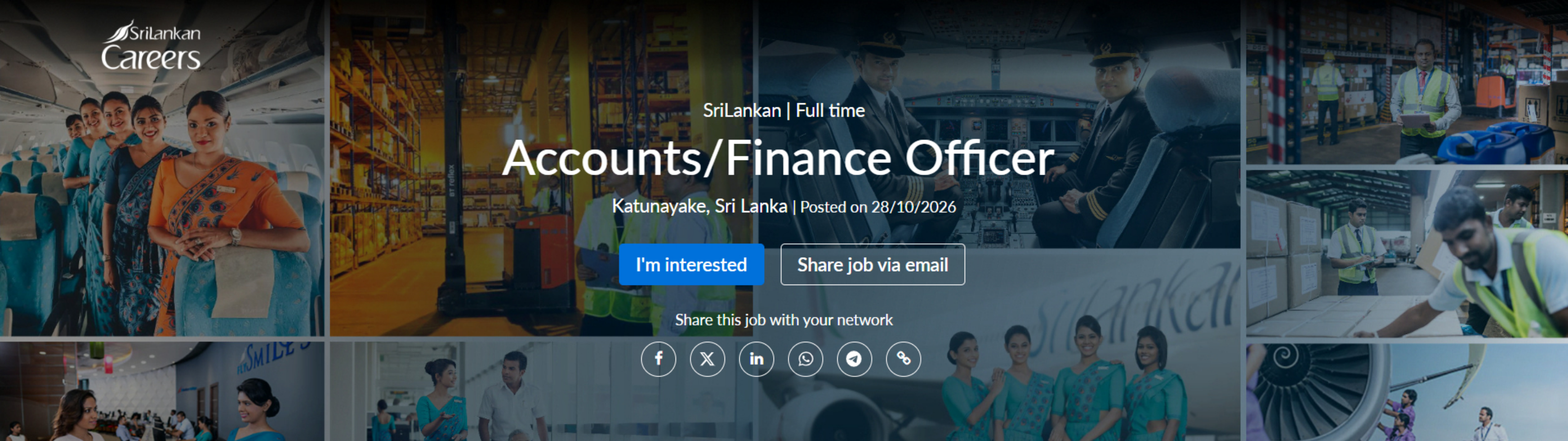




SriLankan | Full time

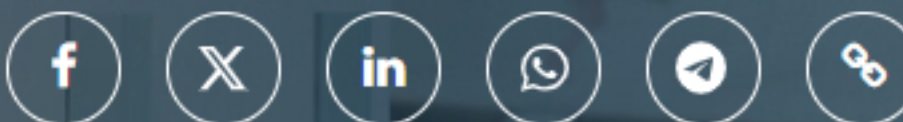
Accounts/Finance Officer

Katunayake, Sri Lanka | Posted on 28/10/2026

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Job Description

The primary responsibility of this role is to manage finance-related operations in accordance with the Company's corporate financial policies, ensuring accuracy, timeliness, and effective financial control.

Key Responsibilities

- Ensure accurate and timely accounting of sales and capture of financial data.
- Handle customer settlements, invoice processing, payment arrangements, and settlement of advances.
- Perform reconciliations of customer, supplier, bank, and general ledger accounts, taking corrective action to resolve outstanding items.
- Support treasury operations, including funds positioning and the analysis of cash inflows and outflows to ensure optimal funding.
- Perform other finance-related functions as assigned, in line with the Company's financial policies and procedures.

Requirements

- 6 Passes at GCE Ordinary level (O/Ls) with 4 Credits, including Mathematics in one sitting and English (obtained at any sitting) with 3 passes at GCE Advance Level (A/Ls) in Mathematics /Science/or Commerce stream with 3 years of experience in finance or finance related field.

OR

- 6 passes at GCE Ordinary level (O/Ls) with 4 Credits, including Mathematics in one sitting and English (obtained at any sitting) with a full or part- professional qualification in finance with 2 years of experience in finance or finance related field.

Skill Requirements:

Should be able to work in computerized systems and have fair knowledge of MS Excel, Word, and E-Mail with good analytical skills.

Good verbal and written communication in English and interpersonal skills would be advantageous.

The upper age limit should be 30 years as of 07th November 2026 which is the closing date.

Note: Trainee and internship experience will not be considered as work experience, except for Audit Trainee experience.

Be a Sri Lankan Citizen.

Employment will be offered on fixed term contract.

Influencing will be a reflection of unsuitability.

We are an equal opportunity Organization.

Please note that we will correspond with you within a month of closing the advertisement in the event your application is shortlisted for consideration.

I'm interested

Job Information

Division Name

Finance

Date Opened

28/10/2026

Application Closing Date

07/11/2026

Job Type

Full time

Industry

Airline - Aviation

City

Katunayake

Province

Western

Country

Sri Lanka

Postal Code

11450