Post - Vacant

MINISTRY OF JUSTICE AND NATIONAL INTEGRATION

Recruitment to the Post of Labour Tribunal Assistant Secretary

APPLICATIONS are invited from the Management Service Officers - Grade I in the Combined Services to recruit suitable officers to fill Thirteen (13) posts of Labour Tribunal Assistant Secretaries that have fallen vacant in the Labour Tribunals of the Ministry of Justice and National Integration. Applications forms prepared as per the specimen posted on the official website of the Ministry of Justice and National Integration should be sent by registered post to reach the **"Secretary, Office of the Secretary Labour Tribunals, No.19, Sri Sangaraja Mawatha, Colombo 10"** on or before the closing date of application as mentioned below. The words **"Recruitment to the Post of Labour Tribunal Assistant Secretary in the Labour Tribunal Secretariat"** should be written on the top left-hand corner of the envelope containing the application form.

Closing date of application will be 23.11.2026

Applications can only be submitted by the Management Service Officers - Grade I in the Combined Services.

Note: No allegation that an application form or a document respecting such form has been lost or delayed in the post can be considered. Applicants who delay their applications until the last day will do so at their own risk.

01. Recruitment will be made on the basis of a structured interview to be conducted by an interview board appointed by the Secretary to the Ministry of Justice and National Integration upon calling for applications by the Secretary to the Ministry.

02. Terms of engagement -

This post is permanent. It is pensionable.

03. Salary Scale -

This post carries a salary scale of MN 2 – 2025 - Rs.48,470-10X540-11X630-10X1,010-10X1,190– Rs. 82,800/-

04. Basic Qualifications –

Should be a Management Service Officer - Grade I in Combined Service**.**

05. Method of Selection -

Recruitment will be made to fill the existing vacancies based on the order of merit to be secured at the structured interview.

The procedure based on which the marks will be awarded at the structured interview, details of the Labour Tribunals where these posts have fallen vacant and the specimen application form have been published on the official website **www.moj.gov.lk** of the Ministry of Justice and National Integration.

06. The relevant information in the Application Form should be clearly entered into with your own legible handwriting. Applications that are not complete in every respect, sent without basic qualifications, received after the date of closing of applications and sent without complying with the specimen application form will be rejected without notice. It will be useful to keep a copy of the completed application form in your safe custody. Furthermore, application form to be completed should be prepared in accordance with the specimen application form appended at the end of this notification. No acknowledgement of receipt of applications will be given.

Every Application should be forwarded through the Head of the Department in which you are currently working.

07. Any matter not mentioned herein shall be decided by the Secretary to the Ministry of Justice and National Integration. All applicants shall be bound to act in accordance with the general rules and regulations stated in this notice calling for applications.

08. In case of any inconsistency between the Sinhala, Tamil and English texts of this notice, the Sinhala text shall prevail.

Ayesha Jinasena, P.C.,
Secretary.

Ministry of Justice and National Integration,
07th of October, 2026.