

MINISTRY OF JUSTICE, PRISON AFFAIRS AND CONSTITUTIONAL REFORMS

Application for the Recruitment to the Post of Labour Tribunal Stenographer in the Multifunctional Segment 1 of the Management Assistant Non - Technical Service Category of the Office of the Secretary Labour Tribunals (Limited) - 2023

01. (a) Name with initials (in Sinhala/Tamil) :

Name with initials (in English Block Capitals) :

(b) Full Name (in Sinhala/Tamil) :

Full Name (in English Block Capitals) :

02. Permanent Address (in Sinhala/Tamil) :

03. Permanent Address (in English Block Capitals) :

04. Address to which letters should be sent (in English Block Capital)
(Complete only if permanent address may change) :

05. E mail address :

06. Telephone No.- Mobile - Landline -
 (Please make sure to indicate a mobile telephone number which you may be conveniently contacted.)

07. National Identity Card No. :

08. Gender :

09. Date of Birth : Year : Month : Date :

10. Age as at the closing date of applications : Years : Months : Days :

11. Race :

12. Marital Status :

13. (a) Designation presently hold -

(b) Date of appointment -

(c) Date on which the confirmation in the appointment was made -

14. Results at the G.C.E. (A/L) Examination :

Serial No.	Subject	First attempt	Second attempt	Third attempt
		Year :	Year :	Year :
		Index No. :	Index No. :	Index No. :
		Grade	Grade	Grade
01				
02				
03				
04				
05				
06				
07				
08				
09				
10				

15. Qualifications as per Paragraph 04 of the notice of calling for applicaitons :

I. Educational Qualifications :

II. Vocational Qualificaitons :

III. Experience :

16. Language Proficiency : (Mark ✓ in the relevant box)

	<i>Very Good</i>	<i>Good</i>	<i>Ordinary</i>	<i>Weak</i>
Sinhala				
Tamil				
English				

17. Affix the receipt in the space provided below in proof of the payment of examination fee -

Applicant's Declaration

I,
declare that the information furnished by me in this application are true and correct. I certify that I have not been subject to dismissal from the service or retirement for general inefficiency as a merciful alternative to dismissal and I have not vacated the post. I am also aware that, if any particulars contained herein are found to be false or incorrect, I am liable to disqualification, if detected before selection and to dismissal without compensation, if detected after appointment.

.....
Signature of the Applicant.

Date :

Certificate of the Head of the Department

I do hereby certify that Mr./Mrs./Miss., the applicant above named is serving as attached to Court/Labour Tribunal with effect from / / on permanent/temporary/casual basis and his/her signature was place on In my presence and that prescribed examination fee has been paid and the receipt in proof of the payment is attached in the space provided and that the particulars furnished by him/her is true and accurate and that he/she is eligible to apply to the above post in terms of the requirements set out in notice of calling for applications and that he/she can be/cannot be released from the service in terms of the notice of calling for applications, if he/she will be selected for this post.

.....
Signature of the Head of the Department
and official seal.

Date :

Name :

Designation :

Ministry/Department :