


## *Airport and Aviation Services (Sri Lanka) (Private) Limited (AASL)*

# Post of Technical Officer (Mechanical)

### (Bandaranaike International Airport (BIA), Colombo International Airport Ratmalana (CIAR), Jaffna International Airport (JIA) and Mattala Rajapaksa International Airport (MRIA))

**01.Job Scope** : The position is responsible for carrying out corrective maintenance, preventive maintenance, and mechanical installation works to ensure reliable operation and optimum performance of mechanical plant and equipment in line with divisional KPI targets. It involves diagnosing faults, planning and executing breakdown recovery activities, and implementing routine and preventive maintenance programs based on system data, inspection records, and approved maintenance schedules. The position requires maintaining accurate operational records including logbooks, history cards, checklists, performance data, and fixed asset-related documentation, while ensuring the timely preparation of stores requisitions and availability of required spares, tools, and materials.

The position also includes preparing technical inputs such as specifications, BOQs, engineering estimates, sketches, drawings, and expenditure reports; supporting divisional procurement and purchasing activities; and participating in tender evaluation processes. Additionally, the position involves supervising site activities, coordinating supervisors and labor, mitigating disputes at site level, ensuring quality control and compliance with Occupational Safety and Health guidelines, supporting contract administration, budget-related activities, fixed asset verification processes, and contributing to the efficient and cost-effective operation of mechanical systems in accordance with organizational procedures.

**02.Key Responsibilities** :

- Carry out corrective maintenance, preventive maintenance, and mechanical installation works to achieve divisional maintenance and reliability KPI targets.
- Diagnose mechanical faults and identify root causes of breakdowns in mechanical plants and equipment.
- Plan and execute effective rectification and breakdown recovery works to minimize system downtime.
- Attend fault reports promptly and ensure timely restoration and recommissioning of systems.
- Plan and conduct preventive maintenance activities based on approved schedules, system data, and inspection findings.

- Maintain accurate records including logbooks, history cards, checklists, maintenance performance data, and fixed asset records.
- Periodically update day-to-day operational performance data of mechanical plant, equipment, and subordinate staff.
- Maintain required spares, tools, and consumables, and prepare material lists, stores requisitions, and procurement requests on time.
- Support divisional procurement and purchasing activities in compliance with approved procedures and regulations.
- Prepare technical specifications, BOQs, engineering estimates, and tender documents for mechanical works and installations.
- Draft sketches and drawings required for mechanical installations, modifications, and maintenance activities using CAD, Revit and Solid works, etc.
- Carry out mechanical installation, modification, and system improvement works as per approved drawings and specifications.
- Supervise site activities, ensure quality control, and verify work compliance with approved standards and specifications.
- Assign work to supervisors and labor, monitor progress, and ensure daily tasks are completed according to schedules.
- Mitigate site-level disputes involving technician, helpers, labor, contractors, or operational activities to ensure smooth workflow
- Support tender evaluations and represent or assist the Technical Evaluation Committee by providing technical inputs when required.
- Assist in contract administration activities, including coordination with contractors and monitoring work progress.
- Administer supervisors and labor in accordance with company rules, regulations, and disciplinary procedures.
- Assist subordinate staff in preparing annual maintenance budgets and resource forecasts.
- Attend technical and coordination meetings and provide progress updates and engineering inputs.
- Ensure compliance with Occupational Safety and Health guidelines during all maintenance, installation, and site activities.
- Prepare and submit expenditure reports and cost summaries related to mechanical maintenance and installation works.
- Any other responsibilities assigned by the Head of the Division or an authorized officer.

**03. Qualifications :** I. a. The National Diploma in Technology (NDT) in the Mechanical Engineering field

**OR**

b. The Higher National Diploma in Engineering (HNDE) in the Mechanical Engineering field

**OR**

c. The National Diploma in Engineering Science (NDES) in the Mechanical Engineering field

**OR**

d. Diploma in Technology, awarded by the Open University of Sri Lanka in the Mechanical Engineering field

**OR**

e. Technician Certificate, Technician Diploma & Advanced Technician Diploma (Part I, Part II & Part III of Old Syllabus) in Mechanical Engineering field of City & Guilds London Examination

**AND**

II. Should possess a minimum of three (03) years' post qualifying experience in the relevant field in reputed organizations (03 years' of work experience should be acquired from the date of one of the above applying qualifications awarded)

**04. Age** : Should be below 35 years on the closing date of applications.

**05. Salary** : The selectees will receive attractive remuneration package.

**06. Method of selection** : By a written test and an interview.

**General**

**Accommodation and transport facilities will not be provided by the Company for the selected candidates.**

The selected candidates will have to perform duties at any Airport / location belongs to AASL in any part of the Island.

If you are interested and possess the relevant qualifications and experience please send in your resume prepared according to the specimen application given in our Website **(http://www.airport.lk>Corportate>Careers)** with copies of the relevant certificates to be reached to the address **"Chairman, Airport & Aviation Services (Sri Lanka) (Private) Limited, Bandaranaike International Airport, Katunayake"** on or before **November 27, 2026 only by Registered Post**. Please indicate the post applied for on the Top Left Hand Corner of the Envelope.

**The applications without copies of relevant certificates or forwarded in other modes or not in accordance with the specimen given in our website and applications received this office after the closing date of the application, will be rejected.**

**Please note that the company reserves the right to cancel or re-call this vacancy advertisement.**

**Only qualified candidates will be notified at all stages of the selection process.**

**CHAIRMAN**
**AIRPORT & AVIATION SERVICES (SRI LANKA) (PRIVATE) LIMITED**
**BANDARANAIKE INTERNATIONAL AIRPORT**
**KATUNAYAKE**

Advertised on 08/11/2026