

**MINISTRY OF PLANTATION INDUSTRIES
TEA RESEARCH INSTITUTE OF SRI LANKA
TEA RESEARCH BOARD**

VACANCIES

- 1. DEPUTY DIRECTOR RESEARCH (PRODUCTION) - (01 POST)**
- 2. ACCOUNTANT (02 POSTS)**
- 3. PROCUREMENT OFFICER (01 POST)**
- 4. EXPERIMENTAL OFFICER (05 POSTS)**
- 5. EXTENSION OFFICER (05 POSTS)**

Applications are invited from the citizens of Sri Lanka for the following posts at the Tea Research Institute of Sri Lanka, Talawakelle.

01. Deputy Director Research (Production)

Job Description

Responsible for formulating, implementing & monitoring of research and development programs on Tea cultivation.

Qualification & Experience

External

A four (04) year special degree with a first class or second class upper division in Science / Agriculture or Engineering from a recognized University and a PhD degree in relevant discipline

AND

At least sixteen (16) years of research experience at managerial level and management experience in a recognized Organization, of which eight (08) years should be after obtaining PhD degree and (02) years at senior managerial level with a proven track record.

AND

Should possess a proven ability to lead and direct multi-disciplinary teams of research scientists. Experience in proper deployment and efficient management of human and other resources will be an added qualification.

Internal

A four (04) year special degree with a second-class division in Science / Agriculture or Engineering from a recognized University and a PhD degree in relevant discipline AND four (04) years satisfactory service as a Head of Division, Principal Research Officer.

OR

A degree in Science / Agriculture or Engineering with a two (02) years post graduate research degree and PhD degree in relevant discipline AND four (04) years satisfactory service as a Head of the Division, Principal Research Officer.

AND

Should possess a proven ability to lead and direct multi-disciplinary teams of research scientists. Experience in proper deployment and efficient management of human and other resources will be an added qualification.

Salary Scale: HM 1-3 (2016) Rs. 86,865 – 15 x 2,270 – Rs. 120,915 p.m.

Age: Should not be less than 35 years and not more than 50 years. The upper age limit will not apply to the internal candidates.

Method of Selection: By a Structured Interview

02. Accountant

Job Description:

Responsible for supervision and management of all finance functions of the Institute in consultation with Senior Accountant.

External:

Intermediate level qualification of the Institute of Chartered Accountants of Sri Lanka (ICASL) **OR**
Intermediate level qualification of Chartered Institute of Management Accountants (CIMA) **OR**
Intermediate level qualification of Association of Certified and Corporate Accountants (ACCA) **OR** a four (04) year honors degree in Management or Commerce.

AND

At least three (03) years post qualifying experience in accounting and finance in a Government Department / Corporation / Board or a reputed Mercantile Establishment after obtaining above qualification.

Note: Exposure to computerized accounting environment is a distinct advantage.

Internal:

A Bachelor's degree in Management and Commerce OR a Higher National Diploma in Accountancy

AND

Minimum of five (05) years experience in a relevant post in Grade 1 of the Junior Manager Category in relevant field.

Salary Scale: MM 1- 2 (2016) Rs. 54, 550/- - 10x 1, 375- 15x 1, 910 - Rs. 96, 950/- p.m.

Age: Should not be less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Method of Selection: By a Structured Interview

03. Procurement Officer

Job Description:

Responsible for procurement of all goods and services by following Government approved procurement procedures considering cost, quality, time, durability of goods and services under the supervision of Senior Accountant / Accountant.

External:

A degree in Management or Commerce from a recognized University or Higher National Diploma in Accountancy **WITH** one (01) year post qualifying experience in local and foreign supplies work in a Government Department / Corporation / Board or a reputed Mercantile Establishment in an executive position.

AND

One (01) year certificate course in supplies and material management.

Internal:

Five years (05) relevant and satisfactory service in Management Assistant Technological Category Grade 1

Salary Scale: JM 1-2 (2016) Rs. 43,355/- 10x755 - 18 x1,135 Rs.71,335/- p.m

Age: Should not be less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Method of Selection: By a Written Competitive examination or / and a Structured Interview

04. Experimental Officer

Job Description:

Assisting in planning and implementing research, & presenting data in specialized disciplines under the supervision of Research Officer (RO)/ Senior Research Officer (SRO)/ Principal Research Officer (PRO).

External:

A Bachelor's degree in Science / Agriculture / Tea Technology & Value Addition / Plantation Management which is recognized by the U.G.C

Internal: (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum eight (08) years satisfactory service as a Technical Officer (Research & Development) in the Management Assistant Technological Category (MA 2-2).

Salary Scale:

MA 4 (2016) Rs. 37, 970- 10x 755 -15x930- 5x1, 135 – 65, 145/- p.m

Age:

Should not be less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Method of Selection: By a Written Competitive Examination and/ or a Structured Interview.

05. Extension Officer

Job Description:

Attending to all extension /advisory work relevant to tea and coordination of relevant agricultural and non-agricultural services under the supervision of Advisory Officer / Senior Advisory Officer / Principal Advisory Officer.

External:

A Bachelor's degree in Science / Agriculture / Tea Technology & Value Addition / Plantation Management which is recognized by the U.G.C

Internal: (1 or 2 below)

1. Having obtained the qualifications required by the external candidates above.
2. Completion of minimum eight (08) years satisfactory service as a Technical Officer (Research & Development) in the Management Assistant Technological Category (MA 2-2).

Salary Scale:

MA 4 (2016) Rs. 37, 970- 10x 755 -15x930- 5x1, 135 – 65, 145/- p.m

Age:

Should not be less than 22 years and not more than 45 years. The upper age limit will not apply to the internal candidates.

Method of Selection: By a Written Competitive Examination and/ or a Structured Interview.

Other Benefits:

- i. Accommodation (fully furnished quarters) will be provided if available or an allowance will be paid in lieu of accommodation
- ii. Medical benefits available according to the prevailing rules of the Institute's medical scheme.
- iii. **Provident Fund:** The selected candidate will be required to contribute 10% of the salary to the Staff Provident Fund while the Institute will contribute 15%. The Institute will also contribute 3% to the Employees' Trust Fund.
- iv. Domestic Labour Units (this apply for Deputy Director Research (Production) post only
- v. Other fringe benefits applicable to the post in the Tea Research Institute.

The posts are permanent. application giving full **Curriculum Vitae** along with the copy of birth certificate, copies of relevant educational and other professional qualifications, service certificates, publications in scientific Journals & other evidence in relation to innovative skills, managerial & administrative competencies and the names and addresses of two non –related referees who can assess the applicant skills and knowledge in the relevant field, should be submitted.

Applications from officers in the State Service/ Corporations/Statutory Board should be forwarded through the Head of the respective Institution. Non-conformity with this requirement will result in the application being rejected.

Please upload the information requested in the google format by visiting Tea Research Institute's web site www.tri.lk and for follow up action to provide the completed application form along with the supportive documents by post to reach the undersigned **on or before 25th September 2023**. Also state the post applied on the top left-hand corner of the envelope.

**The Director / Chief Executive Officer
Tea Research Institute of Sri Lanka
St. Coombs, Talawakelle.**

