NOTICE

POST OF DIRECTOR (PART - TIME)
UNIVERSITY RESEARCH COUNCIL (URC)
UNIVERSITY OF PERADENIYA

Applications are invited from permanent Academic Staff Members of the University (Senior Lecturer Grade II and above) for the above position at the University Research Council (URC) of the University of Peradeniya.

The Director shall serve the URC for a minimum of 15 hours per week, and the appointment shall be for a period of three years. The primary responsibility of the Director shall be to manage the URC under the direction and guidance of the Vice-Chancellor. The functions and activities of the URC are detailed in the document annexed hereto.

A self-made application along with an updated Curriculum Vitae and one-page statement of how you would contribute towards the advancement of University Research should be submitted to the undersigned through the proper channel, **on or before 20th November 2026**.

Please note that applications submitted after the deadline will not be considered.

VICE CHANCELLOR
UNIVERSITY OF PERADENIYA
04.11.2026

Vice - Chancellor
University of Peradeniya
Peradeniya - Sri Lanka

Annexure

The Duties of the Director are as follows;

1. To operate the URC according to the guidelines, norms and procedure established by the University of Peradeniya.

2. To act as the principle executive officer of the URC. He/She shall be responsible for the maintenance of discipline within the URC.

3. To function as the administrative officer of URC responsible to the Vice-Chancellor. He/She should instruct and advise the staff attached to the URC to maintain regular records, provide secretarial assistance and conduct activities of the URC in such form and manner as prescribed by the University of Peradeniya.

4. To prepare and present to the Vice-Chancellor the annual programme of activities and progress reports.

5. To hold regular meetings to define the programmes, review the progress and report to Vice-Chancellor.

6. To report the progress of URC activities and submit the minutes of Board of Management meeting to the Senate Research Council [SRC] for its information.