UNIVERSITY OF COLOMBO
SRI LANKA

RESOURCE CENTER ASSISTANT
DEPARTMENT OF ENGLISH
FACULTY OF ARTS
(on Assignment Basis)

VACANCY

Applications will be entertained from suitably qualified applicants for the following post at the Department of English, Faculty of Arts, University of Colombo.

No. of vacancies – 01

Resource Centre Assistant

Minimum Qualifications

1. Should possess an Honours degree in English Medium from a recognized University
2. Experience in data entry and fast typing speed will be advantageous.

Age : Between 18 and 45 years on the closing date of the application

Remuneration : Rs **182,160 for the three months.**

Period of appointment: This is an assignment basis appointment of 3 months.

GENERAL CONDITIONS
This is a contract appointment. The appointment will be required to work on weekdays (except public and university holidays), from 8.30 am to 4.30 pm.

Additionally certified copies of relevant educational (including transcripts), professional extra-curricular, and service certificates are also required to be enclosed to the said complete application and the same should be forwarded under the registered post & email (oshani@english.cmb.ac.lk) to the **"Head/ Department of English, Faculty of Arts, University of Colombo, 94, Cumaratunga Munidasa Mawatha, Colombo 03**" on or before **16.11.2026**.

Registrar
University of Colombo
Colombo 03.
19.10.2026