THE OPEN UNIVERSITY OF SRI LANKA
LEGAL AND DOCUMENTATION DIVISION
VACANCIES

POST OF PROJECT ASSISTANT (ON CONTRACT)

Applications are called up to 25.11.2026 from suitably qualified persons for the above post.

Qualifications:

- Should possess a Bachelor's Degree from a recognized university.
- Preference will be given to candidates possessing a LL.B. Degree from a recognized university and/or who are Attorneys-at-Law.
- Good communication skills in Sinhala and English (Both written and verbal).
- Basic computer skills in MS Office and computer type writing ability both in English and Sinhala.
- Excellent skills in IT, including proficiency in using Internet, Emails and other online tools.
- Those who live in Colombo District are encourage to apply.

Appointments will be made initially for six months and may be extended to Four years based on performance.

Remuneration: Fixed monthly allowance of Rs. 40,000/- (inclusive of COL allowance) and will be entitled to EPF and ETF.

Selection: By Interview

How To Apply: E-mail your comprehensive Curriculum Vitae; describing the particular experience in the relevant field and educational qualifications with certified copies of relevant certificates to sarlegal@ou.ac.lk on or before 25.11.2026. The University reserves the right to shortlist the candidates.

Only those who e-mail the CV with the copies of certificates prior to 25.11.2026 will be considered for interview.

Acting Registrar
The Open University of Sri Lanka Date:
16.11.2026