



NATIONAL GEM & JEWELLERY AUTHORITY
Ministry of Industries
VACANCIES



The National Gem and Jewellery Authority is calling for applications from qualified and experience candidates who are citizens of Sri Lanka for the following vacant positions.

1. Director General (HM 2 – 1) 01 Post

Qualifications & Experience - External Candidates

- a) A Bachelor's degree in Marketing Management / Business Administration or Management / Human Resources Management / Commerce / Economics / Science (Chemistry as a subject)

And

A Master level postgraduate qualification in Marketing Management / Business Administration or Management / Human Resources Management /Commerce / Economics / Chemistry / Gemology from a recognized university by the U.G.C.

Preference will be given to candidates who have obtained the corporate Membership of a recognized professional institution in relevant field.

- b) With minimum of 20 years experience in managerial level out of which of 06 years experience at senior managerial level

And

- c) A proven ability to lead and direct a multidisciplinary team. Experienced in proper deployment and efficient management of human and other resources

- d) Ability to work in English is an essential.

Internal Candidates

- a) Academic or professional qualification stated under (a) above with minimum of 05 years satisfactory service in a post of Deputy Director General in the senior managerial category. (HM 1-3)

And

- b) A proven ability to lead and direct a multi disciplinary team. Experienced in proper deployment and efficient management of human and other resources.

Salary scale

HM 2.1 – Rs. [91645- - 2700 x 12 - 124045/-] + Government approved allowances

Age

Should be not below 40 years and not more than 55 years. However, the upper age limit would not apply to internal candidates.

2. Deputy Director General – (HM 1-3) – 01 Post

Education Qualifications and Experience - External Candidates

- a) A Bachelor's degree in Marketing Management / Business Administration or Management / Human Resources Management / Commerce / Economics / Chemistry and a Master level postgraduate qualification in Marketing Management / Business Administration or Management / Human Resources Management / Commerce / Economics / Chemistry / Gemology from a recognized university by the U.G.C.

Preference will be given to candidates who have obtained the Corporate Membership of a recognized professional institution in relevant field.

- b) With minimum of 18 years' experience in managerial level out of which of 03 years' experience at senior managerial level
- c) Ability to work in English is an essential.

Internal Candidates

- a) Academic or professional qualification stated under (a) above with minimum of 05 years satisfactory service in a post of Director in a senior managerial category. (HM 1 – 1)
- b) Ability to work in English is an essential.

Salary scale

HM 1-3 Rs. [86,865 – 15 x 2,270 -120,915] + Government approval allowances

Age

Age should be not less than 40 years and not more than 50 years. However, the upper age limit would not apply to internal candidates.

3. Director (Valuation / Gemologist) (HM 1-1) - 01 Post

Educational Qualifications and Experience - External Candidates

A Bachelor's Degree in Science (Chemistry should be done as a subject) / Mineralogy / Gemology / Geology / Earth Resource Mining Engineering

AND

A Master Degree in Chemistry / Mineralogy / Gemology / Geology / Earth Resources Mining Engineering from a recognized university or Corporate Membership of a recognized Professional Institute with fifteen (15) years experience in Managerial Level after obtaining the 1st Degree.

Internal Candidates

A Bachelor's of Science Degree (Chemistry as a subject) / Gemology / Earth Resource Mining Engineering/ Chemistry/ Geology/ Mineralogy

AND

A Master Degree in Gemology / Earth Resources Mining Engineering /Mineralogy / Gemology / Geology / Earth Resources Mining Engineering/ Chemistry/ Geology/ Mineralogy from a recognized university or Corporate Membership of a recognized Professional with five (05) years satisfactory service in Managerial category of Grade I(MM 1-1)

4. Director (Assaying & Hallmarking) (HM 1-1) - 01 Post

Educational Qualifications and Experience - External Candidates

A Bachelor's Degree in Chemistry / Earth Resource Mining Engineering / Gemology / Geology / Mineralogy / Business Administration or Management / Marketing Management

AND

A Master Degree in Chemistry / Earth Resources Mining Engineering / Gemology / Geology / Mineralogy / Business Administration or Management / Marketing Management from a recognized University with fifteen (15) years experience in Managerial Level after obtaining the 1st Degree.

Internal Candidates

A Bachelor's Degree in Chemistry / Earth Resource Mining Engineering / Gemology / Geology / Mineralogy / Business Administration or Management / Marketing Management

AND

A Master Degree in Chemistry / Earth Resources Mining Engineering / Gemology / Geology / Mineralogy / Business Administration or Management / Marketing Management from a recognized University with minimum of five (05) years satisfactory service in Managerial category of Grade I(MM 1-1)

Age for the post No.03 and 04

Age should be not less than 35 years and not more than 50 years. However, the upper age limit would not apply to internal candidates.

Salary scale for the posts No.03 to 04

HM 1-1 Rs 80,295-2270x15-114,345 + Government approved allowances

Additional benefits for the post No 01,02,03 and 04

Official transport facilities will be provided under PED Circular No. 01/2015.

5. Assistant Valuer / Gemologist (JM 1-1) – 03 Posts

Educational Qualifications and Experience -External Candidates – one qualification from the given below

a) Bachelor's Degree in Gemology from a university recognized by the UGC

Or

b) Bachelor's Degree in Mineralogy / Environment Science & Natural Resources Management / Science (Gemology / Mineralogy / Chemistry / Geology / Physics should be as a subject) from a university recognized by the U.G.C.

With

two years certificate course in Gemology from recognized Institution or / Diploma in Gemology (Diploma in Gemology is considered equal to two years certificate course + 2 years experience)

Or

c) Having obtained fellowship of recognized professional Gemological Institute, and a minimum of 05 years post qualifying experience in reputed Gem testing laboratory

Or

d) Having obtained Diploma in Gemology and 10 years post qualifying experience in a reputed Gem testing Laboratory.

Or

e) Having obtained a two years part time certificate course in Gemology from recognized Institute and minimum 12 years post qualifying experience in reputed Gem testing Laboratory.

Internal Candidates (1 or 2 below)

- a) Having obtained the qualifications required by the external candidates above
- b) Completion of minimum five years satisfactory service in a post of the Management Assistant Technological (MA 2-2) Grade II in Gemology

Age

Should be not less than 22 years and not more than 45 years Before the closing date of applications. However, the upper age limit would not apply to internal candidates.

Salary scale

JM 1-1 – (Rs. 42,600 – 755x10 -1135x18-70,580/-) + Government approved allowances

Additional Benefits;

- Contributing EPF & ETF fund
- Incentive payment on annual profits
- Reimbursement of Medical Expenses for employees and dependents
- Transport Allowances
- Reward Money
- Housing loan interest, etc.

Interested candidates should submit their applications with 02 non-related referees and their contact details together with certified copies of certificates to reach the **Chairman & Chief Executive Officer, National Gem & Jewellery Authority, 12, Macksons Tower, Alfred House Gardens, Colombo 03** or before **18.06.2023** by registered post. The post applied for should be written on top left and hand corner of the envelope.

The applicant already in National or Provincial Government Service/ Corporation and Statutory Boards should submit their applications through the Heads of the respective Departments or Corporations. Late applications will be rejected.

Only the eligible applicants will be called for an interview.

The following vacancies in this Authority have been advertised in the web site WWW.ngja.gov.lk from 05.06.2023.

CHAIRMAN & CHIEF EXECUTIVE OFFICER
National Gem and Jewellery Authority
12, Macksons Tower, Alfred House Gardens, Colombo 03
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Website: www.ngja.gov.lk