Application No. ☐

Call Up No. ☐

Office Use Only

Qualified		
Unqualified/ Doubtful		**Reason :**

AIRPORT & AVIATION SERVICES (SRI LANKA) (PRIVATE) LIMITED
BANDARANAIKE INTERNATIONAL AIRPORT, KATUNAYAKE

APPLICATION FOR THE POST OF.....(ON CONTRACT)

Counter Part Team - BIA Development Project Phase II Stage 2

1 Title : Mr ☐ Mrs ☐ Miss ☐

Last Name: ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Initials with Last Name ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Full Name as in NIC (In Block Letters) : ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Other Names : .....

2 NIC No: ☐☐☐☐☐☐☐☐☐☐☐☐ Date of Issue: ☐☐ Date ☐☐ Month ☐☐☐☐ Year

Date Of Birth : ☐☐ Date ☐☐ Month ☐☐☐☐ Year Age as at 11/12/2026: ☐☐ year ☐☐ Month

Gender: Male ☐ Female ☐ Nationality: .....

Marital Status : Single ☐ Married ☐ Divorced ☐ Widow ☐

3 **Contact Details**

Permanent Address : .....

.....

.....

City/Town: ..... Postal Code : .....

Telephone Numbers
Home: ..... Mobile No: .....

Office : ..... E-Mail: .....

District : ..... Province : .....

(<u>Important</u> -. *Further correspondent will be made to you via your Email address. Therefore, your Email address should be mentioned correctly and legibly)*

4 **Highest Education Qualification** :

5 **<u>Academic Qualifications</u> (A Copy *of O/L & AL certificates should be attached*)**

G C E (O/L)

Subject	Grade	Index No	Year

6 **G C E (A/L)**

Index No : Year :

Subject	Grade	Subject	Grade

7 **University Education** (**Degrees, Diplomas etc.**)

(*Copies of relevant certificates and transcriptions must be attached*)

Name of the Degree/ Diploma	University/ Institution	Period		Field of Degree	Results (indicate Class or Grade)	Effective Date
		From (dd/mm/yyyy)	To (dd/mm/yyyy)			

8 **Postgraduate Qualifications (Postgraduate Diplomas, Master Degrees, Ph.D. etc.) (*Copies of relevant certificates and transcriptions must be attached*)**

Name of the Degree/ Postgraduate Diploma	University/ Institution	Period		Subject Area/s	Effective Date
		From (dd/mm/yyyy)	To (dd/mm/yyyy)		

9 **Professional Qualifications (Examination/Memberships of Professional Bodies (Associate/Corporate Membership etc.) (*Copies of certificates should be attached*)**

Institution	Name of the Examination/Membership	Membership Category	Effective Date

10 **Training Programmes/Workshops/Seminars/Conferences participated: (*Copies of certificates should be attached*)**

Name of the Training Programme/Workshops etc.	Institution	Period

11 **Special Achievements**

12 **Employment History**

(a) Present Post: (*Copy of the Service certificate or Appointment Letter should be attached*)

Post	Institution	Period		Describe the work done
		From (dd/mm/yyyy)	To (dd/mm/yyyy)	

(b) Previous Employment
(*Copies of Service certificates of your all employers should be attached)*

Post	Institution	Period		Total Service
		From (dd/mm/yyyy)	To (dd/mm/yyyy)	

*** To facilitate verification and precise documentation, a proper service verification letter from your previous employers should be attached. Separate appointment letters or promotion letters from your previous employers will not be considered for verification purposes. The service letters should clearly mention the timeline of your service and the posts held. If you are unable to provide proper service letters, and if we are unable to calculate your service period properly, the application will be disqualified.**

13 **Working Experience**
Please explain the key responsibilities handled under each position mentioned above in part (b) in brief

14 **Extra Curricular Activities:**

Category	Type	Achievement	Date/Year

15 **Details of two non related referees:**

No.	Name & Position	Official Address & Tele. Nos.	Residential Address & Tele. Nos.

I hereby certify that the particulars submitted by me in this application are true and accurate. I am aware that if any of these particulars are found to be false or inaccurate, I am liable to be disqualified before selection and to be dismissed without any compensation if the inaccuracy is detected after appointment.

Signature of the applicant: ……. **Date**: ……..