Training will issue Admission cards to all candidates who have sent applications formally .Every candidate should produce his/her admission card with the signature attested, to the supervisor of the relevant examination hall. Those who fail to produce the admission card will not be permitted to sit for the examination.
- ii. Traveling expenses that may be incurred by the candidate for appearing for this examination or any other allowances will not be paid.
- iii. The Candidate is required to prove his identity at the examination hall to the satisfaction of the supervisor for each subject he appears. For this purpose, either of the following documents shall be accepted :-
  - a) National Identity Card issued by the Department of Registration of Persons, or
  - b) A valid passport.
- iv. The Examination will be held only in Sinhala and Tamil medium. The medium applied for cannot be changed later on.
- v. All candidates who have paid the prescribed fee and sent applications on or before the prescribed date will be allowed to sit for the competitive examination, by the Director General of the Department of Technical Education and Training, on the prior assumption that only those with qualifications mentioned in the Notification for calling applications have applied. Appearing for the competitive examination, will not be treated as an acceptance of the fulfillment of qualifications.

vi. Candidates will be subject to the rules and regulations, imposed by the Director General of the Department of Technical Education and Training, regarding the conduct of the examination.

vii. The Testing and Evaluation Division of the Department of Technical Education & Training will conduct this examination only in Colombo.

11. Furnishing false information

Your candidature is liable to be cancelled if any information furnished in the application is found to be false or inaccurate, before the recruitment. If such false or inaccurate information is revealed after the recruitment, action will be taken for dismissal from the service, subject to the procedure relevant thereto.

12. Director General of the Department of Technical Education & Training reserves the right to fill or not to fill the vacancies.

13. In the event of any inconsistency between the Sinhala, the Tamil and the English texts of this *Gazette* Notification, Sinhala text shall prevail.

S. C. JAGATH,  
Director General,

Department of Technical Education and Training,  
P O Box: 557,  
Olcotte Mawatha,  
Colombo 10.  
22nd September, 2023.